



Canice Harte
Event Manager
Kimball Art Center
1401 Kearns Blvd.
Park City, UT 84060

June 14, 2019

Summary of Park City Kimball Arts Festival changes and updates, 2019.

- 1.) To celebrate the 50th anniversary of the Park City Kimball Arts Festival the event is free to all Summit County primary residents for the entire three-day event. This is possible due to the generous support of our sponsors.
- 2.) Park City Kimball Arts Festival title sponsor is Intermountain Park City Hospital. Zions Bank remains as presenting sponsor. Many additional sponsors renewed their partnerships, and new companies signed on to sponsor the Festival as well.
- 3.) The Art Starts Here Gala and Park City Kimball Arts Festival VIP Lounge are located in Kimball Terrace.
- 4.) A public exhibition celebrating the past, present and future of Kimball Art Center and the Festival will be held in the Rockwell Room (268 Main). This location will also act as a satellite artist lounge.
- 5.) Kimball Art Center will utilize a new ticketing solution, eTix. The intent is to improve the attendee experience.
- 6.) Park City Kimball Arts Festival wristbands will have RFID chips which will improve the integrity of data. In particular this will give Park City Municipal and Kimball Art Center an accurate daily count of attendees.
- 7.) Park City Kimball Arts Festival will no longer sell or provide single-use water bottles. Park City Kimball Arts Festival will sell reusable water bottles and has created four refillable water stations to provide free water to attendees.
- 8.) Food vendors are required to use compostable materials.
- 9.) All gates will be powered by solar charged generators.
- 10.) New signage will be added to Marriott / Town Lift bridge and stairs leading to Town Lift Plaza.

- 11.) Kimball Art Center introduces Brushes & Brunch, which will be held at Rockwell Room. This unique event allows award winning artists to mingle with prospective clients over crêpes and mimosas.

Kimball Art Center

In an incredible act of both courage and foresight, Bill Kimball opened the original Kimball Art Center in 1976, believing art would play a vital role in Park City's future. With little more than guts, determination, and creative vision, he transformed the town's garage and body shop into a community art center.

Prior to being a place for vehicles, the building was a place to park a horse. Miners would ride their horses into town and leave them at the stable while they headed into the mines on rail cars. Considering the building was located in the town's notorious red-light district and across the street from a brothel, it's safe to say the horses sometimes spent the night.

Mining was Park City's first chapter. The town's second phase, our famed skiing and recreation, has paved the way for our third mother lode — a vibrant arts and culture district that will enhance, enrich, and enlighten our community in perpetuity.

As one of Park City's oldest and most established nonprofits, Kimball Art Center has a long and proven history of providing residents, visitors, and second-homeowners with inspiration, education, and creation.

In partnership with the Park City School District, Kimball Art Center's education programs touch the lives of nearly every Park City student going through both public and private schools. Statewide, our outreach allows students K-12 to participate in immersive and high-quality art classes they would otherwise not receive in school. In addition, Kimball Art Center offers over 300 visual art classes each year, for all ages, skillsets, and interests.

To ensure our community has access to inspiring works of art, Kimball Art Center's gallery is free and open to the public. Exhibitions are distinct in both medium and range; working to showcase world-renowned artists, as well as emerging artistic talent. Kimball Art Center's curator draws on timely and relevant themes including environment, history, culture, and social challenges, to provide meaningful, thoughtful, and engaging exhibitions.

And each year Kimball Art Center hosts the Park City Kimball Arts Festival, which brings nearly 50,000 art enthusiasts to Main Street over the three-day event. Now one of the country's premier art festivals, the Park City Kimball Art Festival provides an estimated \$20 million economic boost to the state.

Profit and prominence aside, the annual Festival is one of many events Kimball Art Center presents to promote diversity, create social connection, expand creativity, and foster community pride.

Park City Kimball Arts Festival

Now in its 50th year, the Park City Kimball Arts Festival is not only one of the top ranked art festivals in the country, it's also Kimball Art Center's largest fundraiser. This three-day event allows Kimball Art Center to continue, and further, its goal to provide arts access, education, engagement and experience to everyone, all year long.

This year’s Festival is presented by Intermountain Park City Hospital, and long-time partner Zions Bank. A number of additional new sponsors are also participating, allowing Kimball Art Center to “free the Fest” for Summit County locals.

More than 1,000 artist applications were received for this year’s Festival — a new record! Of those applications, 225 artists were selected via a blind jury and invited to participate. Invited artists hail from 33 states and three countries.

Funds raised from the event help provide:

- Scholarships for low-income children to participate in art classes and camps
- Art education and curriculum in public schools
- After-school art programs in area elementary schools
- Hands-on instructions for teenagers dedicated to the study and practice of the visual arts
- Cross-curriculum lesson plans integrating art into core subjects
- Access to free and thought-provoking exhibitions

2019 Art Starts Here Gala

The Art Starts Here gala is an innovative and inspiring event that highlights the importance of the arts and the critical role Kimball Art Center plays in fostering our cultural community.

Live auction items include one-of-a-kind experiences — like a chance to mingle with the New York Rangers in the locker room and attend the post-game press conference, jet off to Argentina and Uruguay and stay in some of South America’s most exclusive resorts, and custom artwork by award-winning artist Dolan Geiman.

In tandem with the Festival, the gala is a critical fundraiser for Kimball Art Center and an opportunity to celebrate creativity and community.

Event Schedule – 2019

	Date	Day	Start	Finish
Gala	August 1	Thursday	6:00 PM	9:00 PM
Festival	August 2	Friday	5:00 PM	9:00 PM
Festival	August 3	Saturday	10:00 AM	8:00 PM
Festival	August 4	Sunday	10:00 AM	6:00 PM

Admission

	Type	Adults 18+	Kids 6-17	Kids <5
Gala	Ticket	\$350	-	-
Festival (advance purchase)	3-Day Pass	\$12	\$6	Free
Festival (day of)	3-Day Pass	\$15	\$6	Free
Summit County Primary Residents	3-Day Pass	Free	Free	Free

Festival Leadership Team

	Title	Phone	Email
Jory Macomber	Executive Director	435-649-8882	Jory.Macomber@kimballartcenter.org
Amy Roberts	Sr. Director Marketing	435-649-8882	amy.roberts@kimballartcenter.org
Canice Harte	Event Manager	435-649-8882	canice.harte@kimballartcenter.org
Hannah Palmer	Artist Relations	435-649-8882	hannah.Palmer@kimballartcenter.org
Chris Crowley	Operations	801-718-4628	clcrowley@gmail.com

Parking

Parking operations are divided into artist/Kimball Art Center staff parking and public parking. All parking lots are manned by Festival staff to ensure efficient parking and to monitor numbers. China Bridge paid parking is managed by PCMC.

Free parking lots are located at Intermountain Park City Hospital, Deer Valley Resort, and Park City Mountain.

In addition to servicing their regular routes, Park City Transit provides free bus service from these dedicated parking areas. Kimball Art Center encourage locals and visitors alike to take advantage of this convenient mode of transportation, as well as promotes walking or biking to the Festival. Kimball Art Center actively discourages attendees from driving a personal vehicle and attempting to park near the Festival.

The Park City Kimball Arts Festival is a fully accessible event. All of our parking areas provide accessible parking. In addition, we provide a complimentary Festival golf cart shuttle to those who need assistance during the Festival. Please feel free to contact us with any questions at (435-649-8882)

Reserved Parking

	User	Available	Demand
Flag Pole Lot - Oversized	Artist	57	57
Galleria Lot - Oversized	Artist	9	9
Historic Wall Lot 0 Oversized	Artist	60	60
Bob Wells Plaza	Operations	9	9
China Bridge L1	Operations	N/A	15
China Bridge L2	Artist	86	86
China Bridge L3	Artist	91	91
China Bridge Roof - Oversized	Artist	78	78
Brew Pub - Oversized	Festival	15	15

Public Parking

	Type	Park & Ride	Cost	Available
DVR Lot 6	Public	Yes	Free	200
PCM Silver King	Public	Yes	Free	200
I				
PCM Canyons	Public	Yes	Free	N/A
China Bridge Lot	Public	No	Yes	PCMC
PC High School	Public	Yes	Free	N/A

Transportation & Traffic

Many of the streets in Old Town will be open to residents with access passes only. These streets will be monitored by police and Festival staff.

The Festival team is working closely with Park City Municipal event staff, Park City Transit, Park City police and satellite parking providers in order to develop a comprehensive traffic, transportation and parking plan.

Park City Kimball Arts Festival Site Plan

Over 225 artists from around the country will converge along Main Street beginning at 3:00 AM on Friday, August 1st in preparation for opening at 5:00 PM.

Appendix I: Park City Kimball Arts Festival Site Plan

Park City Kimball Arts Festival Operations

The Park City Kimball Arts Festival requires a complex and well-defined plan to set-up and operate within the size restrictions of Main Street. Set up for the Arts Festival begins on Monday July 29, 2019 in off-street locations. This initial set-up should have little to no impact on Main Street.

Set begins in earnest on Wednesday July 31, 2019-up. Striking begins Sunday at 6:01 PM with Main Street open by 11:00 PM. The entire Festival is clear by 5 PM Monday, August 4th.

Appendix I: Park City Kimball Arts Festival Operations Schedule

Park City Kimball Arts Festival Event Offices

Kimball Art Center is partnering with the following companies for event space:

- VIP Lounge: Kimball Terrace
- Volunteer Lounge: Gateway – Suite 202
- Artist Lounges: Gateway – Suite 201 and Rockwell Room, 268 Main St.

- Staff Offices: Gateway – Suite 201

Additional Festival Activities

In addition to the art, cuisine, and music, an array of Festival events and activities are planned for a fully immersive creative experience. They include:

- Kids' art area
- Brushes and brunch
- VIP Lounge
- Festival After Dark
- Gallery Stroll
- Studio on Main

Details and ticketing information is available at: ParkCityKimballArtsFestival.org/events

Festival Food and Drink

Kimball Art Center is partnering with a wide variety of food, concessions, and beverage vendors. Food trucks, spirit gardens, and refillable water stations will be strategically located throughout the Festival footprint.

Environmental Impact Reduction

Kimball Art Center will no longer sell single use water bottles. Kimball Art Center has transitioned to reusable water bottles and will provide four hydration stations. Each station has four water spouts

Kimball Art Center will also use solar reachable battery generators at all gate locations.

Park City Kimball Arts Festival Waste & Recycling Plan

The PCKAF utilizes two contractors and PC Municipal services and resources to maintain our waste and recycling programs- Recycling for the Arts Festival will focus on cardboard, metals, plastics and wood.

- Recycling: Curb-It Recycling
- Waste: Questa Services
- Temporary Waste Bins at existing and temporary waste locations
- Temporary Recycling Bins at existing and temporary waste locations
- Temporary Dumpsters: (2) 30yd temporary dumpsters at Historic Wall Lot and Swede Alley Cut Out, (2) 8yd dumpsters, 40yd compactor

Waste and Recycling operations will take place during all event hours. Contractors will be responsible for monitoring volumes and waste stream classifications.

Waste & Recycling Reports will be developed following the Festival.

See Appendix III: Waste & Recycling Plan

Insurance Requirements for the 2019 Park City Kimball Arts Festival

Liability Insurance Amount:

- General Liability of \$2,000,000 per occurrence/ \$4,000,000 aggregate.
- Auto Liability of \$2,000,000 combined single limit for bodily injury and property damage per accident.
- Liquor Liability of \$1,000,000/\$2,000,000.
- Proof of Workers Compensation with regard to statutory limits of \$500,000 per accident. (Please note the City does not have to be listed as additional insured on this policy specifically.)
- Kimball Art Center shall require any **hired security** to provide a policy of general liability and auto liability insurance and name both Kimball Art Center and Park City Municipal Corporation as additional insureds on the policy limits set forth above.
- Kimball Art Center shall provide proof that it requires any **hired security** to provide a proof of Workers Compensation insurance in the amount that is required above. (Please note the City does not have to be listed as additional insured on this policy specifically.)

Description of Operations/Special Items Box must include:

Park City Municipal Corporation is hereby named an additional insure with respect to liability arising out of or in connection with KAC's activities under the Service Agreement and further indemnify the City from liability occurring at the event, except for any claim arising out of the sole negligence or intentional torts of the City or its employees. It is suggested that the insurer have AM Best Financial Strength rating of at least A:VII.

Certificate Holder:

Park City Municipal Corporation PO Box 1480 Park City, UT 84060 Please email certificates to the Park City Special Events Coordinator as follows: Jenny Diersen jenny.diersen@parkcity.org Any change of these requirements must be approved prior to approval of permit by both the Special Events Coordinator and the City Attorney's Office. Event Permits are void until Certificate of Insurance has been provided and accepted as outlined in the conditions of approval on the Special Event Permit.

Integrated Event Operations Timeline 2019

Park City Kimball Arts Festival
Integrated Event Schedule

2019

6/13/19

Date	Activity	Start	End	Location	Sub Location	Notes
Monday, July 29, 2019	Street Booth Marking	6:00	17:00	Main Street/Feeders		Main Street marking - no impact
Monday, July 29, 2019	Gala Set Up	8:00	18:00	Kimball Terrace	Heber Ave.	KAC Gala Set Up
Monday, July 29, 2019	OPS Prep - KAC Offices	8:00	17:00	Gateway		Gateway and Off Street Install & Prep
Monday, July 29, 2019	Street Cleaning OK	8:00	17:00	Main Street		OK for street cleaning
Tuesday, July 30, 2019	Street Booth Marking	6:00	17:00	Main Street/Feeders		Main Street marking - no impact
Tuesday, July 30, 2019	Gala Set Up	8:00	18:00	Kimball Terrace	Heber Ave.	KAC Gala Set Up
Tuesday, July 30, 2019	OPS Prep	8:00	17:00	Off Street		Off Street Install & Prep
Tuesday, July 30, 2019	Street Cleaning OK	8:00	17:00	Main Street		OK for street cleaning
Wednesday, July 31, 2019	OPS Install - Bob Wells Plaza + Parking Area	6:00	17:00	Bob Wells Plaza	BWP Parking	Bob Wells Plaza and parking area
Wednesday, July 31, 2019	Street Booth Marking	6:00	17:00	Main Street/Feeders		Main Street marking - no impact
Wednesday, July 31, 2019	Festival Operations	7:00	17:00	All Areas		Off Street Install & Prep
Wednesday, July 31, 2019	Brew Pub South Parking Lot Closed	7:00	24hr	Brew Pub	South	Stage, tents & OPS install
Wednesday, July 31, 2019	Gala Set Up	8:00	18:00	Kimball Terrace	Heber Ave.	KAC Gala Set Up
Wednesday, July 31, 2019	Tent/FF&E Install	8:00	17:00	Off Street		Off Street Locations
Thursday, August 1, 2019	Street Booth Marking	6:00	17:00	Main Street/Feeders		Main Street marking - no impact
Thursday, August 1, 2019	Brew Pub Parking Lot Closed	7:00	24hr	Brew Pub	All	Stage, tents & OPS install
Thursday, August 1, 2019	Festival Operations	7:00	17:00	All Areas		OPS Set
Thursday, August 1, 2019	Tent/FF&E Install & Staging	7:00	17:00	Off Street		Off Street + BP, 5th, 7th, other locations
Thursday, August 1, 2019	Tent/FF&E Install & Staging	7:00	17:00	Town Lift Plaza		Kids area set up
Thursday, August 1, 2019	Stage Operations Trucks	7:00	17:00	All Areas		Operations Trucks Staged - various locations
Thursday, August 1, 2019	Tent/FF&E Install & Staging	7:00	17:00	All Areas		Equipment Staging on Heber/Feeder Streets
Thursday, August 1, 2019	Tent/FF&E Install & Staging	7:00	17:00	Main Street		Tent/FF&E staging @ reserved parking areas
Thursday, August 1, 2019	Satellite Parking Lot Set Up	7:00	17:00	All Areas		DVR, PCM, PCHS
Thursday, August 1, 2019	Gala Set Up	7:00	17:00	Kimball Terrace	Heber Ave.	
Thursday, August 1, 2019	Event: Art Starts Here Gala	18:00	21:00	Kimball Terrace	Heber Ave.	Valer Parking @ Heber Ave.
Friday, August 2, 2019	Main Street CLOSED	3:00	24hr	Main Street	All	Closed through Sunday 8/4 @23:00
Friday, August 2, 2019	Heber + Feeder Streets CLOSED	3:00	24hr	Heber	Swede to 9th	Closed through Sunday 8/4 @23:00
Friday, August 2, 2019	Main Street Delivery Window - FRIDAY	3:00	6:00	Main Street	All Feeders	All traffic NORTH-BOUND ONLY
Friday, August 2, 2019	Festival Operations	3:00	21:00	All Areas		All Areas
Friday, August 2, 2019	Artist Early Move In - Main Street	3:00	7:00	Main Street		PER SCHEDULE - North-bound traffic ONLY
Friday, August 2, 2019	Parking Operations: Artist Parking	3:00	24 hrs	Swede Alley	FP, GA, HW, CB, BP	Artist Parking Permit Areas Only
Friday, August 2, 2019	Trash Pick Up - NO ACCESS TO MAIN	5:00	8:00	Swede Alley	All	No Trash Pick Up on Main Street
Friday, August 2, 2019	Artist Move In - Marshaling Yard Ops	6:00	17:00	DVR	Lot 6	ARTIST MARSHALLING ONLY
Friday, August 2, 2019	Artist Move In - Main Street	7:00	17:00	Main Street		PER SCHEDULE - North-bound traffic ONLY

