

2012 Park City Council Goals & Targets for Action (January - March 2012)

Goal 1 Preservation of Park City Character

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
1. Diverse Population & Social Fabric - Phyllis Robinson				
1. Complete 5-yr housing plan including a finance program to assist low-income homebuyers	Jul-12			
• Affordable Housing Demand Study and Resolution Update	Apr-11	Jul-12	In Progress	Awaiting more detailed Census data in order to complete Housing Needs Study before updating resolution.
2. Implement Senior Strategic Plan				
3. Develop Master Plan for City-owned property on LPA	In Progress	Jul-12	In Progress	
4. Facilitate Work for Advisory Committee for Latino Affairs	In Progress		In Progress	
2. Connected, Knowledgeable and Engaged Citizens - Linda Tillson				
1. Enhance library's technology resources	Dec-12		Pending	Budget request submitted as part of FY13 Budget
2. Identify programs utilizing technology for citizen engagement	Dec-12		Pending	Budget request submitted as part of FY13 Budget
3. Reconfigure Library & Education Center based on approved comprehensive plan for building contingent upon Council funding decision	Dec-12		Pending	Budget request submitted as part of FY13 Budget
3. Vibrant community gathering spaces and places - Jonathan Weidenhamer				
1. Implement Downtown projects contingent upon Council funding and prioritization decision	Jun-11	Jun-12	Pending	Project scope finalized. Further design details and cost estimates being generated for FY13 budget process and Council prioritization.
• Historic Wall Stabilization and daylight	Nov-11	Oct-13	In Progress	Included in scope; preliminary cost estimates being generated.
2. Examine ability to create event venue, convention area, and permanent Sundance area	Dec-11	Dec-12	Complete	Feasibility Analysis completed. City not currently in pursuit of venue. Will consider appropriateness on case by case basis.
4. Physically and socially connected neighborhoods - Thomas Eddington				
1. Rewrite General Plan with neighborhood focus				
• Data collection, analysis, meetings with Planning Commission and City Council, recommendations and complete plan preparation	Apr-12	Oct-12	In Progress	The Planning Staff has incorporated a neighborhood approach to the Plan and has been actively involved in the Joint CC/PC meetings. With the expedited BOPA Neighborhood Plan completed in December 2012, the proposed General Plan timeline would move to October 2012.
• Tie Lower Park Avenue / Bonanza Park Redevelopment concepts into General Plan	Jun-11	Oct-12	In Progress	To be included in General Plan
2. Adopt plans for Bonanza Park, form-based code & transportation connectivity				
• General Plan Future Land Use Element - Area Plan for Bonanza Park				Plan completed and presented to PC/C; adoption pending the Form Based Code work
• Identify transportation corridors as part of General Plan Transportation Element	May-11	Oct-12	In Progress	Transportation Element of General Plan to be created using information in master plan. New deadline established due to BOPA. Grid layout for BOPA draft area plan complete. Corridors will be compliant with approved transportation Master Plan. In addition, SR224 study being coordinated with BOPA FBC work; looking at integration of grid network and existing state roads.
• Concept planning and Bonanza park functional priorities - talk to power company	Dec-11	Oct-12	In Progress	BOPA substation to move to Lower Ironhorse area, pending cost impacts (if higher) to be approved by Council. Station will fit at new location. Working with RMP to mitigate road/access issues. Anticipate cost discussions in February 2012.
• Examine ability for new anchor tenant	Jul-11	Dec-12	In Progress	Exploring options. Planning to conduct economic development and/or fiscal analysis within the General Plan.

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
5. Preserved and celebrated History and protected National Historic District - Thomas Eddington				
1. Complete National Historic District inventory and National Register analysis		Jun-13	In Progress	Planning is working with Dina Blaes to begin a detailed analysis (in July) of quality of existing district with intensive level surveys and recommendations.
2. Complete Historic Park City/Main Street Plan while retaining historic designation	Jul-12		In Progress	Planning is working with Sustainability to ensure the new plan is historically compatible with National Register Guidelines.
<ul style="list-style-type: none"> • Assessment of National Historic District - Main Street Designation 	Jun-11	Dec-12	In Progress	Project scope finalized and, pending budget commitments, analysis to begin in July.
3. Planning Department to work with HPB to clarify their role and Joint Meeting with Council	Feb-11	Aug-12	In Progress	HPB and Planning working to implement recommendations from HPB Visioning that was held in October. Staff preparing information for joint CC/HPB meeting in summer 2012.
4. LMC Amendments for Sustainability	Apr-11	Aug-12	In Progress	Planning is working through LMC amendments relative to architecture. The timeline to work with Sustainability in late 2011 was not possible; however, after late-2011 General Plan work, early 2012 LMC amendments should be complete.
5. Clean up miscellaneous Historic Preservation Issues	Jun-11	Nov-12	Ongoing	Design Guidelines to be updated in Spring 2012. Completed Historic Preservation issues update and miscellaneous studies complete.
6. Vibrant arts and culture offerings for community and visitors				
No targets for action currently identified in Biennial Strategic Plan. Some related action items may exist in other Outcome Areas.			Targets for action may be established as part of the Park City 2030 Long Term Strategic Plan.	
7. Protected pristine natural setting				
No targets for action currently identified in Biennial Strategic Plan. Some related action items may exist in other Outcome Areas.			Targets for action may be established as part of the Park City 2030 Long Term Strategic Plan.	

