

## **WEBSITE NOTICE OF REQUEST FOR QUALIFICATIONS FOR MS4 STORMWATER INSPECTION SOFTWARE SERVICES**

Park City Municipal Corporation is seeking a qualified contractor(s) to provide MS4 stormwater inspection software services for a period of up to five (5) years.

### **MS4 STORMWATER INSPECTION SOFTWARE WATER SYSTEM SERVICES**

**QUALIFICATIONS DUE BY: 4:00 p.m. MST, Friday, April 17, 2020, via email to Kyle Monez at [kyle.monez@parkcity.org](mailto:kyle.monez@parkcity.org).**

**PROJECT DESCRIPTION:** Park City Municipal Corporation is soliciting qualifications and rates from qualified firms for stormwater inspection software. Software must provide inspection forms that meet requirements of the most current General Permit for Stormwater Discharges from Construction Activities UPDES Permit No. UTRC00000 or UTRH00000.

Examples of program functions:

- Allow for municipal and contractor user profiles.
- Graphically display inspection sites.
- Email notification to inspectors and contractors.
- Track outstanding action items and notify inspectors and contractors with due dates.
- Run reports based on user defined criteria.
- Perform and log stormwater inspections.
- Allow for municipal staff to create, edit and closeout inspection sites.
- Program must store and allow for retrieval of inspections and documents for a period of three (3) years after a project is complete.

**SUBMITTAL REQUIREMENTS:**

- Provide qualifications, references from similar work, and rate structure.
- Any successful submitter will be required to enter into Park City's Professional Services Agreement – Cyber, in its current form, with the City. A draft of the agreement is attached to the Request for Proposals as Exhibit "A"..

**ANY INQUIRIES RELATED TO INDEMNIFICATION OR INSURANCE PROVISIONS CONTAINED IN PARK CITY MUNICIPAL CORPORATION'S STANDARD AGREEMENT MUST BE SUBMITTED TO PARK CITY MUNICIPAL CORPORATION NO LATER THAN THE PROPOSAL/SUBMITTAL DEADLINE. PARK CITY MAY, IN ITS SOLE DISCRETION, CONSIDER SUCH INQUIRIES. ANY CHANGES TO PARK CITY'S STANDARD INSURANCE AND INDEMNIFICATION PROVISIONS SHALL BE APPROVED IN PARK CITY'S SOLE DISCRETION.**

Any service provider who contracts with Park City is required to have a valid Park City business license.

All questions shall be submitted in writing by 4:00 p.m. MST on Friday, April 6 2020, via e-mail to: [kyle.monez@parkcity.org](mailto:kyle.monez@parkcity.org).

Park City reserves the right to select multiple contractors and to reject any or all submittals received for any reason. Furthermore, the City shall have the right to waive any informality or technicality in proposals received when in the best interest of the City.