Park City Kimball Arts Festival
Integrated Event Schedule

2019

6/13/19

Date	Activity	Start	End	Location	Sub Location	Notes
Friday, August 2, 2019	Old Town Permit Access	7:00	21:00	Old Town		
Friday, August 2, 2019	Swede Alley Permit Access	7:00	21:00	Swede Alley		Request left-turn lane coverage DV Drive @ Swede
Friday, August 2, 2019	Parking Operations: DVR	NA	NA	DVR	Lot 6	No PCKAF parking Friday night
Friday, August 2, 2019	Parking Operations: PCH	16:00	21:00	PCH	TBD	TBD - Awaiting confirmation from PGM/C/PCHS
Friday, August 2, 2019	Parking Operations: PCM	16:00	21:00	PCM	Surface lots	
Friday, August 2, 2019	Public Parking: China Bridge	?	?	China Bridge		FEE PARKING - No public access to CB via Swede Alley
Friday, August 2, 2019	Main Street Plant Watering	NA	NA	Main Street	All	Request: No plant watering on Friday
Friday, August 2, 2019	EVENT: Park City Kimball Arts Festival	17:00	21:00	Main Street		EVENT: Park City Kimball Arts Festival
Saturday, August 3, 2019	Main Street CLOSED	24 hrs	24 hrs	Main Street	Swede to 9th	Closed through Sunday 8/4 @23:00
Saturday, August 3, 2019	Heber + Feeder Streets CLOSED	24 hrs	24 hrs	Heber	Park to Main	Closed through Sunday 8/4 @23:00
Saturday, August 3, 2019	Swede Alley Delivery Window - NO MAIN St. ACCESS	5:00	9:00	Swede Alley	Swede Alley	NO DELIVERIES ON MAIN, HEBER or FEEDER STREETS
Saturday, August 3, 2019	Trash Pick Up - NO ACCESS TO MAIN	5:00	8:00	Swede Alley		No Trash Pick Up on Main Street
Saturday, August 3, 2019	Main Street Plant Watering	5:00	7:00	Main Street		Early plant watering Sat/Sun
Saturday, August 3, 2019	Festival Operations	6:00	20:00	All Areas		Festival Operations
Saturday, August 3, 2019	Artist Move In/Restock	6:00	8:00	Main Street		NO UNAUTHORIZED VEHICLES ON MAIN STREET
Saturday, August 3, 2019	Old Town Permit Access	8:00	20:00	Old Town		
Saturday, August 3, 2019	Swede Alley Permit Access	8:00	20:00	Swede Alley		
Saturday, August 3, 2019	Parking Operations: Artist Parking	24 hrs	24 hrs	Swede Alley	FP, GA, HW, CB, BP	Artist Parking Permit Areas Only
Saturday, August 3, 2019	Parking Operations: DVR	9:00	20:00	DVR	Lot 6	Limited parking Saturday night
Saturday, August 3, 2019	Parking Operations: PCH	9:00	20:00	PCHS	TBD	TBD - Awaiting confirmation from PGM/C/PCHS
Saturday, August 3, 2019	Parking Operations: PCM	9:00	20:00	PCM	Surface lots	
Saturday, August 3, 2019	Public Parking: China Bridge	9:00	20:00	China Bridge		FEE PARKING - No public access to CB via Swede Alley
Saturday, August 3, 2019	EVENT: Park City Kimball Arts Festival	10:00	20:00	Main Street		EVENT: Park City Kimball Arts Festival
Sunday, August 4, 2019	Main Street CLOSED	24 hrs	24 hrs	Main Street	Swede to 9th	Closed through Sunday 8/4 @23:00
Sunday, August 4, 2019	Heber + Feeder Streets CLOSED	24 hrs	24 hrs	Heber	Park to Main	Closed through Sunday 8/4 @23:00
Sunday, August 4, 2019	Swede Alley Delivery Window - NO MAIN St. ACCESS	5:00	9:00	Swede Alley	Swede Alley	NO DELIVERIES ON MAIN, HEBER or FEEDER STREETS
Sunday, August 4, 2019	Trash Pick Up - NO ACCESS TO MAIN	5:00	8:00	Swede Alley		No Trash Pick Up on Main Street
Sunday, August 4, 2019	Main Street Plant Watering	5:00	7:00	Main Street		Early plant watering Sat/Sun
Sunday, August 4, 2019	Festival Operations	6:00	20:00	All Areas		Festival Operations
Sunday, August 4, 2019	Artist Move In/Restock	6:00	8:00	Main Street		NO UNAUTHORIZED VEHICLES ON MAIN STREET
Sunday, August 4, 2019	Old Town Permit Access	8:00	18:00	Old Town		
Sunday, August 4, 2019	Swede Alley Permit Access	8:00	21:00	Swede Alley		NO PUBLIC ACCESS TO SWEDE ALLEY UNTIL 8/4 @21:00
Sunday, August 4, 2019	Parking Operations: Artist Parking	24 hrs	24 hrs	Swede Alley	FP, GA, HW, CB, BP	Limited parking Saturday night
Sunday, August 4, 2019	Parking Operations: DVR	9:00	18:00	DVR	TBD	TBD - Awaiting confirmation from PGM/C/PCHS
Sunday, August 4, 2019	Parking Operations: PCH	9:00	18:00	PCHS	TBD	TBD - Awaiting confirmation from PGM/C/PCHS
Sunday, August 4, 2019	Parking Operations: PCM	9:00	18:00	PCM	Surface lots	12:00 AM
Sunday, August 4, 2019	Public Parking: China Bridge	9:00	20:00	China Bridge		FEE PARKING - No public access to CB via Swede Alley

Date	Activity	Start	End	Location	Sub Location	Notes
Sunday, August 4, 2019	EVENT: Park City Kimball Arts Festival	10:00	18:00	Main Street		EVENT: Park City Kimball Arts Festival
Sunday, August 4, 2019	Artist Move Out	18:00	23:00	All Areas		PER OPS SCHEDULE - North-bound traffic ONLY
Sunday, August 4, 2019	OPS: Festival Strike	18:00	23:00	All Areas		Per OPS Schedule
Sunday, August 4, 2019	OPS: Festival Strike Diamond	18:00	23:00	All Areas		Per OPS Schedule Diamond
Sunday, August 4, 2019	Main Street OPEN	23:00	-	Main Street	Swede to 9th	Main Street Open
Sunday, August 4, 2019	Heber + Feeder Streets OPEN	23:00	-	Heber	All Feeders	Heber Ave. Open
Monday, August 5, 2019	Standard Delivery Window Open			Main Street	All	Standard Delivery Window Open
Monday, August 5, 2019	OPS: Festival Strike	8:00	17:00	All Areas		
Monday, August 5, 2019	OPS: Festival Strike Diamond	8:00	17:00	Brew Pub	All	
Monday, August 5, 2019	Festival Operations - Strike	8:00	17:00	Town Lift Plaza		
Monday, August 5, 2019	Festival Operations Strike - All Areas	8:00	17:00	All Areas		
Monday, August 5, 2019	Operations Compound - Bob Wells Plaza	8:00	17:00	BWP + Parking		
Monday, August 5, 2019	Strike Parking Lots - Diamond Tent Strike	8:00	17:00	All Areas		DVR, PCM, PCH
Monday, August 5, 2019	OPS Complete	17:00	-	All Areas		Fintfol

2019 PCKAF Site Plan



Crowley Productions 2019

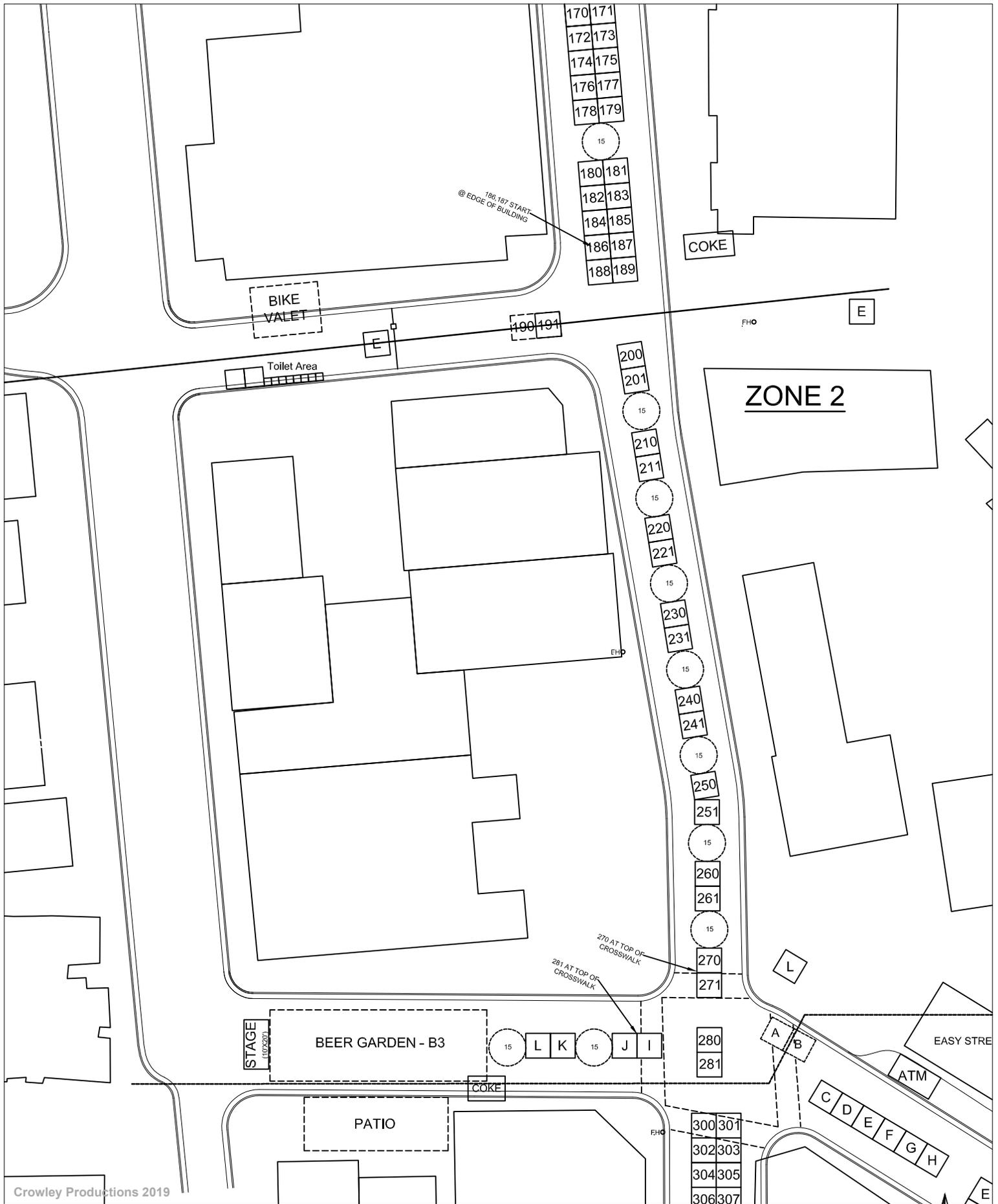
*Accuracy based on plan provided by Park City Planning Department

MAIN STREET ZONE 1

2019 PARK CITY KIMBALL ARTS FESTIVAL



Scale : 1"=50'-0"



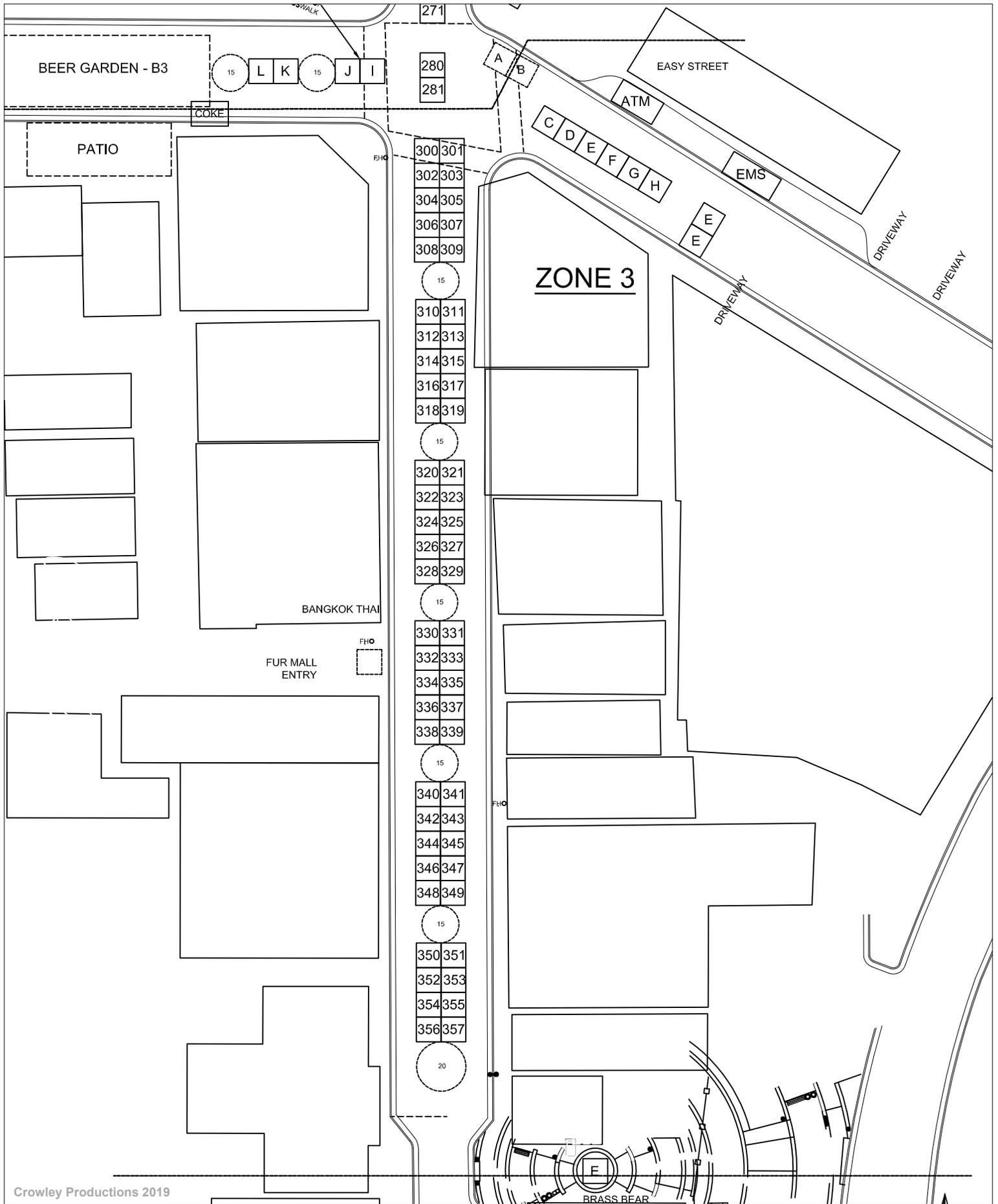
MAIN STREET ZONE 2

2019 PARK CITY KIMBALL ARTS FESTIVAL

*Accuracy based on plan provided by Park City Planning Department

Scale : 1"=50'-0"