2012 Park City Council Goals & Targets for Action (January - March 2012)

Goal 2 World Class, Multi-Seasonal/Resort Community

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
1. Proactive Partnerships with Major Landowners in Redevelopment Efforts - Jonathan Weidenhamer				
1. Implementation of BOPA Area Plans <ul style="list-style-type: none"> ● Identify City's role in facilitating/partnering in redevelopment 	Jul-12		Pending	This question will be framed during FY13 budget process. Specific tools and roles to be discussed as BOPA Neighborhood Plan is vetted.
2. Implementation of LPA Area Plans (a) City Property & adjacent private property at fire station and senior center. Finalize project scope, ID budget, move into Construction Drawings. (b) PCMR	Mar-12	Jul-12	Pending	Community Center, various housing and connectivity goals. Hire design team to facilitate public input process to finalize scope; begin construction drawings. Intend to begin projects in summer 2013.
		Jul-12	In Progress	Consultant identifying transit scope, size and location for parking lot redevelopment and initial financial pro forma. Conduct housing authority update.
3. HPCA/Main Street Projects <ul style="list-style-type: none"> ● Downtown Projects (see Goal #1) Prioritization 	Jun-11	Jun-12	In Progress	Presentation of final Downtown Infrastructure plan with cost estimates in FY13 budget process.
2. Extend the Lower Park Avenue RDA - Jonathan Weidenhamer				
1. Letter of Intent with PCMR for Parking Project	Sep-12		Pending	Ongoing discussions with PCMR. Drafting preliminary tenets of LOI.
2. Taxing Entity Committee Resolution for Extension	Sep-12		Pending	Richard Peek appointed to TEC. TEC process to consummate LOI.
3. Balance Tourism & Local Quality of Life - Jonathan Weidenhamer, Heinrich Deters, Sharon Bauman				
1. Secure Sundance Agreement thru 2028 (a) Temporary Business Regulations	Jul-12		In Progress	Reviewing the various mechanisms that regulate temporary business. Will present potential changes in July.
(b) MLK Conflict	Nov-12		In Progress	Festival conflicts with MLK each of next two years. Looking at ways to avoid as soon as 2014
2. Participate in Ski Resort Interconnect Concept Plans When Asked	In Progress		In Progress	
3. Wi-Fi Network Infrastructure	Pending		Pending	Pending Consideration in FY13 Budget Process
4. Dan's to Jan's Implementation	May-13		Pending	SR 224 Corridor Study in process. Preliminary project recommendation to come out this summer/fall.
5. Public Art <ul style="list-style-type: none"> ● Art in Public Places Implementation ● Recreation Center Public Art ● Increase Public Art Funding 	Ongoing		Ongoing	
	Oct-11	Jun-12	Pending	PAAB reviewing RFQ responses.
	Jul-12		Pending	CIP Budget Discussion
4. Further Populate Event Calendar - Tommy Youngblood, Jonathan Weidenhamer				
1. Take More Facilitative Role in Events <ul style="list-style-type: none"> ● Event Overhaul Discussion - Update Municipal Code - Tents and temporary structures ● Event Overhaul Implementation 	Feb-11	Jun-12	In Progress	
	Jun-12		In Progress	Return for additional discussion on use of event process for temporary uses.
	Mar-11	Jun-12	Ongoing	
5. Unique & Locally Owned Businesses - Jonathan Weidenhamer, Jason Glidden, Bret Howser				
1. Institute Direct Business Recruitment Program	Pending		Pending	Further refinement will be part of ongoing BOPA and RDA planning.
2. Define & Test City's Role in High Altitude Destination	May-12		Pending	Study session.
3. Woodward Facility	May-14		Pending	Part of ongoing RDA planning in LPA RDA.

