



SPECIAL EVENT PERMIT

Type of License: Level One Level Two Level Three
Event Name: Latino Arts Festival
Event Date(s): Saturday June 16, 2018 and Sunday June 17, 2018
Event Location: Park City Library Field
Licensee: Park City Library Field
Contact Person: Maximo Ventura
Approved By: _____ Special Events Coordinator City Council of Park City
Approval Date: May 17, 2018

The Park City Council has approved the Level Three Special Event Permit for Latino Arts Festival at Park City Library Field. Areas included in the event include Park City Library Field on Friday June 15, 2018 to June 18, 2018. This Level Three Special Event permit has been issued under the authority described within the Park City Municipal Code Section Municipal Code 4A-2-3C based on the following Findings of Fact, Conclusions of Law, and Conditions of Approval:

Findings of Fact:

1. Latino Arts Festival to be held within Park City. Areas included in the event include Park City Library Field on Friday June 15, 2018 to June 18, 2018.
2. The event has received permission of use with the following entities: Park City Municipal, and Park City School District.
3. The permittee has distinguished a transportation plan for vehicles that utilizes available public parking and can accommodate the anticipated attendance numbers. Parking for the anticipated crowd of 900 people, though not gathered all at the same location within Park City Limits, will be accommodated in existing parking lots in Park City.
4. Parking and traffic will be removed from the venue footprint including all of the parking at the North End of Library Field along Calhoun Street from 11:00 a.m. to 10:00 p.m. Parking and Traffic are to return to normal no later than 10:00 p.m.
5. The City and the permittee will work to coordinate communications and outreach regarding the event as well as the impacts caused by the event including parking and transportation planning.
6. The conduct of Latino Arts Festival will not substantially interrupt or prevent the safe and orderly movement of public transportation or other vehicular and pedestrian traffic in the area of its venue.
7. The event is oriented towards families and youth. The events associated with Latino Arts Festival will not require the diversion of so great a number of police, fire, or other essential public employees from their normal duties as to prevent reasonable police, fire, or other public services protection to the remainder of the City.
8. The concentration of persons, vehicles, or animals will not unduly interfere with the movement of police, fire, ambulance, and other emergency vehicles on the streets or with the provision of other public health or safety services.
9. There are other Event Licenses that have been granted in Park City Limits for Saturday June 16 and Sunday June 17, 2018, including: June 16, 2018; Savor the Summit, Avalanche Soccer Showcase, Kids Adventure Games and Tiny Tri. June 17, 2018; Avalanche Soccer Showcase,



Park Silly Sunday Market, Kids Adventure Games

Therefore, the Latino Arts Festival event will not interfere with the logistics and venue for any event for which a license has already been granted and with the provision of City services in support of other such events or governmental functions.

10. The size of the crowd and nature of the event will not create an imminent possibility of violent disorderly conduct likely to endanger public safety or cause significant property damage.
11. The applicant, Maximo Ventura of the Christian Center of Park City, has been working with City Staff and applicable departments to address all event concerns. The Applicant demonstrates an ability and willingness to conduct the event pursuant to the terms and conditions of this Chapter and has not failed to conduct a previously authorized event in accordance with the law or the terms of a license, or both.
12. Staff finds the Latino Arts Festival supports Council's goal of creating a complete community that values economic diversity, arts and culture, and a thriving mountain community. This event is an important cultural event, creates a community gathering place, encourages and supports the Christian Center of Park City, Park City Businesses and encourages local and regional tourism and supports continued vibrancy.

Conclusions of Law:

1. The application is consistent with the requirements of the Park City Municipal Code 4A-2-3C.

Conditions of Approval:

1. The permittee, at its' cost, shall incorporate such measures as directed by Staff in order to ensure that any safety, health, or sanitation equipment, and services or facilities reasonably necessary to ensure that the event will be conducted with due regard for safety are provided and paid for by the applicant.
2. The permittee shall keep all noise to event hours, which are between 3:00 and 9:00 p.m., Saturday June 16 and Sunday June 17, 2018. The applicant must apply and receive permission pursuant to Park City Municipal Code 4A-3 prior to conducting any activity in excess of the noise ordinance. The applicant will work with City Staff to orient the activities so as to minimize sound impacts to the neighborhood and the applicant shall monitor the following:
 - (A) The permittee, or his/her designee, shall provide on-site management for each aspect of the event.
 - (B) The program manager shall be responsible to ensure that the sound system maintains the sound at an A-weighted sound level adjustment and maximum decibel level of ninety (90), as measured twenty-five feet (25') in front of the Stage.
3. The permittee shall provide proof of liability insurance in the amount of four million dollars (\$4,000,000) or more as may be required by the Special Events Manager or the City Attorney's Office, and shall further name Park City Municipal Corporation as additional insured. All Applicants shall further indemnify the City from liability occurring at the event except for any claim arising out of the sole negligence or intentional torts of the City or its employees.
4. All plans for tents, stages and other temporary structures shall be submitted to the Building Department for review and approval for permitting by June 13, 2018 in accordance with Park City Municipal Code 4A-1-1.5.
5. The permittee is responsible for conducting outreach to residents and businesses along Norfolk Avenue and Calhoun Street adjacent to the Park City Library Field regarding impacts



- such as road closures, parking removal and noise prior to the event.
6. The permittee is responsible for and managing an Operations, Parking / Transportation Plan in a form approved by the Park City Municipal Event Manager, Transportation Planning Manager and Chief of Police .
 7. The Park City Special Events, Police, Fire, Building Official/Fire Marshal and Emergency Management have the right to cancel event upon any condition, violation or weather that jeopardizes the life, safety or property of the residents or visitors of Park City.
 8. Approved fee reduction for City Services in 2018 are \$5,029 Changes in City Service fees shall be reported in the debrief of the event and increases in fee reduction amounts require the approval of either the City Manager or City Council.
 9. The permittee will provide a vendor list and sign plan for the event. All handouts, flyers, banners and other signage, shall comply with Park City Municipal's sign code.
 10. The permittee will work with the Fire Marshall, and Public Safety Personnel regarding placement of emergency staff and equipment, but anticipates that Fire and EMS will be staged on North End of Library Field along Calhoun Street. The Latino Arts Festival has also submitted an Emergency Operations Plan which is being coordinated with Park City Police, Emergency Management and Park City Fire.
 11. The permittee use of barricade and signage will be in accordance with the Manual of Uniform Traffic Control Devices (MUTCD) for the duration of the event.
 12. All City, County and State permit approvals required for this event shall be secured by Wednesday, June 13, 2108 and submitted to Park City Municipal.

PASSED AND APPROVED this Thursday, the 17th Day of May.

PARK CITY MUNICIPAL CORPORATION

City Manager, Diane Foster

Attest:

, City Recorder

Approved as to form:

Mark D. Harrington, City Attorney