Crowley Productions 2019

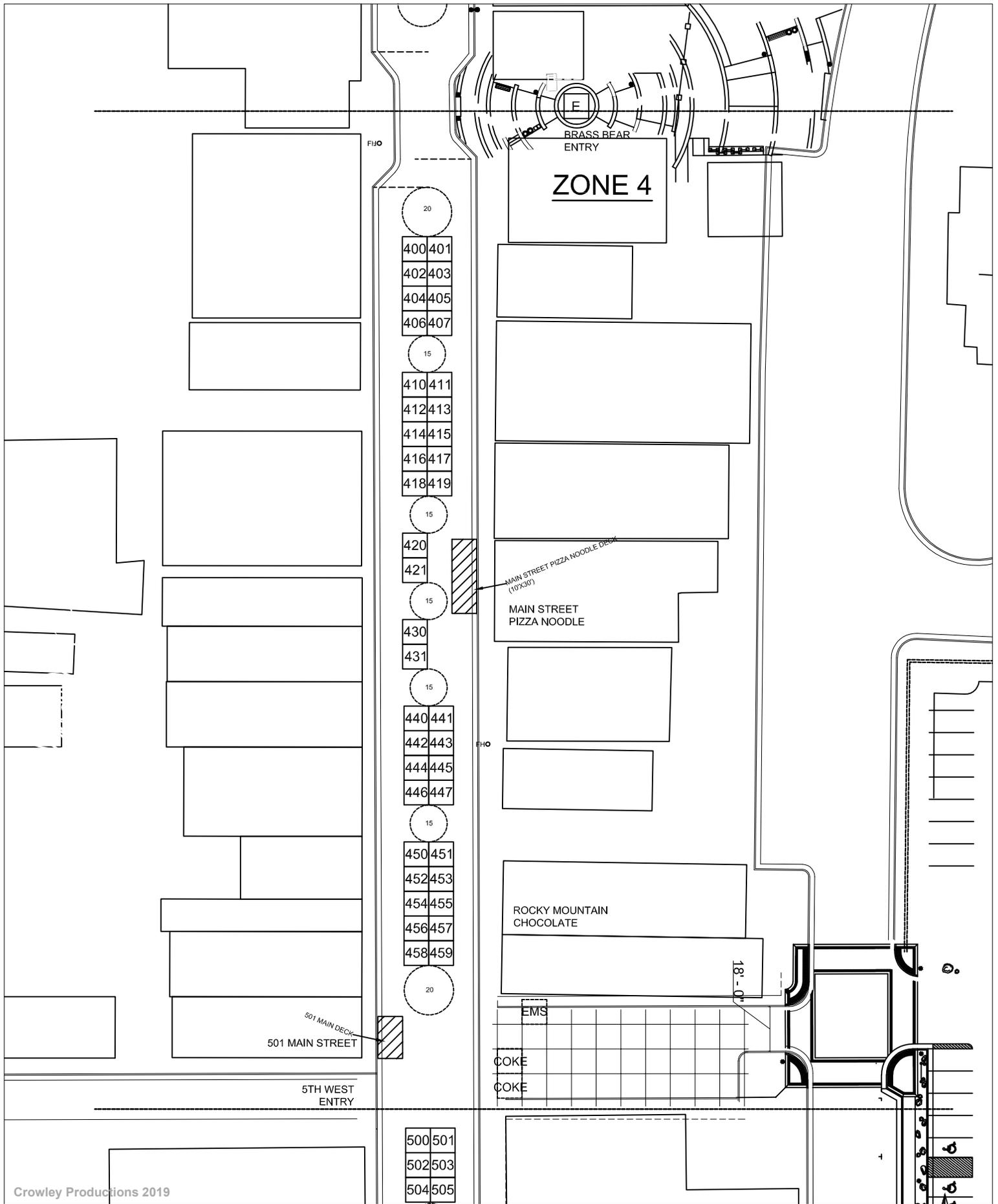
MAIN STREET ZONE 3

2019 PARK CITY KIMBALL ARTS FESTIVAL



Scale : 1"=50'-0"

*Accuracy based on plan provided by Park City Planning Department



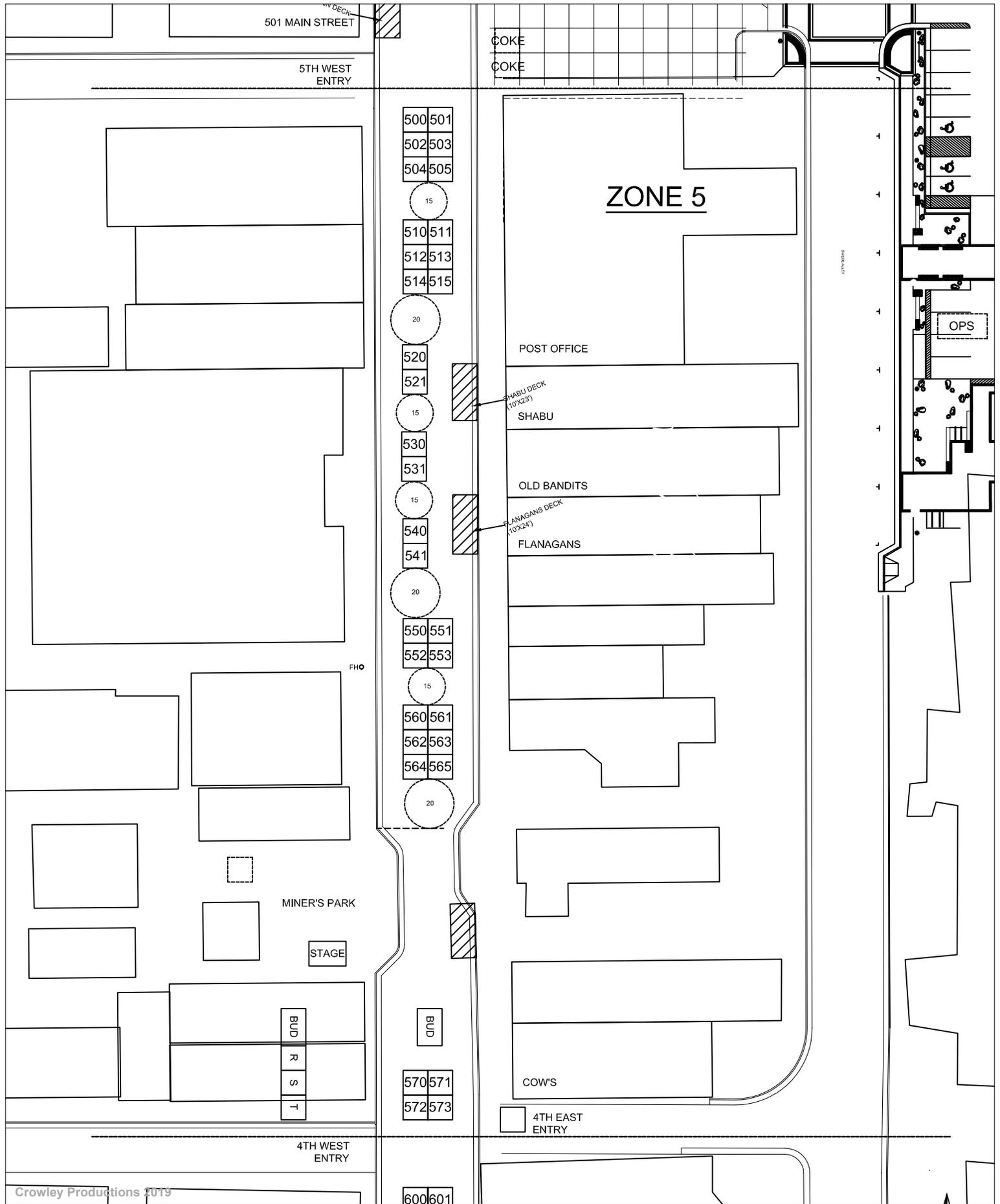
MAIN STREET ZONE 4

2019 PARK CITY KIMBALL ARTS FESTIVAL



Scale : 1"=50'-0"

*Accuracy based on plan provided by Park City Planning Department



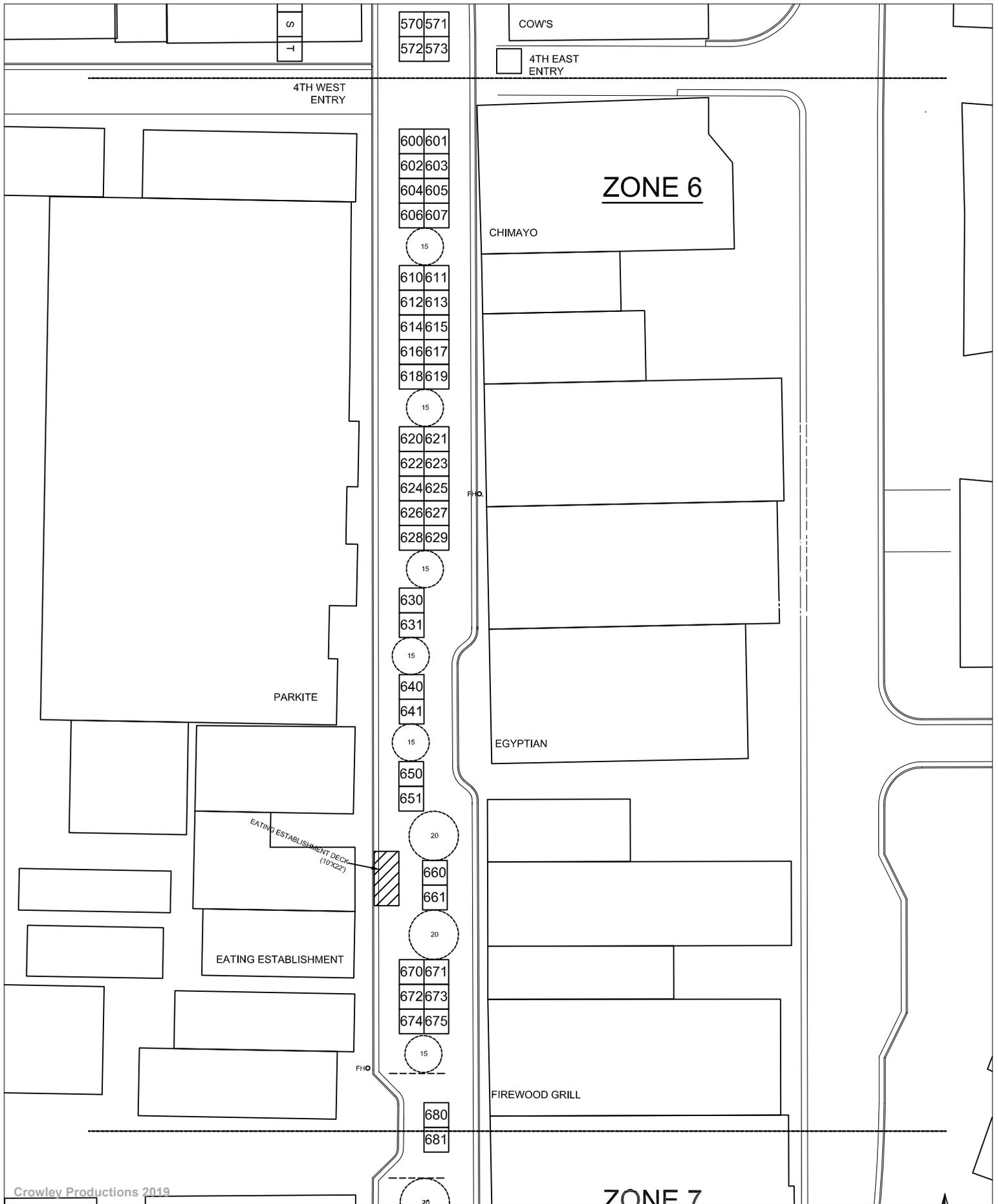
MAIN STREET ZONE 5

2019 PARK CITY KIMBALL ARTS FESTIVAL



Scale : 1"=50'-0"

*Accuracy based on plan provided by Park City Planning Department



Crowley Productions 2019

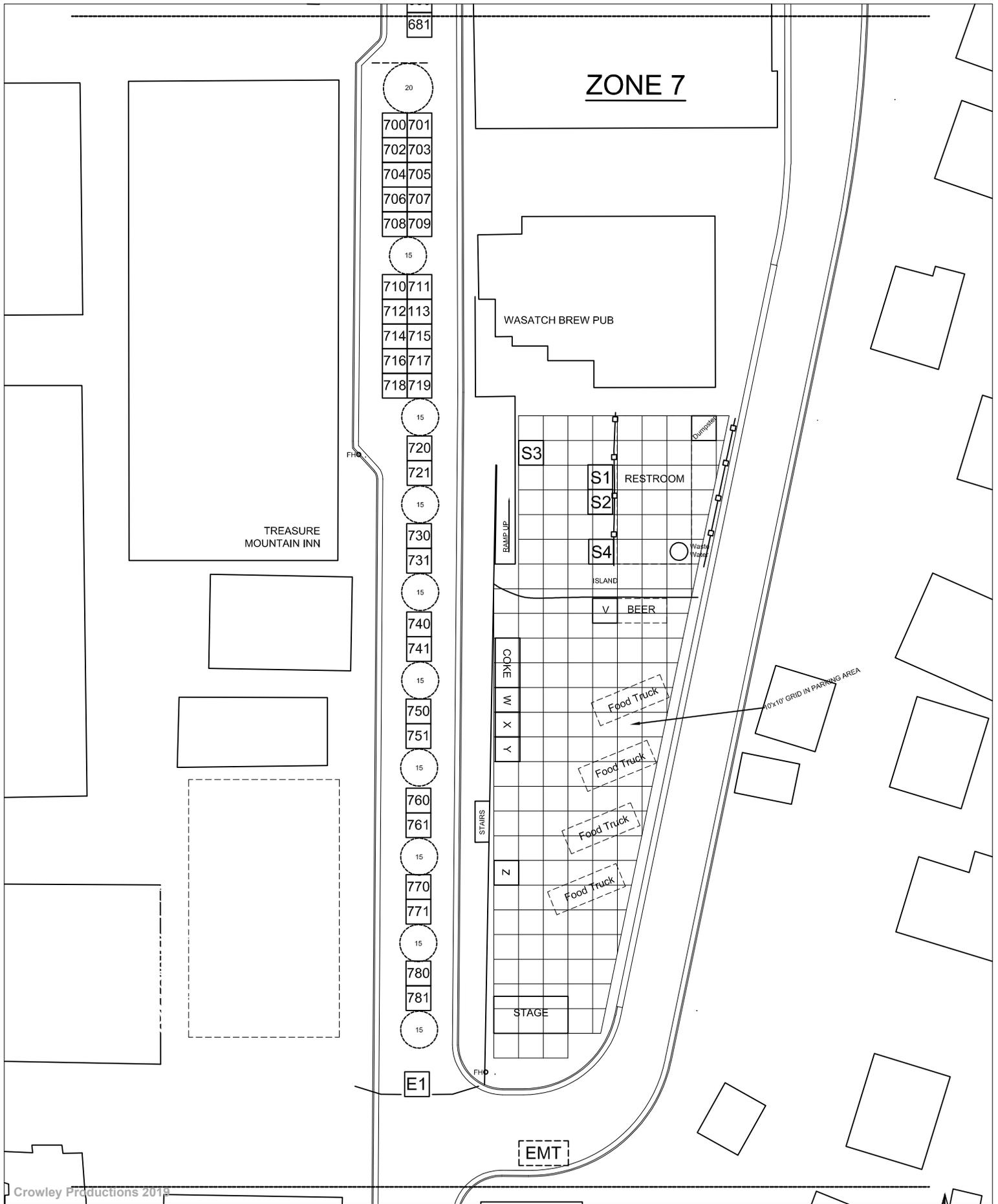
MAIN STREET ZONE 6

2019 PARK CITY KIMBALL ARTS FESTIVAL



Scale : 1"=50'-0"