2012 Park City Council Goals & Targets for Action (January - March 2012)

Goal 3 Effective Transportation System

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
1. Effective, Well Maintained Multi-Modal Transportation Network - Kent Cashel, Matt Cassel, Brooks Robinson				
1. Expanded Pedestrian Path Snow Removal	Sep-12			
2. Smart Wayfinding Signs	Pending		Info Gathering in Process	Staff in information gathering stage to determine smart highways technologies available and how those might integrate into Park City's environment, viewshed, character and transportation plan. Following info gathering, staff will return to Council at work session to determine next steps.
3. Empire Ave Reconstructions: 2012	Nov-12		In Progress	Ready to bid as of April 23, 2012
4. Deer Valley Drive Reconstruction: 2013	Nov-13			Consultant currently being selected
5. Royal Street Reconstruction: 2014	Nov-12			
6. Traffic Control Sign Replacement				
7. Participate in study of Mountain Transportation	Jul-12		In Progress	Study underway - scheduled completion July 2012
8. Update Strategic Plan to include pedestrian-bicycle and transit modes - Pending General Plan Update	Jun-12	Jul-12	Pending	Pending General Plan Transportation Element Update
9. Complete Highway 224 Strategic Plan	Mar-11	Jul-12	In Progress	Study underway, alternatives being developed ahead of public meetings. Infuse PCMC transit/parking lot RDA project into overall planning.
10. Partipate in discussions to invite Olympics back to Utah				
11. SR-248 Project - Implement Park & Ride Roll-Out				
• Complete Environmental Study for Richardson Flat Road Intersection	Jan-11	Jun-12	In Progress	Working cooperatively with UDOT and EPA on soils sampling study to determine extent of tainted soils to be handled and protocol for those soils.
• Complete Envirionmental Work for Corridor	Aug-11	Jul-12	In Progress	Working with UDOT to define scope & requirements. Seeking to secure study funding. \$2,000,000 appropriated for construction in 2012 Utah legislative session.
• Engineering Design of Strategic Plan Improvements	Feb-12	Oct-12	Pending	Awaiting completion of environmental work by UDOT.
• Secure Funding for Strategic Plan Improvements	Mar-12	Mar-13	In Progress	\$2,000,000 in funding awarded during 2012 Utah legislative session. Continue to pursue additional funding for final phases.
• Construct Richardson Flat Road Intersection Improvements	Aug-12		In Progress	Pursuing required construction permits through UDOT, Army Corps of Engineers and USEPA. Working cooperatively with UDOT on soils sampling study to determine extent of tainted soils to be handled and protocol for those soils.
• Construct Improvements	Oct-12	Oct-13	Pending	State funding awarded in 2012 legislative session may be available to begin some construction in 2012. Phase 1 island removal complete.
2. Well Utilized, Envirionementally Sensitive, Efficient & Effective Public Transit System - Kent Cashel				
1. Kamas & Heber Transit Service	Dec-13			Staff will begin working with Wasatch County summer 2012 to determine their interest in participating in developing Heber-PC transit link. Summit County will take lead on Kamas service.
2. Iron Horse Expansion				
• Landscaping Complete	Jul-12		In Progress	Awaiting Spring weather.
3. Enhance Transit Marketing	Annual		Ongoing	
4. Implement employee vanpool incentive program	Annual		Ongoing	Program implemented. One van operational.
5. Regional/Rural Transporation Issues - COG	Ongoing		Ongoing	County Staff will present prioritized regional project list to COG to aid in determining funding decisions by August 2012.

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3. Parking Management System that Balances Demand for Convenient Options while Still Promoting Use of Alternative Modes of Transportation - Jonathan Weidenhamer				
1. Conduct Main Street/Swede Alley Circulation Study	Nov-11	Jun-12	In Progress	HPCA has expressed its interest in completing a circulation study, including exploration of taxi staging area. Staff is currently analysing data gathered during winter 2012 on numbers and patterns of Main Street taxis, hotel shuttles and buses.
2. Taxi Drop-off/Pick-up	Oct-11	Jun-12	In Progress	Evaluating circulation study conducted winter '11-12
4. Community Transportation & Walkability Plan - Heinrich Deters, Jonathan Weidenhamer				
1. SR 224 Corridor Walkability - 2014	Oct-13		Pending	Upon completion of SR224 Corridor Plan: ID, design & implement projects.

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Goal 4 Water and Natural Environment

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
1. Secure Regional Water Solutions - Clint McAfee				
1. Pursue Water Importation Options	Ongoing		Ongoing	Staff is looking at import options with JSSD and WBWCD. Due diligence study nearly complete looking at JSSD option and determination whether or not to pursue this option will be made once study is complete. Staff also working on securing additional 400AF through Rockport project that would be either used in raw water system or treated at Quinn's WTP.
2. Determine a preferred project with Weber Basin and Bureau of Reclamation			Ongoing	See comments in No. 5
3. Summit County, Snyderville Basin Water Reclamation District Cooperation Discussions/Stream Flow Enhancements	Annual		Ongoing	See comments in No. 5
4. JSSD Water Discussions	Annual		Ongoing	See comments in No. 1.
5. Regional water supply system - due diligence study	Summer 2012		In Progress	Staff is a party of a non-binding due diligence study that will look at solutions to satisfy all of the Basin's water needs into build out. The study will include evaluating each party's assets and needs. Other parties include Weber Basin Water Conservancy District, Mountain Regional Special Service District, Summit Water, Snyderville Basin Water Reclamation District, and Park City.
2. Water Quality, Customer Confidence/Service, and Conservation - Clint McAfee				
1. Sampling Plan	Ongoing		Ongoing	An enhanced sampling plan was developed and implemented to continue to establish baseline conditions within the water distribution system, sources, and reservoirs. This plan will continually be modified to capture water quality at specific locations throughout the year with a reduction of frequency during high demands and for specific parameters that are not prevalent. Specific monitoring was conducted during water system flushing for proactive introduction of Quinns water into the distribution system. Upgraded field instrumentation, new Quinns operator lab equipment and contract laboratory resources will continue to be utilized for these efforts.
2. Blending and Source Management Program	Ongoing		Ongoing	Water department personnel have had multiple proactive meetings, considering evaluation of water quality results from the sample plan, to continue blending waters in the current system configuration and for proactive introduction of Quinns water into the distribution system. More aggressive/modern flushing programs have been introduced and implemented as viable throughout the distribution system.
3. UPDES Related Facilities	Ongoing		Ongoing	Staff is looking at several options with scenarios for treatment per the UPDES permits including: collaboration with JSSD, treatment at Quinns, treatment at Spiro, and combined treatment at Spiro. Current proposed compliance periods are: 5.5 years for Prospector Drain, 7.5 years for Judge Tunnel, and 10 years for Spiro Tunnel.
4. Water Quality Program Development	Ongoing		Ongoing	The Water Department hired a Water Quality Program Manager under a two-year special employment contract. The Quinns WTP laboratory equipment was specified, purchased and is being utilized for start-up of the plant. Equipment set-up and investigative testing of the raw water quality has been essential during changing water quality conditions. Formal and informal training is continually being conducted to enhance operator knowledge, especially with regard to surface water quality regulations. Online distribution system monitoring equipment has been purchased for installation in Thaynes and Old Town. Instrumentation will be programmed for proactive tracking and alarming. Continued efforts are underway to support upcoming piloting treatment options for antimony removal, treatment options for metals removal to conform to the UPDES for surface water, and other project management for work relating to water quality.

