



**PARK CITY MUNICIPAL CORPORATION
REQUEST FOR BID PROPOSALS**

- PROJECT NAME:** Janitorial Cleaning Services
- PROPOSALS DUE:** Proposal deadline is **1:00 PM, MST, May 6th 2016**. All submittals should be submitted in writing to Mike Lennon, Building Maintenance Supervisor, Park City Municipal Corporation, , 1053 Iron Horse Drive, Park City, UT 84060. **Submittals after deadline will NOT be considered.**
- PROJECT LOCATION:** Twenty-two (22) municipal buildings located throughout Park City, Utah 84060
- RFP AVAILABLE:** **Monday, April 18th 2016**. Scope of Services and Exhibits will be available at the Public Works Department, 1053 Iron Horse Drive, Park City UT 84060 or online at www.parkcity.org.
- MANDATORY WALKTHROUGH** **1:00 PM, Tuesday, May 3rd 2016** at Miners Hospital Community Center located at 1354 Park Avenue, Park City, UT 84060.
- PROJECT DESCRIPTION:** Qualified contractors will submit a proposal to provide janitorial cleaning services for twenty-two (22) municipal buildings, approximately 52,323 square feet, including 55 restrooms, as described in Scope of Services, including on-call, emergency response, and special events.
- PROJECT TERM:** The term of this agreement shall be for three (3) years, with the City's sole option to renew for an additional two (2) years.
- OWNER:** Park City Municipal Corporation, P.O. Box 1480, Park City, UT 84060
c/o Mike Lennon – Building Maintenance Supervisor
- QUESTIONS:** All questions must be submitted in writing before **12:00 Noon on May 5th 2016** to **Michael Lennon, Building Maintenance Supervisor**, via email to mlennon@parkcity.org or via facsimile to 435-615-9404.

Park City Municipal Corporation reserves the right to cancel or modify the terms of the RFP and/or the scope of services at any time and for any reason preceding contract award and reserves the right to accept or reject any or all proposals submitted pursuant to this request for proposals. Park City will provide respondents written notice of any cancellation and/or modification. Furthermore, the City shall have the right to waive any informality or technicality in proposals received when in the best interest of the City.