*Accuracy based on plan provided by Park City Planning Department



Crowley Productions 2019

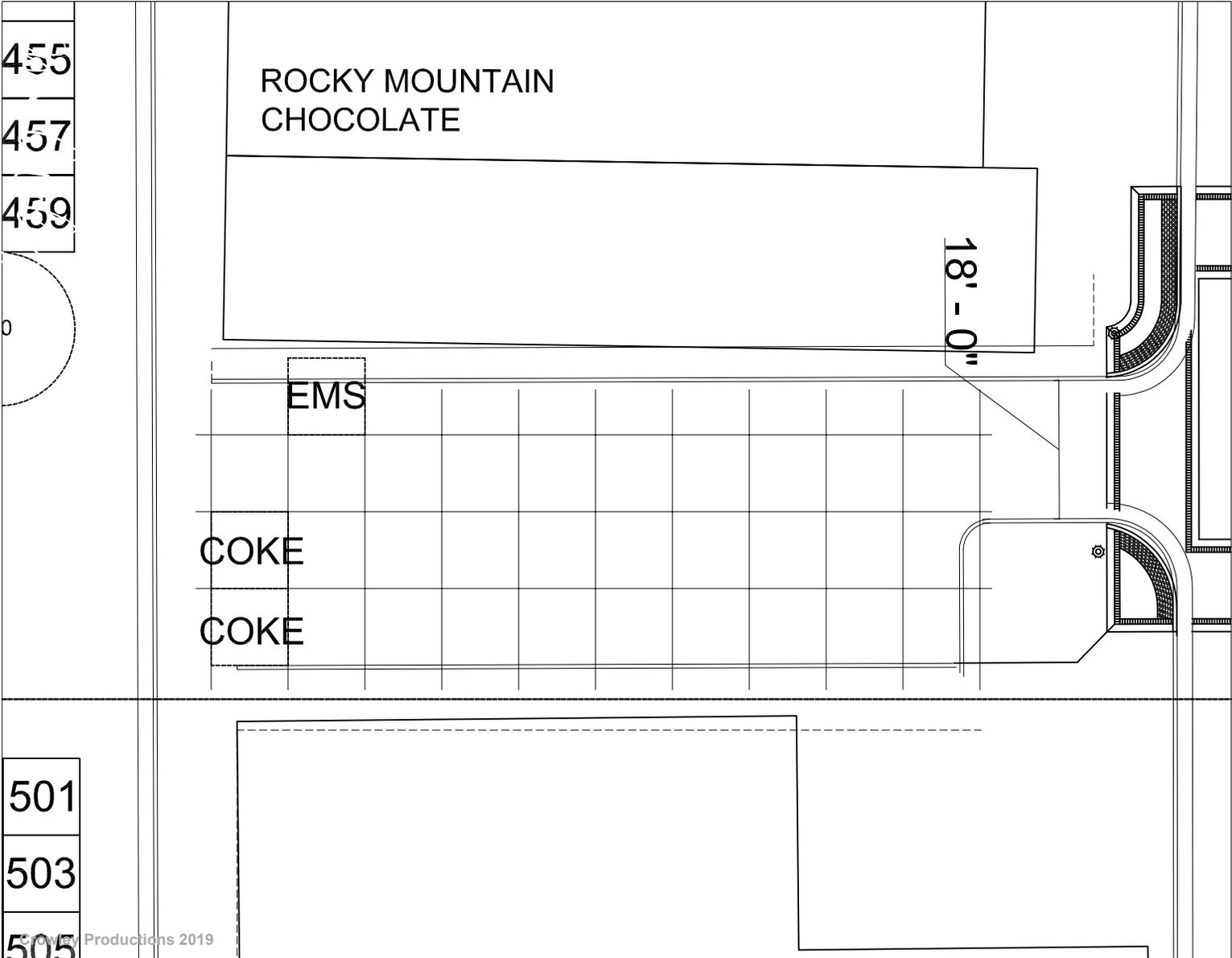
*Accuracy based on plan provided by Park City Planning Department

MAIN STREET ZONE 7

2019 PARK CITY KIMBALL ARTS FESTIVAL

Scale : 1"=50'-0"





MAIN STREET ZONE Post Office

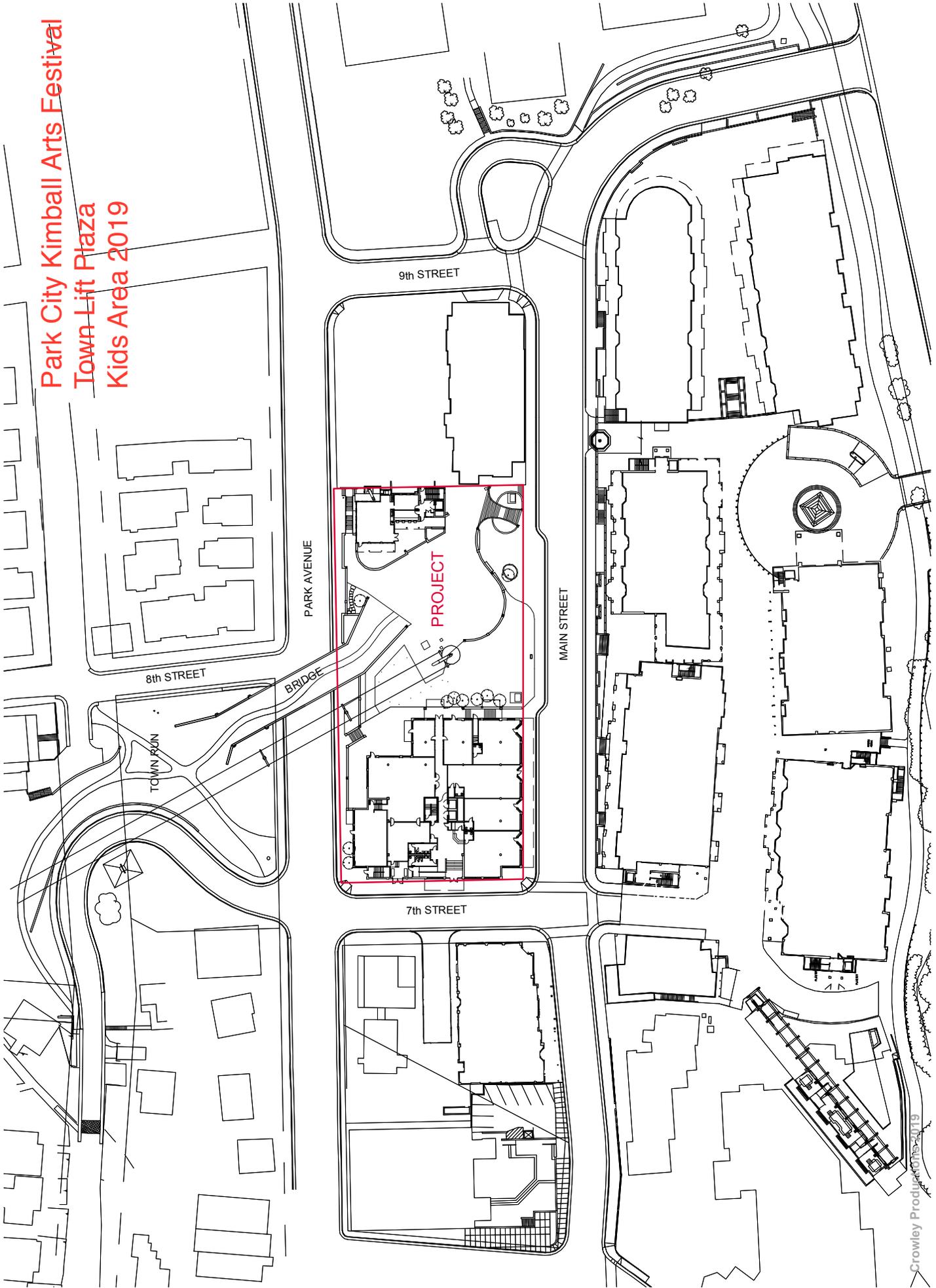
2019 PARK CITY KIMBALL ARTS FESTIVAL



Scale : 1"=20'-0"

*Accuracy based on plan provided by
Park City Planning Department

Park City Kimball Arts Festival
Town Lift Plaza
Kids Area 2019



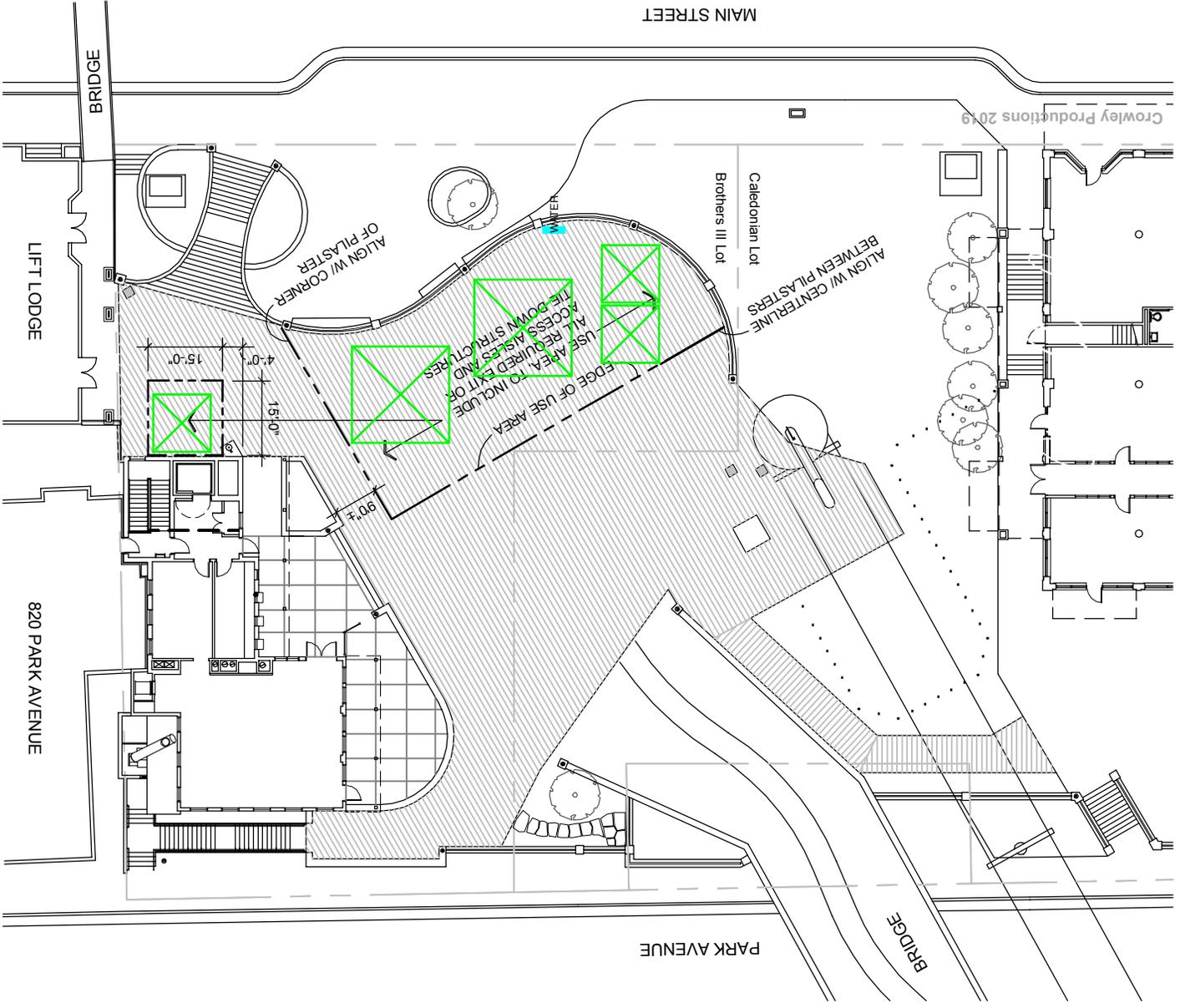
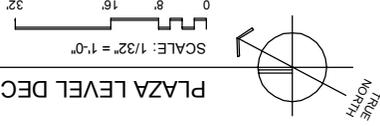
PLAZA LEVEL VICINITY PLAN



SCALE: 1" = 100'

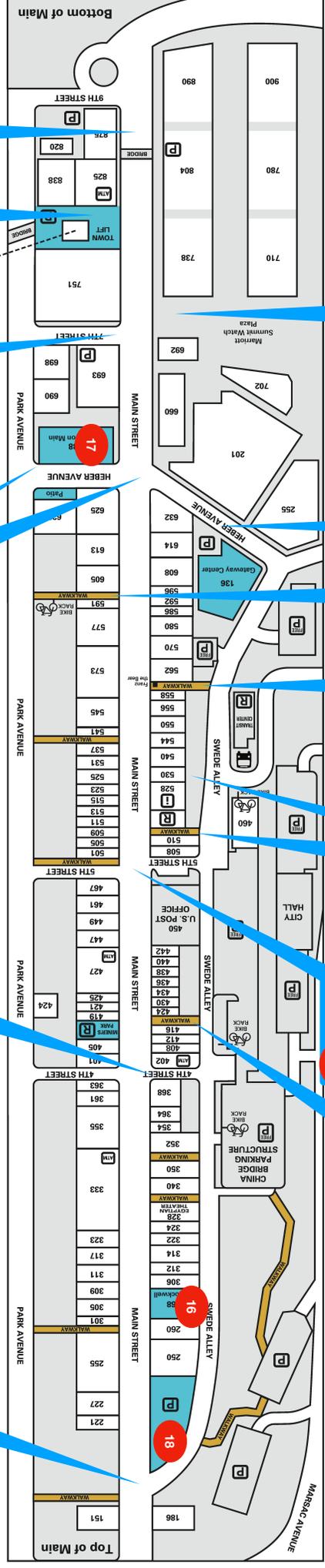
Park City Kimball Arts Festival
 Town Lift Plaza
 Kids Area 2019

PLAZA LEVEL DECK PLAN



Equipment From Etix
 POS Setups- 1 laptop, 1 cc mag swipe, 1 rfid associator, no printer needed
 Mobile Box Office Ipad
 Motorola scanner
 Equipment From Stark
 Farnoco RFID Rfid Scanner
 Equipment from Kimball

Days of Operation
 August 2 Friday - 5p-9p (4 hrs)
 August 3 Saturday - 10a-8p (10 hrs)
 August 4 Sunday - 10a-6p (8hrs)