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5. Public Involvement and Education	Ongoing	Apr-12	In Progress	As part of Water Quality Program development and in addition to public notification for QJWTP, staff is working with Sustainability on improving the Water Department's public involvement and education plan. Thaynes Canyon Neighborhood Water Quality meeting held March 15 to go over Phase 1 consultant study results and efforts underway to continue to avoid future events. Quinns open house held on April 5 to introduce public to new water source.
3. Adequate & Reliable Infrastructure & Financial Stability - Clint McAfee				
1. Quinn's Treatment Plant - Under Construction	Dec-11		In Progress	Open house was held on April 5. Water has been treated in the facility and discharged to Silver Creek while plant is proved out. Water expected to be delivered to distribuion system late April. Final completion in May or June, but plant will be operational beginning late April.
2. McLeod Creek Intake Start Up	Spring 2012			Ready to begin diverting water. Minor landscaping and control programming remaining. Staff working on setting up a meeting with Utah Department of water Rights to change operation on the existing Mt. Aire splitter. This meeting needs to happen prior to utting this structure into use. Meeting expected to be held in April.
3. Pipeline Projects, Raw & Potable	Ongoing		Ongoing	Staff is working on plan to begin extending this lint into City from Wyatt Earp summer of 2013. This will coincide with Judge Tunnel pipeline work. Staff working towrds goal of construction of this pipeline during construction season of 2013 and first half of 2014.
<ul style="list-style-type: none"> • Judge Water Line <ul style="list-style-type: none"> (a) NPDES Permit (b) Judge delivery system to Quinn's Water Treatment Plant construction (c) Determine Scope and Timing for water line Design and Construction (Evaluating alternatives due to antimony level increases) 	Early 2012	TBD	Pending	The Utah Division of Water is reviewing the permit application and expects to provide a Final UPDES permit spring/summer of 2012.
	Mar-12		Pending	See EA comments below.
	Aug-12	Dec-12	Pending	Draft EA w/EPA since 2010. The NEPA process has experienced further delays as the EPA continues to give input including looking at the cumulative effects of the water line and Prospector Drain and how these impact the Silver Maple Claims Wetlands. Staff has also experienced delays in this process while coordinating with the mine company and the BLM to gain access to their property for environmental investigations. EPA has given the City other punch list of items that still need to be addressed but staff is waiting until all issues are resolved to reissue the EP. Final design and construction cannot begin until a FONSI has been issued. Original plan was to bid in 2011 and start construction of pipeline in 2011. Schedule depends on EPA's issuance of FONSI. STAG grant extended to December 2012. The City is also adding an additional alternative alignment from the Judge Tunnel portal to JSSD's WTP via the Ontario Shaft and Drain Tunnel. This process includes an engineering study to estimate the effort and cost to construct this option. This process has also been delayed while the City and JSSD execute a non-binding LOI that includes sharing the cost of the study.
4. Implement Replacement and Renewal Projects	Ongoing		Ongoing	Phase 1 of Last Chance pipeline replacement completed fall of 2011; Phase 2 will be completed during summer of 2012. Water lines in Empire Avenue along with 2 PRV vaults and the 13th Street Pumpstation improvements will also be compelted during summer fo 2012 in conjunction with Empire Road reconstruction.
5. Integrated Water Solutions	Ongoing		Ongoing	Staff is looking at combining drinking water improvements while also addressing the UPDES permits for Spiro and Judge Tunnels. Staff is analyzing many options and discussing them with Council.

