

**Park City Municipal Corporation
REQUEST FOR PROPOSALS FOR
Complete Parking Management Solution
Addendum #3**

March 10, 2017

1. Current parking management vendor(s)?
**T2 Systems - citation, permits and event
Parkeon – on street pay and display pay stations
Pay by Phone – mobile payment**
2. Who handles citations, permits, events?
The City manages citations, permits and events using T2 Systems Flex
3. Number of citations issued last two years?
**2015 14,528 issued citations with 411 voided
2016 12,244 issued citations with 446 voided**
4. Number of citations paid online?
This information is not available at this time, however, we are seeking a system that provides the customer convenience of online payments, including the opportunity for real-time discounted payments.
5. Please describe your appeal process? Online or paper forms? Who adjudicates, single person, committee etc?
The City currently provides both online and paper forms. We manually print all paperwork related to an appeal and create a packet (whether they appealed online or in the office). This packet is sent to our adjudicator (one person).
6. Are the current integrations real time or batch?
There are minimal integrations at this time. Mobile payment status is verified when the enforcement officer inputs the license plate into the enforcement handheld. Intermittent communication signals have been a challenge throughout the Downtown. Citations are currently downloaded from handhelds at the end of each shift.
7. If current integrations were batched (sftp daily) would you like them to be real time?
Real-time, integrated service features are a preferred option for this solicitation.
8. Description of current boot and tow program?
Currently parking enforcement staff boot scofflaws with either 5 unpaid citations or unpaid citations amounting to \$300 or more. We will only boot during business

hours. There is no requirement for a current violation to receive a boot. If the boot remains in place for 24 hrs., the vehicle will be impounded.

9. Is Park City open to receiving an independent response proposal for a mobile parking solution only based on to integrate for free with the parking management company that is awarded this contract?

The City is soliciting a complete and integrated turnkey solution for the design/integration/installation/testing/support/training/startup for the specified services, including the Optional Preferred Centralized Parking Management System features.

10. In my initial reading, I see the due date of 3/17 (10 days after RFP online release). Is this correct?

Yes, the timeline is correct.

11. RFP says questions are due 3/15 (2 days before proposal due). The City's response to questions may dramatically change the details of prospective proposer's responses.

The City will respond to questions and posts responses as received. We encourage Proposers not to wait until the deadline to submit questions.

12. For a project this size, I was hoping that the City would host a pre-proposal or walk-through to get prospective bidders enough time to get the "lay of the land," a chance to visually inspect the locations to provide recommendations that may save the City money or suggestions to improve operations. Is a pre-proposal conference/walk-through scheduled or considered? If one is schedule and I missed it, please direct me to the appropriate section and/or page. If not, will the City please consider one.

There is no pre-proposal or walk-through scheduled. Proposers are welcome to visit the City to inspect the parking facilities.

13. Can the City consider changing the milestone dates to allow vendors the ability to learn the City's needs and sufficient time to develop the appropriate responses.

The City will not change the current schedule.