



PARKING SERVICES

October 30th, 2017

RE: Residential Parking Permits

Dear Parking Permit Zone Resident,

Residential parking permits will expire on November 15, 2017. To obtain new permits, please complete the application included with this letter. Then bring it in with the specified current or valid documents to Public Works at **1053 Iron Horse Dr.** OR email to parking_permits@parkcity.org. We will have your permit(s) ready for pickup or mailing three business days later.

Please take note of the following:

1. All parking tickets must first be paid to receive a permit.
2. Permits will only be evaluated and processed if the requirements are **complete**.
3. You must live within a residential permit parking zone to be eligible for a permit (see map on enclosed brochure).
4. If you park only off street (in your own driveway, garage, or private space), you do not need a permit as long as you are not in the City right-of-way.
5. Permits do not guarantee parking availability.

Owners:

If you are a property owner you will need to supply us with: A valid picture I.D., valid vehicle registration for each car that will need a permit, and a Utility bill (dated within the last 30 days), with the property address, OR a property tax receipt.

Renters:

If you are a renter you will need to supply us with a copy of your lease agreement in your name OR a metered utility bill in your name and at your address, a valid picture ID, and a valid registration of each car that will need a permit.

Please remember you are allotted only one guest permit per address.

We are pleased to be able to provide residential permits for your vehicle(s) free of charge again this year. If you have any questions about eligibility requirements or any aspect of the residential parking program, please refer to the enclosed brochure or call Parking Services at (435) 615-5301.

Sincerely,

Parking Services