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
4. Storm Water Management - Clint McAfee				
1. Storm Water Infrastructure repair and replacement 2. FEMA Mapping of Flood Plains				
5. Increased Utilization of Renewable Energy - Tyler Poulson				
1. Solar Feasibility Study for PCMC and Micro-Hydro Power Research	Aug-11	Feb-12	In Progress	Utilizing grant funding, staff was able to assess the potential for additional solar PV panels on City-owned buildings. Results were presented to City Council during the 2011 mid-year update. PCMC has grant funding to support solar panels on the Public Works building and is currently researching this with the intention to release a RFP if the building checks out. Staff is less formally assessing options for micro-hydro electricity generation in PCMC's water system. The research for micro-hydro will be ongoing while suitable solutions are reviewed and funding sources explored.
2. Solar installations on Police and Public Works/Transit Buildings in 2012	Oct-12		In Progress	Staff received grant funding for solar panel arrays at the Police building (Park Avenue) and Public Works/Transit Building (Iron Horse Drive). A RFP for Police solar project has been released with a response deadline of May 1, 2012. A RFP for Public Works/Transit Building should be released in April 2012. Both projects should be completed by late summer/fall 2012.
3. Wasatch Solar Challenge	Mar-13		In Progress	Park City is part of a new coalition of local governments working to encourage more solar power installations in Utah. The coalition's efforts are being funded by a Department of Energy grant recently received by Salt Lake City (Park City and Summit County were sub-recipients). The goal of this partnership is to reduce the "non-hardware" costs for installing solar panels and make the process more efficient. Over the next year, we will be working collaboratively with other municipalities and experts in the field to improve and streamline the process for installing solar panels.
6. Reduced Municipal & Community Carbon Footprints - Tyler Poulson				
1. Participate with County Health Dept in Air Quality Study	Ongoing		Ongoing	Working with Summit County to facilitate monitoring program
2. Environmental Heroes Awards	Ongoing		Ongoing	Awarded periodically. Website has form for public submissions/nominations.
3. Update to Environmental Strategic Plan	Ongoing		Bi-Annual	Completed August 2010; 2011 mid-year update to Council completed.
4. Launch internal revolving loan fund and finance CO2 emissions reduction projects at the City	Ongoing		In Progress	Council approved fund on July 29, 2010. The initial project will be piloting idle-reduction technology for a small number of Police vehicles. This project is underway with two pilot vehicles that received anti-idling retrofits in late 2011. A third vehicle may be piloted prior to making a decision on whether to extend the technology to more of the fleet in 2012.
5. WAVE Project/Electric Trolley in partnership with USU	Aug-11	Jun-12	In Progress	On June 9 Council provided staff feedback to continue to work with USU's Energy Dynamics Lab on this project. Scope may change to include a fleet vehicle, rather than the trolley, for initial phase. The University of Utah recently partnered with WAVE technologies to demonstrate a wirelessly charged shuttle on their campus in 2012. Staff still has periodic contact with WAVE/EDL and funds are in a queue awaiting a partnership opportunity and/or Council direction. Details will be provided during the next mid-year update to Council.
6. Develop and Implement community CO2 emission and water consumption reduction program in conjunction with partners - community outreach or rebate program for residential and Green Businesses program for commercial properties	Mar-11	Mar-13	In Progress	The Low Carbon Diet Program community carbon reduction program publicly launched, along with webpage, in June 2011. Staff has helped initiate a number of Low Carbon teams and presented to over 700 community members as part of 30+ presentations since late 2011. Thus far, roughly 250,000 pounds of CO2 have been reduced through the program. The program continues to build momentum and will run through year-end 2012, or when FY2013 funding expires. A Green Business program will be reassessed once resources free up and/or grant assistance is awarded.

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7. Economically Feasible Soil Disposal Options - Jason Christensen				
1. Define a long-term, economical solution for municipal and community mine waste disposal (Soils Repository)	Sep-11	Feb-12	In Progress	Working with EPA & UPCM/Talisker to define terms of a multi-party agreement to build a second repository.
2. Soil Ordinance Administration	Ongoing		Ongoing	Five properties were issued Certificates of Compliance this past summer/fall. Staff expects sampling and Certificate of Compliance issuance to increase as we head into construction season.
3. Permits for Judge, Spiro and Prospector Drain	Jan-12		In Progress	Permit applications submitted to Utah Division of Water Quality on schedule on July 27, 2011. Discussions continue. We continue to work with UDEQ to identify compliance schedules for the three sources.
4. Further develop relationships with state and federal regulators	Ongoing		Ongoing	
5. Mine hazard mitigation ordinance	Ongoing		Ongoing	Reminder letters were sent to property owners within the Mine Hazard Mitigation Area in October. These mailings inform property owners of their obligations under the ordinance and provide the necessary forms to meet the December 1, 2012 deadline. Received several evaluation forms from property owners. Staff has almost completed document review of Park City-owned property for mine hazards and will then do field visits to identify if mine hazards exist on identified properties.
8. Other - Tyler Poulson				
1. Solid Waste <ul style="list-style-type: none"> • Work with County Solid Waste Team to represent the City's interest in discussion of future recycling & solid waste solutions 	Jul-12		In Progress	Foster and Poulson participated in a solid waste update meeting with the County from 2011-12. The County released a RFP in early 2012 for curbside waste/recycling services and has received a number of responses. Summit County Council is reviewing responses and intends to award a contract by July 2012. City staff have formally expressed a desire to expanded curbside recycling options as part of the new contract.
<ul style="list-style-type: none"> • Support HPCA Recycling Program Efforts (recycling contract completed) • Discussion on recycling facility relocation 	Ongoing		In Progress	Poulson representing City on HPCA's Solid Waste & Recycling Task Force
	Dec-12		In Progress	City/County/Recycle Utah relocation planning meeting held as planned in September. Discussions continue with Summit County and Recycle Utah.

