

## 15-4-16 Temporary Structures, Tents, And Vendors

Prior to the issuance of an Administrative Permit for any temporary Structure, tent, or vendor, the following requirements shall be met:

- A. **APPLICATION**. An Application must be submitted to the Planning Department including the following information:
1. **GENERAL DESCRIPTION**. An overview of the proposed activity. Include hours of operation, anticipated attendance, Use of speakers, any beer or liquor license, any sign or lighting plan, and any other applicable information.
  2. **SITE PLAN**. The site plan shall be to scale indicating in detail how the proposal will comply with the International Building Code (IBC). It should indicate the location of the tent on the Property and distances from Property Lines and other Structures. A separate plan for the interior of any tent is required. This plan will indicate any chairs, tables, exits, sanitation, heating, food service/handling etc. A snow removal plan must be included.
  3. **STRUCTURAL INFORMATION AND CALCULATIONS**. For all temporary Structures greater than 200 square feet in Floor Area, structural calculations, wind load information, fire rating, etc. must be submitted.
  4. **FEES**. All applicable fees.
  5. **BUILDING PERMIT**. A permit issued by the Building Department is required for temporary Structures and tents greater than 200 square feet in Area, or as determined by the Chief Building Official upon review of size, materials, location, weather and proposed Use.
  6. **SPECIAL EVENT PERMITS**. See Section 15-4-20 for regulations related to Special Events and temporary change of occupancy Permits.
  7. **DURATION**. Unless approved by the City Council as part of a Master Festival, in no case shall a tent be installed for a duration longer than fourteen (14) days and for more than five (5) times per year on the same Property or Site, unless a longer duration or greater frequency is approved by the Planning Commission consistent with Conditional Use Criteria in Section 15-1-10.
  8. **NOTICE**. Notice of Administrative Permits shall be consistent with Section 15-1-21.
- B. **REVIEW CRITERIA- PUBLIC PROPERTY (OWNED BY THE CITY)**.
1. Lease agreement with Park City required.
  2. The Use shall not violate the Summit County Health Code, the Fire Code, or State Regulations on mass gathering.
  3. The Use must meet all applicable International Building Code (IBC) requirements.
  4. The Applicant shall adhere to all applicable City and State licensing ordinances.
- C. **REVIEW CRITERIA-PRIVATE PROPERTY**.
1. The proposed Use must be on private Property. The Applicant shall provide written notice of the Property Owner's permission.
  2. The proposed Use should not diminish existing parking. Any net loss of parking shall be mitigated in the Applicant's plan.
  3. The proposed Use shall not impede pedestrian circulation, emergency Access, or any other public safety measure.
  4. The Use shall not violate the City Noise Ordinance.
  5. The Use and all signing shall comply with the Municipal Sign and Lighting Codes.

6. The Use shall not violate the Summit County Health Code, the Fire Code, or State Regulations on mass gathering.
7. The Use shall not violate the International Building Code (IBC).
8. The Applicant shall adhere to all applicable City and State licensing ordinances.

<i>Adopted</i>	<i>by</i>	<i>Ord. <u>02-07</u> on</i>	<i>5/23/2002</i>
<i>Amended</i>	<i>by</i>	<i>Ord. <u>06-22</u> on</i>	<i>4/27/2006</i>
<i>Amended</i>	<i>by</i>	<i>Ord. <u>09-10</u> on</i>	<i>3/5/2009</i>
<i>Amended by Ord. <u>12-37</u> on 12/20/2012</i>			