4
 Marriott Gate
 1 POS
 1 RFID Scanners
 1 motorola

5
 Heber Main Gate
 3 POS
 2 RFID Scanners
 3 motorola

8
 Studio on Main Gate
 1 POS
 1 RFID Scanners
 1 motorola

9
 Brass Bear Gate
 2 POS
 2 RFID Scanners
 2 motorola

10
 Pizza&Noodle Gate
 1 POS
 1 RFID Scanners
 1 motorola

11
 Dolly's Gate
 1 POS
 1 RFID Scanners
 1 motorola

12
 Post Office Gate
 1 POS
 1 RFID Scanners
 1 motorola

13
 Terigo Gate
 1 POS
 1 RFID Scanners
 1 motorola

10. Kimball Arts Center (Box Office)
 2 POS
 2 motorolas

Additional RFID Scanners
 16. Rockwell Room-1
 17. VIP Room-1
 18. Food Truck-1

1
 Lower Main Gate
 4 POS (no printers)
 3 RFID Scanners
 4 motorolas

2
 Kids Area
 2 POS
 1 RFID Scanners
 1 motorola

3
 Caledonian Gate
 1 POS
 1 RFID Scanners
 1 motorola

7
 Info Tent
 1 POS w/ticket printer(epson)
 1 RFID Scanners
 1 motorola

6
 Heber Stage Gate
 1 POS
 1 RFID Scanners
 1 motorola

14
 Cow's Gate
 1 POS
 1 RFID Scanners
 1 motorola

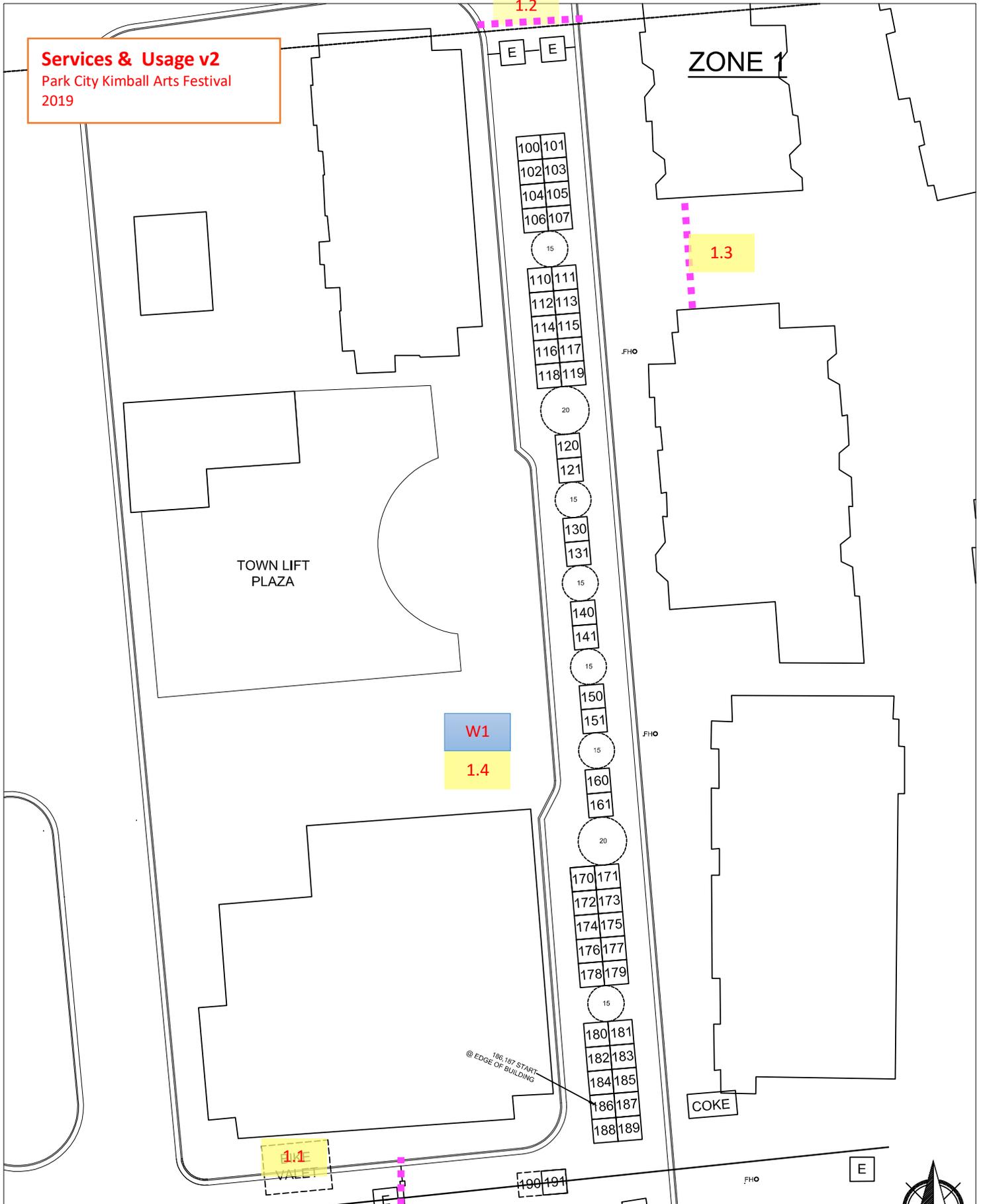
15
 Top of Main Gate
 1 POS
 1 RFID Scanners
 1 motorola

TOTAL EQUIPMENT NEEDS
 Total POS Setups - 22 (2 are already there) in operation
 Mobile Box Office Units - 2 set-ups (no printers needed)
 Total Motorolas - 22 (3 are already there) + 8 for on charge = 30
 Total RFID Scanners - 22 + 8 on charge = 30

Services & Operations Schedule & Map

Zone	Element	Key	Location	Sub-Location	Start	End	Time	Notes
1	PQMC - Transit Stop 9th	1.1	Main Street	9th Street	Friday, August 2, 2019	17:00	Sunday, August 4, 2019	19:00
1	Event Operations - Bike Valet	1.2	7th Street	Park Ave.	Friday, August 2, 2019	17:00	Sunday, August 4, 2019	19:00
1	Marriott Parking - CLOSED	1.3	Main Street	Marriott Garage	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
1	Event Operations - Water Station 1	1.4	Town Lift		Friday, August 2, 2019	17:00	Monday, August 5, 2019	17:00
2	Media Parking A	2.1	Park Ave.	East Curb	Friday, August 2, 2019	7:00	Sunday, August 4, 2019	19:00
2	Media Parking B	2.2	Park Ave.	West Curb	Friday, August 2, 2019	7:00	Sunday, August 4, 2019	19:00
2	Event Operations - KAC Stage - Musicians Loading	2.3	Heber Ave	Park Ave	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
2	Event Operations - NO PARKING	2.4	Heber Ave	North Curb - ALL	Thursday, August 1, 2019	7:00	Sunday, August 4, 2019	23:00
2	Event Operations - Restrooms	2.5	7th Street	South Curb	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
2	PQMC - Trash 8yd	2.6	7th Street	South Curb	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
2	Event Operations - Water Station 2	2.7	Heber Ave.	Patio	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
3	Event Operations - NO PARKING	3.1	Heber Ave	South Curb Cut	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
3	Event Operations - NO PARKING	3.2	Heber Ave	South Curb - All	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
3	Event Operations - NO PARKING	3.3	Heber Ave	North Curb - ALL	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
3	Event Operations - ARTIST PARKING - Permit Only - GA	3.4	Galleria Lot	Galleria Lot	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
3	PQMC Transit Stop - Swede Alley	3.5	Swede Alley	West Curb	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
3	Event Operations - ARTIST PARKING - Permit Only - Flag Pole Lot	3.6	Flag Pole Lot	Swede Alley	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
4	PQMC - Transit Stop - Swede Alley	4.1	Swede Alley	West Curb	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
4	PQMC - Accessible Parking	4.2	Swede Alley	West Curb	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
4	Event Operations - ARTIST PARKING - Permit Only - Historic Wall Lot	4.3	HW Lot	HW Lot	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
4	Event Operations - Artist Recycling Area	4.4	BWP Parking	BWP Parking	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
4	Event Operations - 5th Street W./Post Office - NO PARKING	4.5	5th Street E	Swede Alley	Thursday, August 1, 2019	7:00	Sunday, August 4, 2019	23:00
4	Event Operations - NO PARKING	4.6	Swede Alley	West Curb	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
4	Event Operations - NO PARKING	4.7	5th Street W	Park Ave.	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
4	PQMC - 30 yd Roll Off Trash Container - Historic Wall Lot	4.8	HW Lot	E wall	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
4	PQMC - Trash Compactor - Compactor Shed - Existing	4.9	Compactor Shed	Swede Alley	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
5	Event Operations - Restrooms	5.1	Swede Alley	West Curb + pad	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
5	Event Operations - NO PARKING	5.2	Swede Alley	East Curb	Wednesday, July 31, 2019	7:00	Monday, August 5, 2019	17:00
5	Event Operations - NO PARKING - Bob Wells Plaza/Parking	5.3	Bob Wells Plaza	BWP Parking	Wednesday, July 31, 2019	7:00	Monday, August 5, 2019	17:00
5	Event Operations - ARTIST PARKING - Permit Only - China Bridge Parking Lot	5.4	China Bridge Lot	L1, L2, L3, S Roof	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
5	Event Operations - NO PARKING	5.5	4th Street E	+ curb lane	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
5	Event Operations - Miners Stage	5.6	4th Street W	+ curb lane	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
5	Event Operations - NO PARKING	5.7	4th Street W	+ curb lane	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
5	Event Operations - Water Station 3	5.8	Miners Park		Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
6	Event Operations - ARTIST PARKING - Permit Only - China Bridge Parking Lot	6.1	China Bridge Lot	L1, L2, L3, S Roof	Friday, August 2, 2019	3:00	Sunday, August 4, 2019	23:00
6	Event Operations - Recycling Trailer - Curb It	6.2	Swede Alley	E Curb Cut	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
6	PQMC - 30 yd Roll Off Trash Container - Swede Alley	6.3	Swede Alley	E Curb Cut	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
6	PQMC - 8 yd Tilt Up - Existing - Swede Alley	6.4	Swede Alley	E Curb Cut	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
7	Event Operations - NO PARKING - Brew Pub Parking Lot	7.1	Brew Pub Lot	North	Wednesday, July 31, 2019	7:00	Monday, August 5, 2019	17:00
7	Event Operations - NO PARKING - Brew Pub Parking Lot	7.2	Brew Pub Lot	South	Wednesday, July 31, 2019	7:00	Monday, August 5, 2019	17:00
7	Event Operations - NO PARKING - Brew Pub Parking Lot	7.3	Brew Pub Lot	North	Wednesday, July 31, 2019	7:00	Monday, August 5, 2019	17:00
7	PQMC - 8 yd Tilt Up - Existing - Brew Pub	7.4	Brew Pub Lot	South	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
7	Event Operations - Restrooms	7.5	Brew Pub Lot	North	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
7	Event Operations - Gray Water & Waste Containers	7.6	Brew Pub Lot	North	Thursday, August 1, 2019	7:00	Monday, August 5, 2019	17:00
8	Main Street - Ops Staging - Reserve Parking Spaces	8.1	Main Street	per orders	Thursday, August 1, 2019	7:00	Sunday, August 4, 2019	23:00

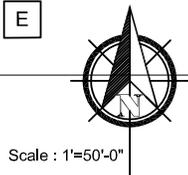
Services & Usage v2
 Park City Kimball Arts Festival
 2019



MAIN STREET ZONE 1

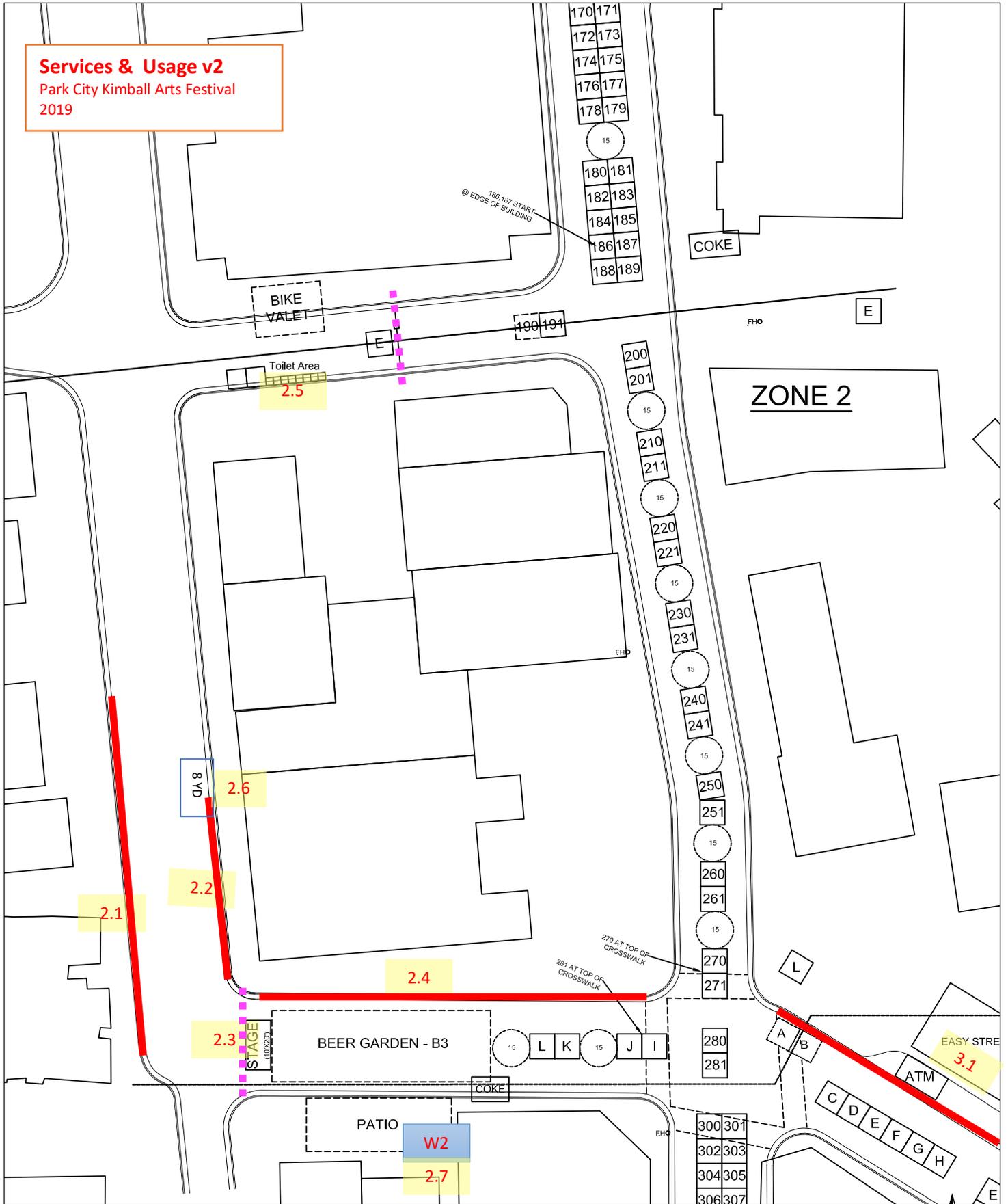
2019 PARK CITY KIMBALL ARTS FESTIVAL

*Accuracy based on plan provided by
 Park City Planning Department



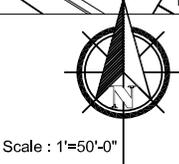
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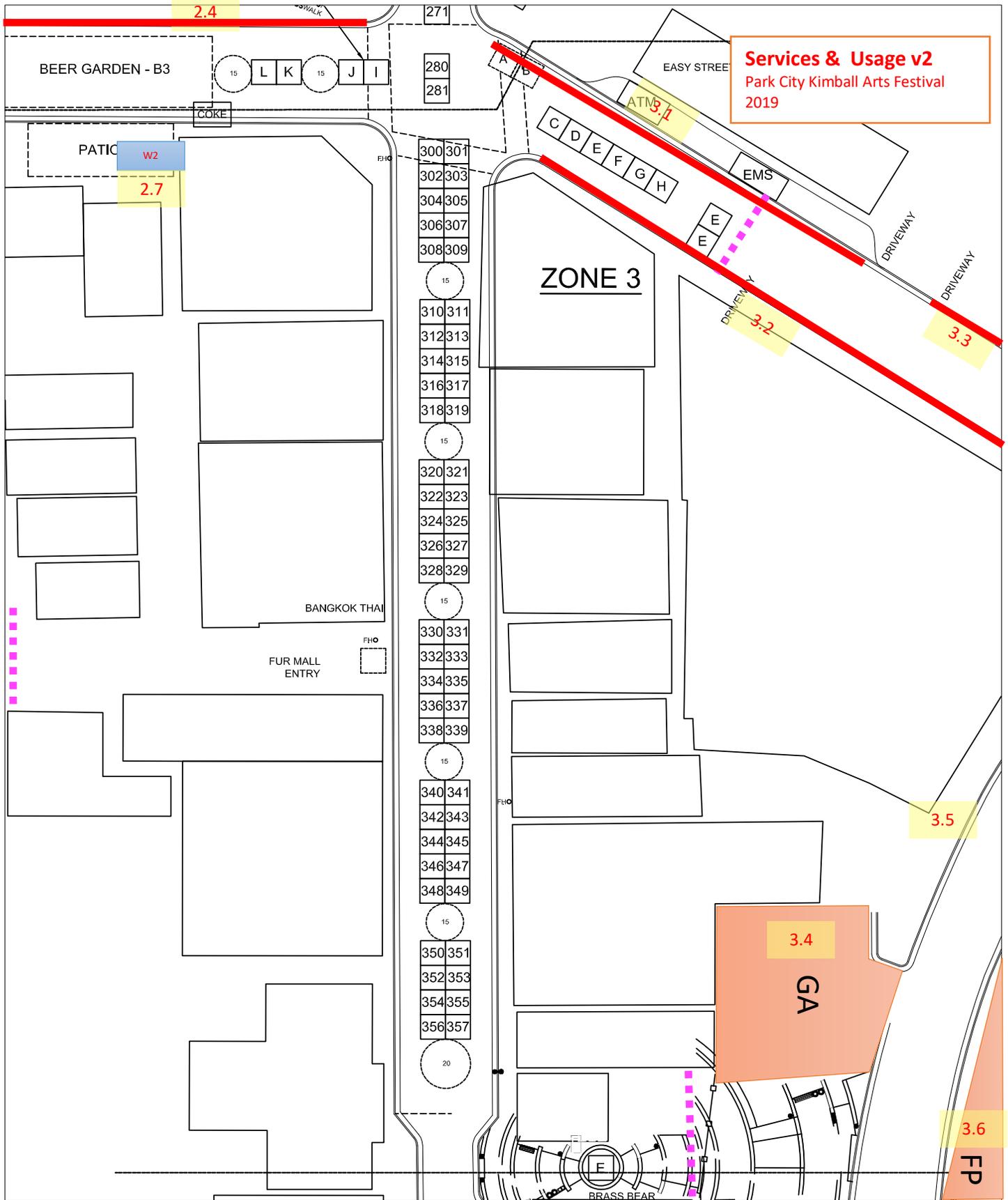
Services & Usage v2
 Park City Kimball Arts Festival
 2019