2012 Park City Council Goals & Targets for Action (January - March 2012)

Goal 5 Recreation, Open Space and Trails

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
1. Provide accessibility to premier recreational activities/facilities to the local community at an affordable cost - Ken Fisher, Jason Glidden, Matt Twombly, Jon Pistey				
1. Evaluate maintenance staff for Park City Sports Complex	Aug-12		Pending	Budget request submitted as part of FY13 budget
2. Increase staff to accommodate increased use of facilities	Aug-12		Pending	Budget request submitted as part of FY13 budget
3. Increase Aquatic programs to 12 months	Nov-12		Pending	Budget request submitted as part of FY13 budget
4. Purchase new golf cars			Pending	Budget request submitted as part of FY13 budget
5. Shower renovation at Ice Arena	May-12	Apr-12	Completed	Ice Arena Staff completed renovation
6. Concourse repairs at Quinn's	Jun-12		Pending	Staff currently investigation funding options
7. Purchase additional fitness equipment	Aug-12		Pending	Budget request submitted as part of FY13 budget
8. Public/Private Rec Facility RFP	Jun-12		Pending	Waiting on completion of recreation survey
2. Preserve the Park City brand through beautification of City parks and open space - Heinrich Deters				
1. Open Space Management Plan	Dec-12		In Progress	Development of Management Plan for Round Valley. Obligation of Osguthorpe funding from County.
2. Osguthorpe Improvement	In Progress		In Progress	Summer Trail currently being designed.
3. Osguthorpe Conservation Easement	Feb-12		Ongoing	Working with Summit Land Conservancy, Round Valley Bench Auction
4. Kimball and new Round Valley Conservation Easement	Jul-11	Oct-12	In Progress	County and City staff will discuss with Council the proposed easement on Kimball Junction PRI property, owned jointly by the City and County in early 2012.
5. Gambel Oak & White Acre Conservation Easement	Jul-11	Oct-12	Pending	Staff will ask Council to have a policy discussion on easements in early 2012.
6. Additional easement monitoring on new acquisitions	Ongoing		In Progress	Staff will ask Council to have a policy discussion on easements in early 2012.
7. Property Management Matrix	Nov-12		In progress	Sharepoint database with applicable documentation and information per acquisition and property management (deed restrictions/bond language).
8. Open space partnership with County	Ongoing		Ongoing	Staff continues to participate in bi-weekly BOSAC meetings and is meeting with County staff on a regular basis per management plans, weeds and wildlife concerns.
9. Recommendation on amended Summit County Leash Law Ordinance	Jan-11	Apr-12	In Progress	County combined with "bigger picture" of kennels. Legal Department working with County's legal department. Staff is working with a sub-committee of the Interagency Task Force group.
3. Responsive and respectful internment services Ken Fisher, Matt Twombly				
1. Inventory and capacity plan for City cemetery	Nov-12		Pending	Verified and entered into software system by September 2012
2. Construct Memorial Wall at cemetery	Nov-12		Pending	CIP request for funding submitted for FY13

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
4. Effective and safe vehicle and pedestrian transportation - Heinrich Deters				
1. Trailhead Parking Phase III - as sites are available	Ongoing		Ongoing	
2. Coordinate new connections by development/TMP CIP	Ongoing		Completed	
3. Flagstaff Trails reconstruction	Ongoing		In progress	Talisker has approved trail plan and construction is currently underway on several of the trails. Trail head and maintenance obligations remain as part of the Flagstaff Agreement.
5. Trails Webpage	Ongoing		Ongoing	
6. Citywide Pedestrian/Street Lighting guidelines consistent with General Plan, Trails Master Plan and WALC	Apr-11	Oct-11	Pending	Coordinating with Transportation Master Plan and General Plan Update. Looking to implement lighting along Deer Valley Drive from Roundabout to Stew Pot as part of the Deer Valley Drive reconstruction project slated for 2013.
9. April Mountain Trails & Recreation Plan	Nov-11		In Progress	Access road has been improved
10. Evaluate and Improve backcountry trail signage	Ongoing		Ongoing	Staff is working with Mountain Trails, Resorts and Basin Recreation on community-wide signage and waypoint system
11. Osguthorpe Summer Trail	Aug-12		Ongoing	Planning for trail connection Spring 2012
12. Trail Event Policy/Fees	Jan-12		Complete	Fees/deposits for Trail Events. Part of events overhaul. Fee schedule approved.
13. Hard surface of Silver Quinn Trails				
14. Walkability Implementation				
• Phase I				
(a) Bonanza Tunnel				
(b) SR-248 Tunnel				
- School Campus ped/Connectivity Improvements Construction (SR248)Construction	Aug-11	Aug-12	Pending	Study completed. Discussion with School Board planned.
(c) Traffic Calming Improvements				
- Monitor Drive - Island	Oct-11	Aug-12	Pending	Initial measures of striping and installation of driver feedback sign have resulted in significant calming of traffic. Staff will continue to monitor through opening of racquet club and revisit them if deemed necessary.
- Wyatt Earp - Entry Feature / Island	Oct-11	Oct-12	In progress	Construction bids due May 8, Construction June - July 2012.
• Phase II				
(a) SR 224 Corridor Study	Jul-12		In progress	Phase I study underway. Deliverable June 2012
(b) Identify PCMR transit and transportation needs	Jul-12			
(c) Implementation Plan for WALC projects	Jul-13			
5. Environmental Stewardship				
1. Purchase hybrid greens mowers	May-12		Complete	Purchased two hybrid mowers
2. Install high efficiency irrigation systems	Oct-12		In Progress	Installation of sprinkler control systems is complete; sprinkler heads will be installed this fall
6. Preserve natural resources to promote recreational opportunities				
No targets for action currently identified in Biennial Strategic Plan. Some related action items may exist in other Outcome Areas.	Pending		Pending	Targets for action may be established as part of Park City 2030 Long Term Strategic Plan.
7. Healthy active community - Ken Fisher				
1. Develop and implement community wellness program	Ongoing		In Progress	Host monthly lunch and learns 1st Wednesday of each month; developing community partnerships. Held a wellness party in November; next is scheduled May 5, 2012.
8. Develop Park City as a year round destination recreation location				
No targets for action currently identified in Biennial Strategic Plan. Some related action items may exist in other Outcome Areas.	Pending		Pending	Targets for action may be established as part of Park City 2030 Long Term Strategic Plan.

