

ADMINISTRATIVE POLICY FOR USE OF THE FARM COMPOUND AND BUILDINGS

12/18/08

The Park City Farm is a public facility owned and operated by Park City Municipal Corporation and is administered by the Recreation Services Department of Park City Municipal Corporation. The Park City Farm serves the community by hosting educational programs and a variety of events for the community. The Mission Statement of the Park City Farm is:

The Park City Farm is a very important symbol in the public consciousness and a focal point for Park City, the citizens of Park City wish to retain and preserve the historic quality of the buildings, focus on the local use of the building; maintain public access, maintain the intimate high quality atmosphere and foster community use of the Farm.

The goals for the Park City Farm are to:

- * offer community access at no fee or a reasonable fee
- * balance the use of the facility among the ENTIRE community
- * flexible use: building responds to changing needs of community
- * preserve the historic and sentimental integrity of the Park City Farm as open space
- * protect Farm from overuse

The Conservation Reserve Program (CRP) is administered by the United States Department of Agriculture and is one of the largest private-lands enhancement improvement programs in the United States. The CRP encourages owners of agriculture land to voluntarily plant permanent areas of grass and trees on land that need protection in order to control non-point source pollutants from entering a watershed. The program's intent is to establish buffer zones of vegetation that would in turn retain topsoil thereby preventing erosion. In addition, the CRP program is known for enhancing habitat for wildlife while also providing a source of food. From 2002 - 2007 the City has been working to enhance the 23 acres of Conservation Reserve Program (CRP) stream corridor, which is designated as permanent riparian buffer. The City Council unanimously approved entry into the Conservation Reserve Program and 23 acres were enrolled on June 1st, 2003.

SECTION 1. PURPOSE

The purpose of this policy is to ensure that the community's expectations are upheld with respect to the use of the Farm compound and its buildings.

This policy attempts to codify all of the use guidelines that currently exist in a variety of City documents and establishes new policy regarding the permitted uses for, and access to the Farm compound and it's buildings. This policy includes; A) General policy guidelines and B) Event policy guidelines.

SECTION 2. DEFINITIONS

A) Farm - Farm compound of buildings including the Barn, Shed, Farmhouse, related outbuildings and the grounds. (See attached map)

- B) Barn - Barn building.
- C) Shed - Building located on the north side of the compound housing restrooms, day locker area and meeting room.
- D) Farmhouse - Small house located in the center of the Farm.
- E) Outbuildings - Small buildings located around Farm property.
- F) City - City of Park City or its representative.
- G) Event - Any contracted activity, including but not limited to special events, exhibitions, social gatherings and educational activities.
- H) Lessee - Any person or entity contracting with the City to produce, organize, direct or manage any event at the Farm.

SECTION 3. GENERAL POLICY GUIDELINES

- A) The Farm (including the Shed, the Farmhouse and Outbuildings, but not including the Barn) shall be open and accessible to the general public year round, weather permitting. Farm hours will be from 8:00 am to 9:00 pm daily. The Farm will only be available for limited public use (a winter trail pass may be required) during the winter months, however, the property (restrooms) will be accessible during the winter to all trail users. General admission to the Farm may be denied during Events; however, Events will not prevent public trail use on Farm property.
- B) Access to the Farm will be limited. For general, non-event use, vehicle parking will be located on the east side of Highway 224, however, only 25 parking spaces will be provided. Non- vehicular access to the Farm is encouraged as good trail access exists from all directions. Car pooling and bussing is also encouraged.
- C) The Farmhouse's primary function will be to serve as a visitor center. Antiques will be placed inside and a pictorial history of the Farm will be displayed. The farmhouse display can be viewed without entering the building and will be open to the public on a very limited basis.
- D) The Barn is not available for public use. An interpretive display is housed in the barn which may be viewed through the windows.
- E) The Shed is available for public use. Appropriate uses for the Shed include but are not limited to educational activities and exhibitions. The Shed may serve as a warming facility for cross-country skiers during the winter months and may serve as a staging area for ski races and like events. Amenities include restrooms, small locker area, reception area, small food prep area and storage.
- F) The Grounds are very attractive and may be desirable for outdoor functions during the summer. Outdoor use will be permitted provided the "General Policy Guidelines" are followed. Amenities include lawn area, picnic tables, large patio, trees and nearby stream.

SECTION 4. EVENT POLICIY GUIDELINES

A) To qualify as an Event, the Event must be public, City Council-sponsored and have been granted a Master Festival License.

B) Events will be limited in size and number so as not to interfere with the “open space” character of the Farm. Events shall be limited to not more than 150 (one hundred fifty) people per Event. Special events shall not preclude public trail use of the property

C) Events taking place at the Farm shall be limited to one-day with no more than 12 (twelve) Events annually. Use of the trail system for cross-country ski races does not count towards the 12 Event limit.

D) Each Event must obtain a City-approved transit plan. No Event parking will be permitted at the Farm, or along the shoulder of SR 224.

E) Event use of the Shed shall be limited to no more than 75 (seventy five) people.

F) No additional exterior lighting is permitted for Events.

G) Events must comply with municipal noise ordinances.

H) If the Master Festival License permits the sale of merchandise, those sales must be subordinate to the primary event. No Event is allowed for the purpose of selling merchandise for a commercial enterprise.