MAIN STREET ZONE 2
 2019 PARK CITY KIMBALL ARTS FESTIVAL

*Accuracy based on plan provided by
 Park City Planning Department



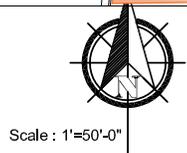


Services & Usage v2
 Park City Kimball Arts Festival
 2019

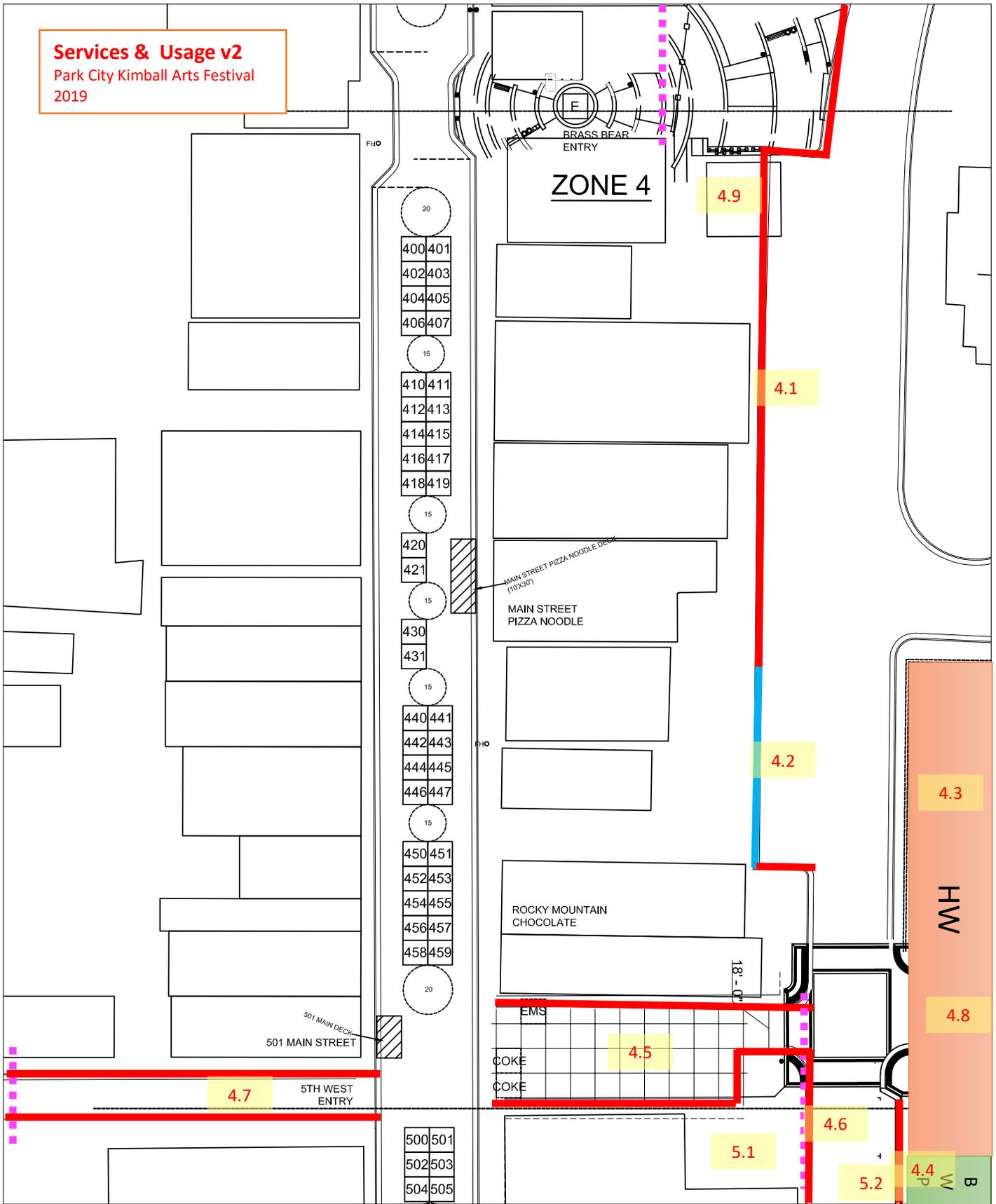
MAIN STREET ZONE 3

2019 PARK CITY KIMBALL ARTS FESTIVAL

*Accuracy based on plan provided by
 Park City Planning Department

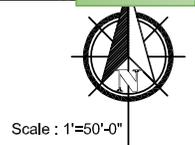


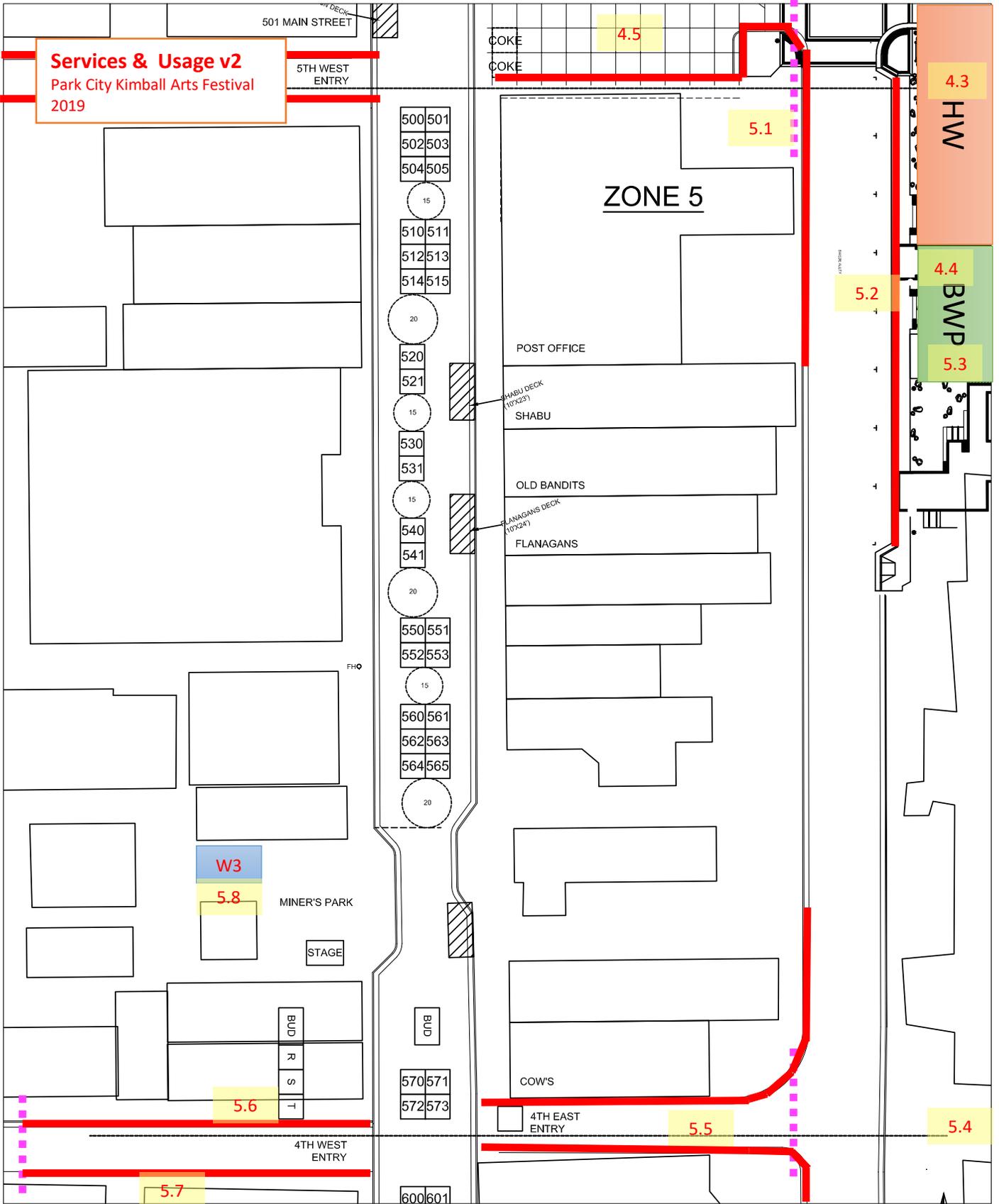
Services & Usage v2
 Park City Kimball Arts Festival
 2019



MAIN STREET ZONE 4
 2019 PARK CITY KIMBALL ARTS FESTIVAL

*Accuracy based on plan provided by
 Park City Planning Department

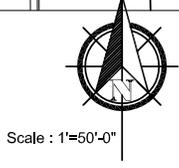


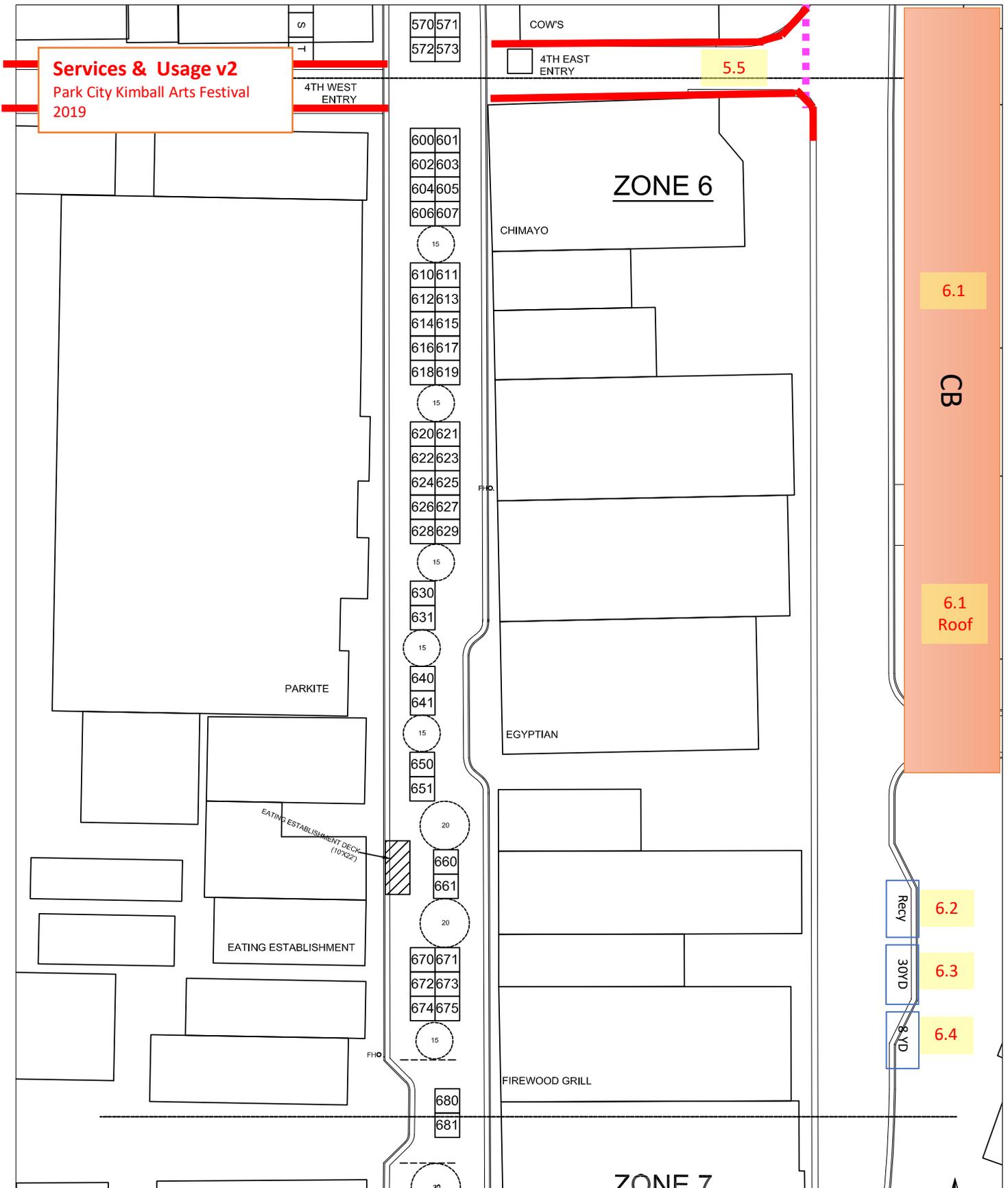


MAIN STREET ZONE 5

2019 PARK CITY KIMBALL ARTS FESTIVAL

*Accuracy based on plan provided by Park City Planning Department





Services & Usage v2
 Park City Kimball Arts Festival
 2019

570/571
 572/573
 4TH WEST ENTRY
 600/601
 602/603
 604/605
 606/607
 15
 610/611
 612/613
 614/615
 616/617
 618/619
 15
 620/621
 622/623
 624/625
 626/627
 628/629
 15
 630
 631
 15
 640
 641
 15
 650
 651
 20
 660
 661
 20
 670/671
 672/673
 674/675
 15
 680
 681
 20

COW'S
 4TH EAST ENTRY
 5.5
ZONE 6
 CHIMAYO
 EGYPTIAN
 FIREWOOD GRILL
ZONE 7

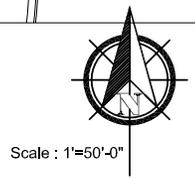
6.1
CB
 6.1
 Roof

Recy 6.2
 30YD 6.3
 8 YD 6.4

MAIN STREET ZONE 6

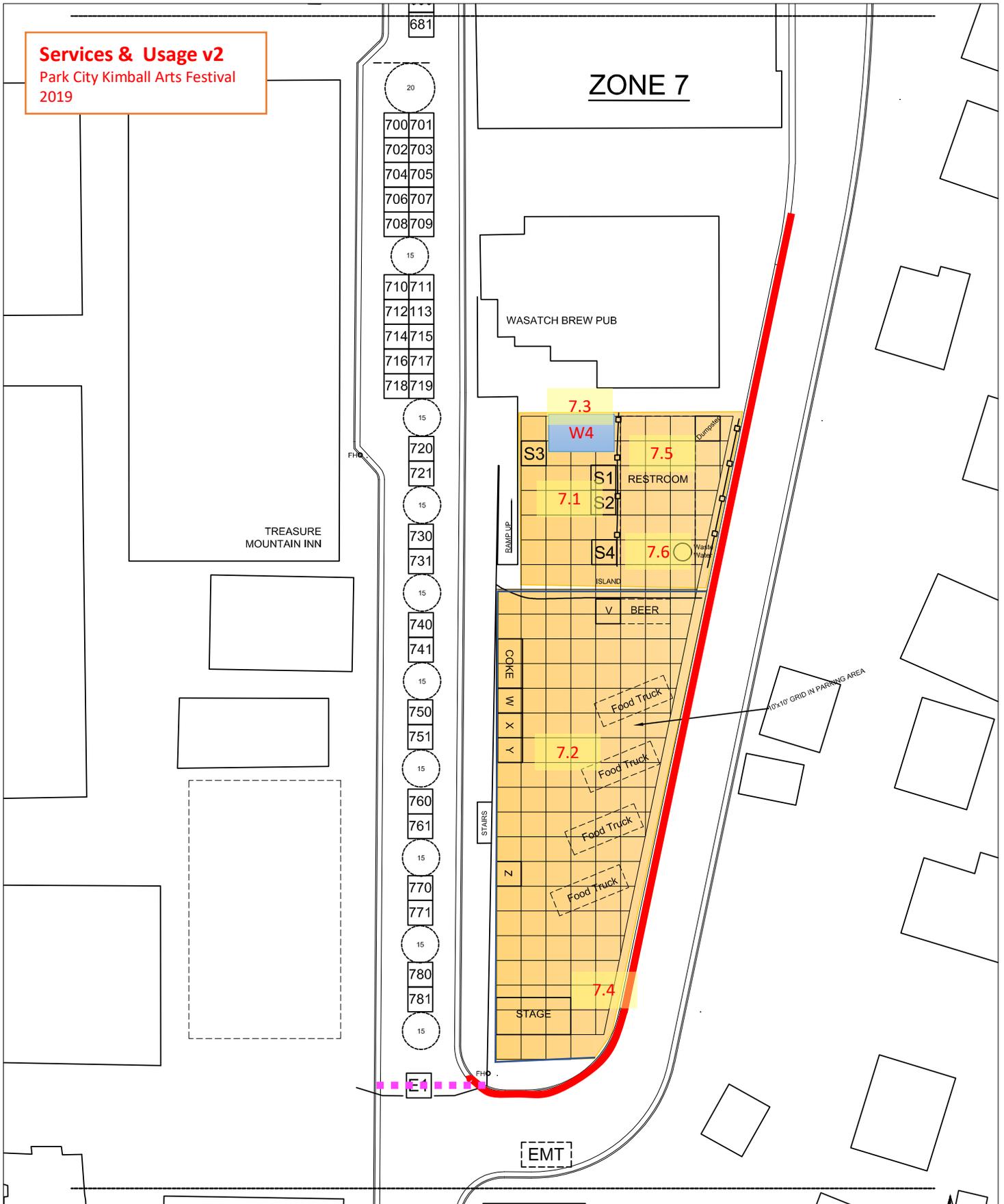
2019 PARK CITY KIMBALL ARTS FESTIVAL

*Accuracy based on plan provided by Park City Planning Department



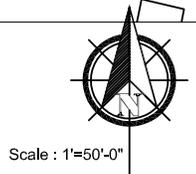
Services & Usage v2
 Park City Kimball Arts Festival
 2019