2012 Park City Council Goals & Targets for Action (January - March 2012)

Goal 6 Regional Collaboration and Partnerships

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
1. A City that other agencies invest in				
1. Kamas & Heber Commuter Service <ul style="list-style-type: none"> • Engage appropriate agencies to begin dialogue on service need, design and implementation • Equipment for Commuter Services 	Sep-12		In Progress	Scheduling meetings with Summit County/Wasatch County/heber City to begin dialogue
	TBD			Target date will be determined upon reaching agreement with other agencies on service levels.
2. Library Reciprocal Borrowing for Summit County Students	Ongoing		Ongoing	
3. Council of Governments Participation	Ongoing		Ongoing	Currently working on prioritization process for Corridor Preservation Fee Projects
4. Mountainlands Association of Governments Participation	Ongoing		Ongoing	Diane Foster attended March 2012 MAG meeting
4. Maintain relationship with MIDA and monitor progress on project				
2. A community that is ever prepared				
1. Interagency Relationships	Ongoing		Ongoing	Coordinated with Summit County for Utah Shakeout. Monthly Interagency Task Force meetings; Quarterly Meetings with School District.
2. Public Safety <ul style="list-style-type: none"> • Police/Sheriff's Spillman records Management Data Merge 	Jul-12		Ongoing	Training for City and County
3. A City that is part of a regional water network				
No targets for action currently identified in Biennial Strategic Plan. Some related action items may exist in other Outcome Areas.	Pending		Pending	Targets for action may be established as part of Park City 2030 Long Term Strategic Plan.
4. A City that protects its resources - Tyler Poulson				
1. Assess recycling service levels <ul style="list-style-type: none"> • Recycle Center 	Ongoing		Ongoing	Continued to work with Summit County on Solid Waste and Recycling Contract. Attended all County Council meetings on topic and provided written input.
2. Engage community, in partnership with Summit County and other groups (non-profit, HMBA, Chamber, School District) in reducing water consumption and carbon emissions	Ongoing		Ongoing	<i>Low Carbon Diet</i> is the primary program being used to engage with community members and encourage carbon emissions reductions. The program is limited to household participants and is based on a softer, voluntary approach (as opposed to concrete financial incentives and technical assistance) to fit within its allocated budget. Staff also partners with numerous organizations to promote education and conservation, recent examples include the "Focus on the Climate" series, Recycle Utah Water Festival, and programs administered on ParkCityGreen.org. Water Department staff intend to provide free irrigation audits, and irrigation timer rebates, as a way to encourage conservation for households. Grant funding has been pursued, but not yet acquired for a local Green Business program. Additional water conservation and carbon reduction program ideas are included in the community-developed Save Our Snow Action Plan. http://parkcitygreen.org/Community/Community-Footprint_SOS_Action_Plan.aspx
5. A beautiful unique mountain town - Heinrich Deters				
1. Work with Wasatch County re SR-224 and public versus private access				
2. Noxious weed coordination and enforcement on private property	Ongoing			Parks Staff sits on County weed board. Coordination of weed management on City-owned property is ongoing.

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
6. A town that plays on the world stage				
No targets for action currently identified in Biennial Strategic Plan. Some related action items may exist in other Outcome Areas.	Pending		Pending	Targets for action may be established as part of Park City 2030 Long Term Strategic Plan.
7. A City respected and admired globally				
1. Mayor/Council/Staff learn & lead	Ongoing			LIFO training for Council; preparation completed for Mayor's trip to China.
2. Council of Governments Participation	Ongoing			See Goal 1.3 above.
3. ULCT Continued Participation	Ongoing			Council Member Butwinski and staff member Foster attended Spring ULCT Conference.

2012 Park City Council Goals & Targets for Action (January - March 2012)

Goal 7 Open and Responsive Government to the Community

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
1. Fiscally & Legally Sound				
1. Reduced paperwork and mailing costs through direct paperless billing and payroll	Pending		Pending	Investigating viability for payroll. Discussing project timelines for water billing.
2. Specialized Software Acquisition for Budgeting for Outcomes	Dec-12		In Progress	Currently in RFP process.
2. Engaged, Capable Workforce				
1. Specialized Software Acquisition for Performance Reviews	Nov-12		Pending	Software for performance evaluations will be implemented for the fall 2012 review process. This will save 50%+ of staff time spent for previous cycles, enhance the experience for all staff, simplify to allow focus on important aspects of performance instead of paperwork, and allow for better review by management to further improve alignment of staff and City goals.
2. Enhance centralized HR training program	Jun-13		In Progress	A member of the HR Staff has been identified to administer City-wide training and education programs. HR department has identified needs of all supervisory staff including such items as documentation, crucial conversations, employee discipline, etc. Mandatory training program has been initiated with classes to begin end of April 2012. Safety training needs are being evaluated currently by a safety professional to assist the City in identifying needs. Current safety program will be updated as needed. These efforts are currently being conducted by the Engineering Department.
3. Identify training needs and develop implementation plan for staff, elected and appointed officials	Pending		Pending	All City staff positions and appointed employees require individual identification of training needs, as well as identification of staff member wants. Once needs are identified and approved, programs need to be designed and implemented to ensure that needs are being met so that resources can run smoothly. Staff has met with all the managers to identify future training needs. Staff is currently trying demo programs for possible on-line training opportunities. HR Staff is also working on developing a consistent individual development and succession plan program.
3. Flexible and Nimble to Adjust Quickly to Changing Environments				
1. Develop mid-range and long-term Information Technology Strategic Deployment and Management Plan	Pending		Pending	Targets for action may be established as part of Park City 2030 Long Term Strategic Plan.
4. Security, Maintenance and Preservation of City Assets				
1. Invest in backup, storage & recovery	Apr-12		Complete	Implemented in February 2012
5. Connected with Our Citizens with a Shared Vision for the Future - Phyllis Robinson				
1. Connect, collaborate and create with community in person and virtually	Ongoing		Ongoing	Currently developing spring/summer Council neighborhood meetings.
2. Streaming media software	Sep-12			Investigate option for live audio streaming of City Council meetings.
3. Enhance mobile technology and related training to enhance citizen access and communication				
4. Community Visioning Plan	Ongoing		Ongoing	Community Visioning and development of portfolio approach incorporated into joint City Council/Planning Commission meetings.
5. ICMA Resort Consortium	Fall 2011	Dec-12	In Progress	CAST and Council presentation on benchmarks complete. National Citizen Survey tie-in with existing 8 mountain towns in CAST possible. Need to lobby other towns to join us on comparisons between mountain towns. Will make pitch again at January CAST meeting in Steamboat.

2012 Park City Council Goals & Targets for Action (January - March 2012)

Goal 8 Public Safety

Target for Action / Actions / Staff Coordinator	Initial Target Date	Revised Target Date	Status	Comments
1. Preparedness: Actions citizens can take to keep themselves and their families safe				
1. Specific team training for distinct Emergency Support Functions (ESF)	Apr-12		Completed	In conjunction with the Great Utah Shakeout all departments have reviewed their responsibilities under the ESF/SOPs with the Emergency Manager
2. Maintain and expand as able our current Comprehensive Emergency Management Plan	Jun-12		Ongoing	The CEMP is under review and scheduled to be readopted by Council with updates in June 2012.
3. Begin a funding plan for acquiring a Mobile Command Post (MCP)	Jun-12		Pending	Plan proposed as part of CIP budget request, awaiting committee rankings.
2. Prevention: How to prevent or reduce crime and maintain quality of life				
1. Implement City building security recommendations	Jun-13		In Progress	Some funding was identified for Marsac, Library, City Park Recreation Building and Public Works. Additional projects are awaiting CIP funding decisions. Staff training expected to begin this summer.
3. Education: Delivery of public safety services, prevention of crime and build mutually beneficial relationships				
1. Citizen Academy	Ongoing		Ongoing	2012 Class has been filled; Class runs 11 weeks from May 4 to July 11. 40 Hours.
2. In-Service Officer Training - All Officers	Oct-12		Ongoing	Emergency Vehicle Operations (EVO); Defensive Tactics; Stop & Approach; Felony Stops; Taser Evidence Chain of Custody Process; Legal Update; CPR/AED; and all mandatory training blocks.
3. "Stand by Me"	Spring 2012		Ongoing	Anti-bullying education campaign; Treasure Mountain Middle has been completed for 2012; will be rescheduling for coming school year
4. Peace Officer Standards & training (POST) Physical Fitness Standards	Oct-12		Ongoing	Officers are currently setting up personal progress plans with consultant. Employees implementing second of four phases.
5. Lexipol (Comprehensive Police Policy Manual Program based on model policies developed by a national board)	Biannually		Ongoing	Living document; updated every six months.
4. Response: Deployment of resources efficiently and effectively				
1. Justice Court Electronic (e-Citations) Citations	Jan-12		Ongoing	Per Utah legislation, hand-written citations eliminated.
2. Special Event staffing to reduce overtime costs	Ongoing		Ongoing	Continually revise. Currently looking at actual cost of vehicle expense; utilizing outside law enforcement agencies.