ZONE 7



MAIN STREET ZONE 7
 2019 PARK CITY KIMBALL ARTS FESTIVAL

*Accuracy based on plan provided by
 Park City Planning Department



PCMC Services Request

Item	Quantity	Drop Location	Sub	Start	End	Time	Notes
8' Yard Dumpster - Park/Davazas Temporary	1	Park Ave.	East Curb	Thursday, August 1, 2019	Monday, August 5, 2019	17:00	East curb line across from Davanza's driveway
8' Yard Dumpster - Brew Pub Existing	1	Brew Pub Lot	South corner	Thursday, August 1, 2019	Monday, August 5, 2019	17:00	Existing - dump by 8/3
40 Yard Compactor - Swede Alley Existing	1	Swede Alley	Compactor Shed	Thursday, August 1, 2019	Monday, August 5, 2019	17:00	
30 Yard Roll-Off Dumpster - Historic Wall Temporary	1	Historic Wall Lot	East wall	Thursday, August 1, 2019	Monday, August 5, 2019	17:00	
30 Yard Roll-Off Dumpster - Swede Alley Temporary	1	Swede Alley	East curb cut	Thursday, August 1, 2019	Monday, August 5, 2019	17:00	Recycling Only
Water Meter & Key	1	Bob Wells Plaza	OPS Compund	Wednesday, July 31, 2019	Monday, August 5, 2019	17:00	Fire Hydrant key & water meter
Bike Rack Barrcade	80	Brew Pub Lot	North	Wednesday, July 31, 2019	Monday, August 5, 2019	17:00	8% 6' bike rack style, metal barrcade
Orange Traffic Cones (36")	100	Brew Pub Lot	North	Wednesday, July 31, 2019	Monday, August 5, 2019	17:00	36" orange traffic cones
Toro Utility Cart - Parks	1	Bob Wells Plaza	OPS Compund	Friday, August 2, 2019	Monday, August 5, 2019	17:00	Compact utility cart for trash pick up Main St
VMS Signs - Per PCMC Traffic Management Plan	All	Various					Per PCMC Traffic Management Plan
Main Street Plant Watering	1	Main Street	Feeder Streets	Friday, August 2, 2019	Friday, August 2, 2019	0:00	Request: No watering on Friday
Main Street Plant Watering	1	Main Street	Feeder Streets	Saturday, August 3, 2019	Saturday, August 3, 2019	7:00	Early Plant Watering
Main Street Plant Watering	1	Main Street	Feeder Streets	Sunday, August 4, 2019	Sunday, August 4, 2019	7:00	Early Plant Watering
Street Cleaning - No Main/Heber cleaning after Wednesday	1	Main Street	Feeder Streets	Wednesday, July 31, 2019	Sunday, August 4, 2019	23:00	Request no street cleaning after Wednesday
Street Repair - No Main/Heber Repairs after Tuesday	1	Main Street	Feeder Streets	Tuesday, July 30, 2019	Sunday, August 4, 2019	23:00	Request no street repairs after Tuesday
Town Lift Plaza Bridge - Banner Hanging	1	Main Street	Bridge	Tuesday, July 30, 2019	Monday, August 5, 2019	17:00	Hang banners on Town Lift Bridge @ Main Street

PCKAF Satellite Parking

Park City Kimball Arts Festival
Public Parking

2019

6/5/19

Date	Owner	Activity	Start	End	Location	Sub Location	Notes
Thursday, August 1, 2019	PCKAF	Set-Up Satellite Parking Lots	7:00	17:00	All Areas	Lot 6	DVR, PGM, PCHS
Friday, August 2, 2019	PCKAF	Artist Move In - Marshaling Yard Ops	6:00	16:00	DVR	Lot 6	Artist move-in
Friday, August 2, 2019	DVR	DVR Concert Parking	15:00	20:00	DVR	Lot 6	DVR Concert Parking
Friday, August 2, 2019	PCKAF	Parking Operations: PCH	16:00	21:00	PCH	Surface Parking	FREE PCKAF Public Parking
Friday, August 2, 2019	PCKAF	Parking Operations: PCM	16:00	21:00	PCM	Main, First Time, Silver King	FREE PCKAF Public Parking
Friday, August 2, 2019	PCMC	China Bridge Paid Parking	8:00	0:00	China Bridge	Marsac Entrance	Paid parking
Friday, August 2, 2019	PCKAF	EVENT: Park City Kimball Arts Festival	17:00	21:00	Main Street		EVENT: Park City Kimball Arts Festival
Saturday, August 3, 2019	PCKAF	Parking Operations: DVR	9:00	15:00	DVR	Lot 6	FREE PCKAF Public Parking
Saturday, August 3, 2019	DVR	DVR Concert Parking	15:00	20:00	DVR	Lot 6	DVR Concert Parking
Saturday, August 3, 2019	PCKAF	Parking Operations: PCHS	9:00	20:00	PCHS	Surface Parking	FREE PCKAF Public Parking
Saturday, August 3, 2019	PCKAF	Parking Operations: PCM	9:00	20:00	PCM	Main, First Time, Silver King	FREE PCKAF Public Parking
Saturday, August 3, 2019	PCKAF	China Bridge Paid Parking	8:00	0:00	China Bridge	Marsac Entrance	Paid parking
Saturday, August 3, 2019	PCKAF	EVENT: Park City Kimball Arts Festival	10:00	20:00	Main Street		EVENT: Park City Kimball Arts Festival
Sunday, August 4, 2019	PCKAF	Parking Operations: DVR	9:00	18:00	DVR	Lot 6	FREE PCKAF Public Parking
Sunday, August 4, 2019	PCKAF	Parking Operations: PCHS	9:00	18:00	PCHS	Surface Parking	FREE PCKAF Public Parking
Sunday, August 4, 2019	PCKAF	Parking Operations: PCM	9:00	18:00	PCM	Main, First Time, Silver King	FREE PCKAF Public Parking
Sunday, August 4, 2019	PCMC	China Bridge Paid Parking	8:00	0:00	China Bridge	Marsac Entrance	Paid parking
Sunday, August 4, 2019	PCKAF	EVENT: Park City Kimball Arts Festival	10:00	18:00	Main Street		EVENT: Park City Kimball Arts Festival
Monday, August 5, 2019	PCKAF	Strike Satellite Parking Lots - Diamond	8:00	17:00	All Areas		DVR, PCM, PCHS

PCKAF Recycling Plan

Appendix VI: Waste/ Recycling Site Plan

Overview

The Park City Kimball Arts Festival has been committed to providing sustainable event solutions for over 10 years- In addition to our standard practice of waste recycling and diversion, the PCKAF has adopted a number of sustainable practices to reduce our overall carbon footprint including:

- Reduce, recycle & reuse policy-
- Encourage public transportation, carpooling, bike, walk and other alternate means of transportation-
- Collect, recycle, reduce and divert waste streams-
- No gasoline or diesel generators-
- No power distribution to booths-
- Reduced smoke-generating food vendors-
- Encouraging recyclable and reuse of all packing materials-
- Working with artists, vendors and contractors to reduce waste-
- Working with PCMC to offer recycling opportunities throughout the event-
- Encouraging the use of carpooling, walking, biking, public transportation and other alternative forms of transportation-
- Proper waste water, grease and liquids disposal-
- Encourage self-contained culinary water and waste-water containment-
- Reuse signage and other festival materials-
- Reduce waste generating operations-
- Encourage sustainability best-practices-

Recycling

The PCKAF utilizes Curb It Recycling as our recycling partner- We have maintained our relationship with Curb It for over 10 years and have achieved great success in collecting and diverting numerous waste streams-

Waste

The PCKAF utilizes Questa Services for our waste removal, the same company utilized by PCMC- PCKAF has coordinated cooperation between waste, recycling and our clients-

2018 Goal

Working with PCMC and our recycling and waste contractors, our goals include collecting additional baseline sustainability data, implementing new sustainability programs and further developing attainable targets for the future-

Special Events and Sustainability Staff are working with the Kimball Art Center to create a baseline for Environmental Sustainability Reporting- Staff will report waste diversion rate baseline information during the debrief of the festival-

Targeted Sustainability Programs

- Eliminate the use of disposable plastic bags-
- Promote alternative transportation options to the event-
- Limit idling during set-up and break down-
- Encourage artists and vendors to use sustainable and compostable packaging-
- Discourage glass and Styrofoam-
- Use recycled materials for PCKAF volunteer/staff t-shirts and other materials-
- Encourage the use of recyclable, reusable or otherwise sustainable materials for vendor bags, packaging and other uses-
- Offer a free Bike Valet at 7th Street-
- Increase use of "Artist Packaging Donation & Reuse Center" at the Operations Compound (used packaging and containers can be donated for reuse by others)-
- Increase use of refillable water stations-
- Donate outdated/used signage and other materials for art programs and reuse-
- Encourage use of post-consumer materials collateral-

Recycling & Waste Diversion Baseline

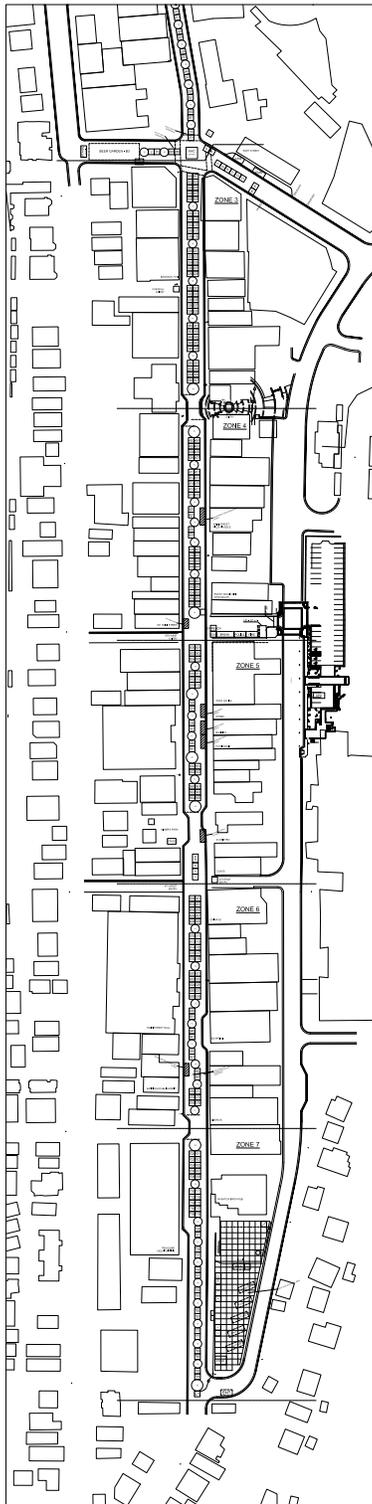
	Type	Measurement
Transportation (bus)	Bus	Count
Transportation (bike)	Bike	Count
Transportation (alternative)	All	TBD
Plastic Containers	Plastic	Volume
Cardboard/Paper	All	Volume
Packaging Diversion	All	Volume
Packaging Reuse Program	All	Count
Signage Reuse	All	Reusable
Waste (wet/non-recyclable)	Dumpsters	Weight
Waste (gray water)	Container	Volume
Waste (grease/oil)	Container	Volume
Wood Products/Pallets	Wood	Weight/Count
Electricity	Electric	Metered
Alternative Power Opportunities	All	Count
Other Sustainability Efforts	TBD	TBD

Sustainability Operations

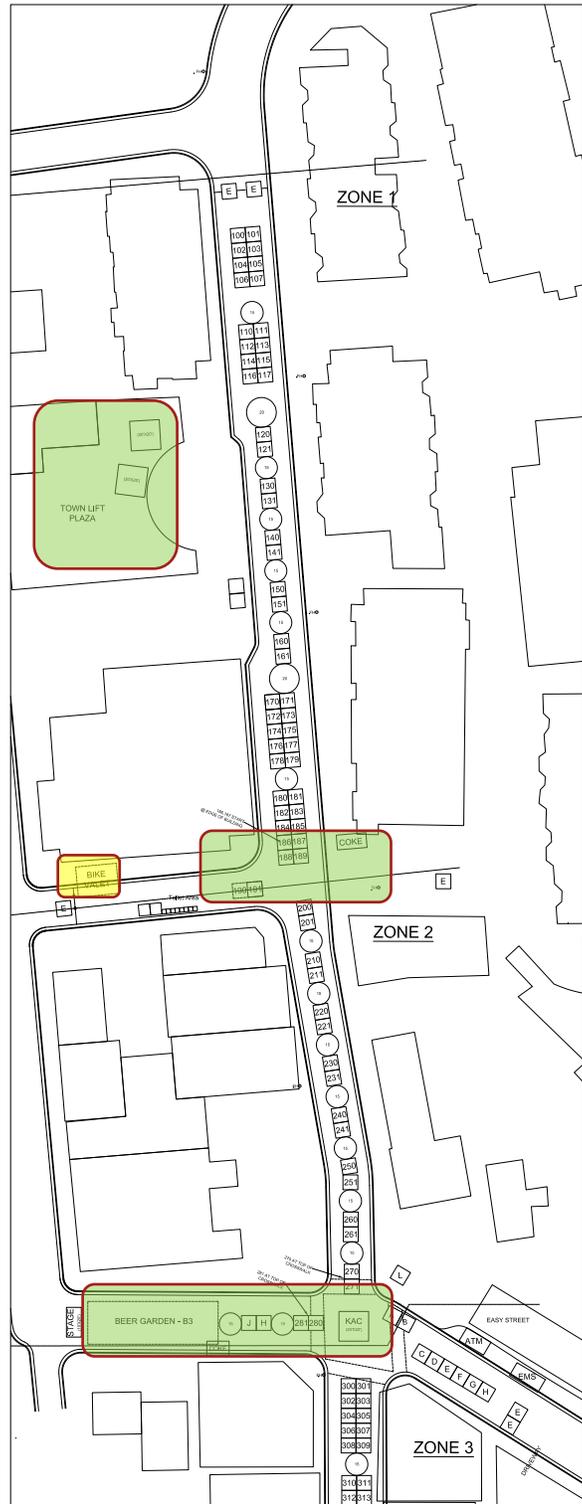
Working with PCMC and our recycling and waste contractors, PCKAF will focus on providing numerous physical and programmatic opportunities to reduce, recycle and reuse throughout the event- Examples include:

- Directed efforts to collect and divert waste streams during key operational phases such as Move-In and Move-Out.
- Directed efforts to collect and divert waste streams in key "Sustainability Zones"-
- Targeted and concentrated recycling container placement in high-traffic areas including food & beverage locations.
- Coordination with PCMC, waste and recycling contractors.
- Artist and vendor outreach and notification of PCKAF sustainability efforts.
- Sustainability Services: Artist Packaging Donation & Reuse Center @ Operations Compound.
- Sustainability Services: Direct artist recyclables and packaging collection programs.
- Collect waste liquids including gray-water, grease and oils.
- Reduce use of 2-stroke gas powered machinery.
- Public sustainability messaging and signage.
- Transportation and parking staff support, reduce idling, reduce vehicle traffic.

Sustainability Operations Priority Zones

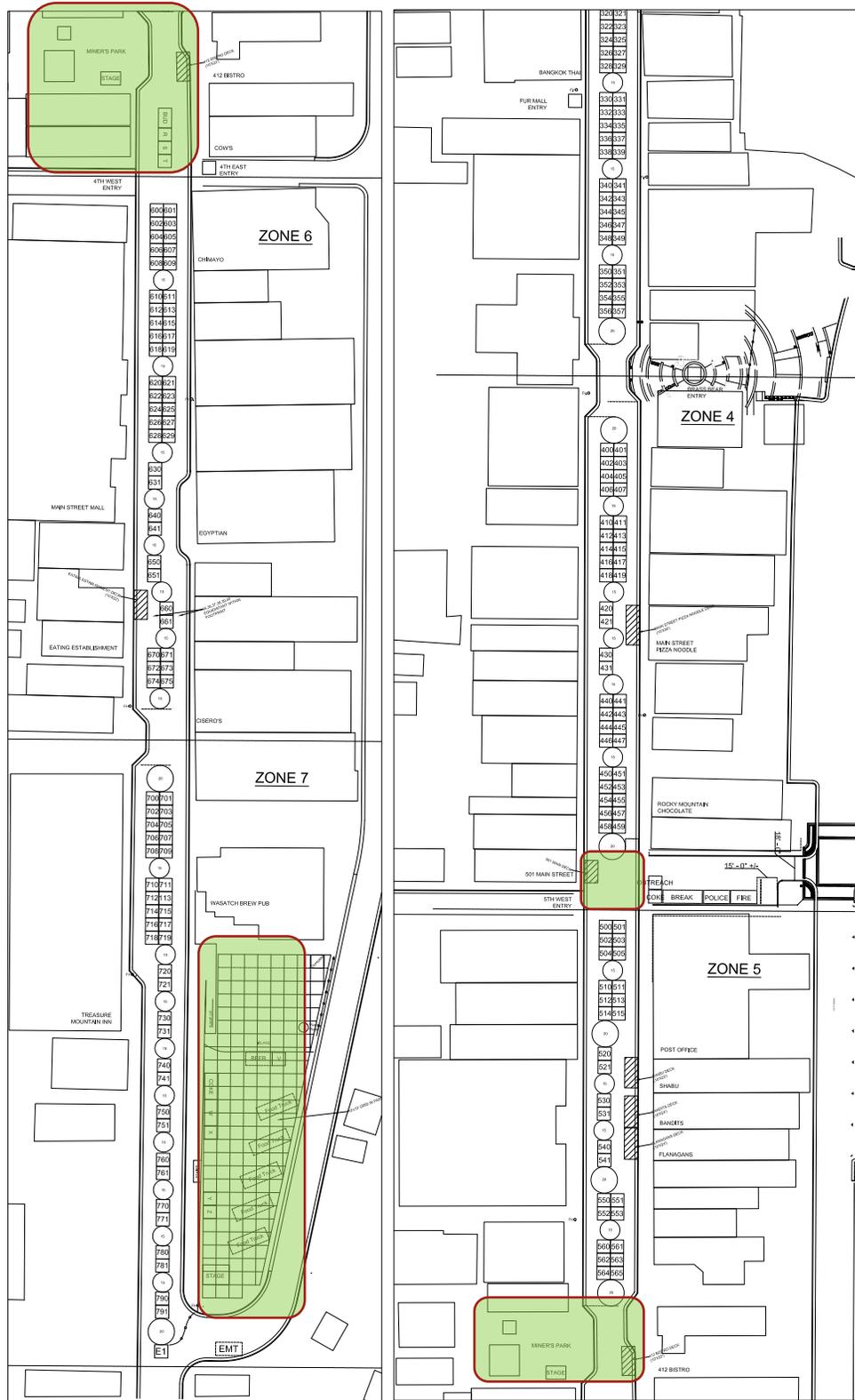


Sustainability Zone



Sustainability Service

Sustainability Operations Priority Zones



Sustainability Zone

Sustainability Service

PCKF Emergency Operations Plan

Emergency Plan

Park City Kimball Arts Festival Emergency Response Plan

General Staff Safety & Emergency Procedures

- a. Always consider your personal safety during emergency situations-
- b. Do not risk injury or inclusion in an emergency event-
- c. Remain calm-
- d. Use plain language to describe the situation and location-
- e. Alert Festival Operations of all emergency situations-
 - For **SERIOUS** emergency situations, call **911**
 - For **NON_EMERGENCY** situations, please **report to your Supervisor and Operations immediately**- If unavailable, please call Summit County Dispatch at 435-615-3600.
- f. Assess situation thoroughly before taking action-
- g. Do not perform rescue actions or medical procedures unless you have proper training-
- h. Consider the safety of the public and yourself while assessing the situation-
- i. If unsure of correct course of action, call 911 immediately-
- j. Following an emergency event, fill out an Incident Report-

Important Phone Numbers

- a. **Emergency**
 - **Emergency** **911**
- b. **Response Agencies (non-emergency)**
 - Summit County Dispatch 435-615-3600
 - Park City Police 435-615-5500
 - Park City Fire Department 435-649-0653
 - Park City Emergency Management 435-640-2222
 - Summit County Sheriff 435-615-3600
 - Summit County Health Department 435-333-1500
 - Summit County Animal Control 435-615-3985
 - Park City Medical Center: 435-658-7000
- c. **Kimball Art Center**
 - Kimball Art Center (KAC) 435-649-8882
 - Amy Roberts, KAC Event Director 435-649-8882
 - Hannah Palmer, Artist Relations 435-649-8882
 - Chris Crowley, Operations Director 801-718-4628

1. GENERAL EMERGENCY PROTOCOL

- Assess your personal safety. Assess the safety of those around you.
- **If your personal safety is threatened or you sense immediate public danger, leave the area at once. Call 911.**
- If you determine there is **no immediate danger**, alert your supervisor, KAC Staff, KAC Operations or response agency personnel nearby.
- After alerting someone and only if the situation is safe, attempt to keep public out of the area, render assistance as necessary and take note of circumstances related to the issue.
- **EMERGENCY: immediate public danger – call 911.**
- **NON EMERGENCY:** Alert supervisor, police on-site or call **Summit County Dispatch 435-615-3600.**
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report.

2. Animal Nuisance

- Assess the situation for safety.
- Report situation immediately. Emergency or Non-Emergency
- **Summit County Animal Control: 435-615-3985.**
- Do not attempt to apprehend animal.
- Alert nearby guests of danger.
- Leave area if imminent threat.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

3. Auto Collision/Heavy Equipment Accident

- Assess the situation for safety.
- Report situation immediately. Emergency or Non-Emergency
- Be aware of leaking hazardous fluids, gas and oil.
- Render aid only if it is safe.
- Festival staff should cordon off area affected.
- Do not attempt to move or disturb the scene until response personnel arrive.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

4. Chemical Spill/Toxic Hazard

- Assess the situation for safety.
- Report situation immediately. Emergency or Non-Emergency
- If spill determined to be unsafe, call 911 and leave the area.
- Alert nearby public to avoid the area.
- Stay **UP-WIND** if possible.
- **Be aware of hazardous materials, fluids, gases, oils, smoke, fire, chemical reactions or unconscious victims. Call 911 and leave the area immediately if detected.**
- Look for HAZMAT placards. Leave the area immediately if detected.
- Render aid only if it is safe. Unconscious victims should not be attended to without proper personal protection equipment.
- Do not attempt to move or disturb the scene until response personnel arrive.
- Do not attempt to determine HAZMAT spill by touch, taste or smell.
- If safe, Operations will use Chemical Spill Kit to clean up spill.
- Festival staff will cordon off area affected.
- If determined to be hazardous materials beyond routine clean-up, call 911.
- All festival activities in affected area will be suspended until clean-up is complete.
- Emergency situations will require closure of a much larger area up to and including closure of the Festival per direction by the Incident Commander.
- Do not initiate an evacuation unless directed by the Incident Commander or the situation requires immediate action due to imminent threat or death.
- If directed and safe, alert Artists and guests of threat.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

5. Civil Disturbance/Protest

- Assess the situation for safety.
- Report Issue immediately. Emergency or Non-Emergency
- Do not engage or discuss with persons involved with issue. Do not attempt to stop or impede the disturbance.
- If necessary, festival activities will be suspended until threat level decreases.
- If directed, alert Artists of closure.
- Move out suspended until threat level decreases-
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

6. Criminal Activity

- Assess the situation for safety.
- Report Issue immediately. Emergency or Non-Emergency
- Alert Park City Police Department, PCKAF Operations or PCKAF Security on-site.
- Do not intervene.
- Theft: Report to Supervisor and PCKAF Operations immediately.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

7. Disorderly Conduct

- Assess the situation for safety.
- Report Issue immediately. Emergency or Non-Emergency.
- Do not attempt to apprehend, stop or otherwise engage the disorderly person(s).
- Do not ask disorderly person to leave – PCKAF Operations or police will assume that responsibility as necessary.
- If safe, alert nearby artists and public to be aware of the disorderly behavior. Do this quietly and professionally. Try not to attract the attention of the disorderly person as this may aggravate them further.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

8. Earthquake

- Take cover as quickly as possible.
- Be aware of surrounding dangers including building collapse, falling debris, gas leaks, powerlines and electrical dangers, water leaks/flooding, broken glass, ground subsidence, fissures and liquefaction as well as moving vehicles.
- Assess the situation for safety.
- Report serious emergencies immediately to 911 (note, circuits may be overloaded or unavailable).
- All festival activities in affected area will be suspended until further notice.
- Render assistance to victims only if safe.
- Emergency situations may require closure of the Festival per direction of the Incident Commander.
- Stay clear of the Incident Command Post unless requested.
- **Do not initiate an evacuation** unless directed by the Incident Commander or the situation requires immediate action due to imminent threat or death.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.
- All festival activities will be suspended until threat level decreases.
- If directed and safe, alert Artists and guests of threat.
- Move out suspended until threat level decreases.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

9. Lightning/Electrical Storm

- Take cover as quickly as possible.
- Assess the situation for safety.
- Immediately Report serious emergencies to 911.
- All festival activities in affected area will be suspended until further notice.
- Render assistance to victims only if safe.
- Emergency situations may require closure of the Festival per direction of the Incident Commander.
- **Do not initiate an evacuation** unless directed by the Incident Commander or the situation requires immediate action due to imminent threat or death.

- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.
- If directed and safe, alert Artists and guests of threat.
- Move out suspended until threat level decreases.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

10. Evacuation

Do not initiate an evacuation unless directed by the Incident Commander or PCKAF Operations Director.

- **Do not initiate an evacuation** unless directed by the Incident Commander or the situation requires immediate action due to imminent threat or death.
- If an evacuation is necessary, please standby for instructions and Police, Fire, Operations and Security staff are in place and ready to safely execute the evacuation.
- Provide assistance for evacuation as directed. Participation is voluntary.
- Ensure the evacuation route and the intended area of refuge are safe.
- Position staff to assist patrons with evacuation.
- Calmly alert patrons and artists of need to evacuate.
- Ensure area is clear before evacuating staff.
- If safe, position staff to prevent patrons from re-entering evacuated area.
- Assist public as necessary.
- Continue to monitor safety of Area of Refuge. Alert emergency response personnel of additional threats and dangers.
- Avoid mixing vehicle traffic and pedestrians is possible.
- All activities are suspended until threat level decreases.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

11. Fire

- Assess the situation for safety.
- Immediately Report serious emergencies to 911.
- Do not attempt to extinguish the fire unless you are trained to do so.
- Do not attempt a structure rescue unless you are trained and equipped to do so.
- Be aware of incoming response vehicles – including vehicles entering the Festival use areas. Alert public of these vehicles. Clear space as necessary.
- Festival staff & security to provide assistance to public.
- If safe, Festival staff should cordon off area affected.
- All festival activities will be suspended until threat level decreases.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

12. Flood:

- Assess the situation for safety.

- Immediately Report serious emergencies to 911.
- If heavy rain, always assume the possibility of a flash-flood.
- If directed, alert artists of impending danger.
- Do not attempt to cross or divert fast moving water regardless of depth. Be aware of debris and other hazards.
- Do not attempt a water rescue unless you are trained and equipped to do so.
- Be aware of incoming response vehicles including vehicles entering the Festival use areas. Alert public of these vehicles. Clear space as necessary.
- Festival staff & security to provide assistance to public.
- If safe, Festival staff should cordon off area affected.
- Do not move artist booths or product to locations that will impede public exiting.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

13. High Winds:

- Assess the situation for safety.
- Immediately Report serious emergencies to 911.
- If directed, alert artists of impending danger. Artists should secure booths if directed.
- Be aware of flying debris and other hazards such as trees, powerlines and other dangerous issues.
- Festival staff & security to provide assistance to public as needed.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

14. Medical Emergency

- Assess the situation for safety.
- Immediately report serious emergencies to 911.
- Perform life-saving techniques if necessary.
- Look for medical alerting devices or other indicators of a medical issue.
- Provide clearance for the victim and access for EMT/Medical personnel.
- Provide assistance as requested.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

15. Power Outage

- Assess the situation for safety.
- Immediately report serious emergencies to 911 (downed powerlines, etc.)
- Alert your Supervisor or PCKAF Operations.
- General outage: event continues. No artist booths effected.
- Emergency situation related outage: Refer to incident instructions.
- Music program suspended until further notice.
- Food service requiring electricity suspended until further notice.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

16. Rain/Downpour:

- Assess the situation for safety.
- Immediately Report serious emergencies to 911.
- The Festival will continue rain or shine unless the situation dictates other emergency response actions.
- If directed, alert artists of impending danger. Artists should secure booths if directed.
- Be aware of flash-floods, debris and other hazards such as trees, powerlines and high-winds.
- Festival staff & security to provide assistance to public as needed.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.

17. Structural Collapse

- Do not enter a collapsed structure.
- Assess the situation for safety.
- Report serious emergencies immediately to 911 (note, circuits may be overloaded or unavailable).
- Be aware of surrounding dangers including further building collapse, falling debris, gas leaks, downed powerlines and electrical dangers, water leaks/flooding, broken glass and other collapse related dangers.
- Do not attempt a collapse rescue unless you are trained and equipped to do so.
- Do not remove collapse-debris unless directed by the Incident Commander.
- All festival activities in affected area will be suspended until further notice.
- Emergency situations may require closure of the Festival per direction of the Incident Commander.
- **Do not initiate an evacuation** unless directed by the Incident Commander or the situation requires immediate action due to imminent threat or death.
- All festival activities will be suspended until threat level decreases.
- If directed and safe, alert Artists and guests of threat.
- Take note of the situation, time and circumstances. Fill out a PCKAF Incident Report after the situation is neutralized.
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18. Active Shooter or Similar Threat

<<pending LE instruction>>

19. Other Emergencies

- Assess the situation-
- If determined serious, call 911-
- Otherwise, follow logical course of action-

Emergency Numbers

All Emergencies	911
Park City Police	615-5500
Park City Fire	(435) 649-0653
Utah Highway Patrol	435-647-7718
Park City Public Works	435-615-5300
Park City Snow Removal	435-615-5308
Summit County Health Department	435-615-3910
Summit County Sheriff	435-615-3600
Summit County Animal Control	435-615-3985
Park City Clinic	435-649-7640
University Healthcare (Redstone)	435 -658-9200
Intermountain Healthcare (PC Hospital)	(435) 658-7000
Park City Special Events	435-615-5150
Utah Power	1-888-221-7070
Questar Gas	435-654-3600 or 435-649-0670
PCKAF – Amy Roberts – Marketing Director	435-649-8882
PCKAF – Hannah Palmer, Artist Relations	435-649-8882
PCKAF – Chris Crowley, PCKAF Operations	801-718-4628 (c)
PCKAF – Randy Mayne, CMG Security	801-824-3421 (c)

