



**Joint Transit Advisory Board (JTAB)  
October 20, 2020 Meeting Minutes**

The JTAB of Park City and Summit County, Utah, met in open meeting on October 20, 2020, at 9:00 a.m.

**ROLL CALL**

Upon confirmation that quorum connected to the electronic meeting, the meeting was called to order by Mrs. Fjeldsted at 9:04 am. All in attendance were recorded and announced by Cindy Stockley.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
<b>Kim Carson</b>	Council Member-Summit County	Present
<b>Chris Robinson</b>	Council Member-Summit County	Present
<b>Tim Henney</b>	Council Member-Park City	Present
<b>Steve Joyce</b>	Council Member-Park City	Present
<b>Tom Fisher</b>	Summit County Staff	Present
<b>Caroline Rodriguez</b>	Summit County Staff	Present
<b>Jamie Dansie</b>	Summit County Staff	Present
<b>Sarah Pearce</b>	Park City Staff	Present
<b>Kim Fjeldsted</b>	Park City Staff	Present
<b>Vinny Nguyen</b>	Park City Staff	Present
<b>Scott Burningham</b>	Park City Staff	Present
<b>Robbie Smoot</b>	Park City Staff	Present
<b>Jerry Benson</b>	Park City Staff	Present
<b>Andy Stevenson</b>	Park City Staff	Present
<b>Julia Collins</b>	Park City Staff	Present
<b>John Robertson</b>	Park City Staff	Present
<b>Cindy Stockley</b>	Park City Staff	Present

**I. ELECTRONIC MEETING DOCUMENTATION**

The meeting was a remote, electronic meeting due to the declared public health emergency.  
Read by Kim Fjeldsted

**II. PUBLIC COMMENTS:**

(Bev Harrison) Had two comments:

1. There are no bike racks at Old Town; she would like to see more bike racks around town.
2. Would like County/City to reconsider having PC-SLC Connect have a pick up at Ecker Hill Park & Ride.

(Tim Henney)-Would like more information be sent out to public regarding the plan for the County/City transit separation and why we have reduced service now. Need clarification sent out with actual information of the improvement of the regional transit system.

## DISCUSSION ITEMS

### A. Review/Acceptance and approval of the September 15, 2020 meeting minutes

**RESULTS: APPROVED**

**AYES: Council members Kim Carson, Tim Henney, Chris Robinson, Steve Joyce**

### B. Quinn's Junction Park and Ride Overview (John Robertson)

The ultimate goal is to provide seamless and efficient transit options to residents and visitors and reduce vehicle miles traveled, and Single Occupancy Vehicles (SOVs) in the area.

- Park and Ride facilities at SR-224 and SR-248 were identified by Summit County and Park City as one of several regional transportation strategies for the Transportation Sales Tax (TST) initiative during its development.
- Summit County pursued a facility at the SR-224 gateway (Ecker Hill Park and Ride) and Park City was tasked with a facility at the SR-248 gateway (Quinn's Junction area).
- Park City Staff was directed to locate parcels that required limited land acquisition, and low construction costs that could accommodate a quick-build scenario (limited planning and design, development costs, and timeframe).
- Staff pursued two Utah Department of Transportation (UDOT) parcels adjacent to the I-40 – SR248 interchange (only requiring a lease agreement and no purchase price), and reevaluated the existing Richardson Flat Park and Ride facility in the area.
- \$3.9 Million Federal Grant awarded for the project.
- Current phase of the project is at 60% design. Looking to start project September 2021 but it may need to be pushed out further. It will not impact the funding if the challenges present delays.
- There are currently some challenges to move forward.
  1. There are three fiber optics lines that run through the site that will need to be moved.
  2. UDOT required a traffic study to be done. The study is for the impact of the existing left turn pocket lane and if it can accommodate the new park & ride traffic. It may require moving the frontage lane further east to accommodate the left turning lane.

(Chris Robinson) Would like to see UDOT's traffic study once completed.

### C. Bus Shelter improvements recommendations (John Robertson)

PCMC, in partnership with Summit County Transportation Planning, is phasing bus stop and bus shelter improvements throughout Park City and Summit County. Many existing bus

shelters are outdated, may not meet ADA standards, and do not reflect the community's sense of place.

The phased approach will address ADA flatwork improvements needed system wide, and can also include bus shelters and other amenities on a site by site basis or as a phased approach. The deliverable of this project is the creation of final design standards and bid documents for new shelters and amenities that emulate the historic character and small mountain town nature of the area.

- Design plans are at 90% completion currently.
- Emphasize and connect with the area's mining history.
- Use naturalistic materials to represent the mountain community and surrounding landscapes.
- Create shelters that can be sized up or down (modular design) that promote and attract ridership.

**D. Winter service changes and recommendations update. (Kim Fjeldsted)**

Park City Transit made one change to the recommended winter service changes presented to the JTAB and council members, after receiving public comments from the Montage resort.

- Cut 30 minutes off of the AM purple route, which will now end at 9:10am instead of 9:40am. A complete list of all the changes is on the Park City website.

**E. Operational Presentation (Kim Fjeldsted)**

Park City Transit will be participating in the "Health & Safety Commitment Program" developed by American Public Transit Association (APTA).

- Program participants get marketing & communication assets
  - Safety Seal
  - Safety Posters
  - Audio Scripts
  - Social Media Graphics
- Park City Transit will utilize these assets in a "Health & Safety" awareness campaign.
- Safety seal sticker and posters placed on every bus at an estimated cost of \$2,000.00.
- An audio message will be played on each bus notifying riders that we are doing everything to keep them safe. We will have mayor or a council member record the message.
- Create a new section on city's website showing how we are keeping them safe while riding the buses.
- Information will be included in our riders guide showing health & safety techniques.
- Advise Chamber of Commerce, major resorts and restaurants that we are participating.

**County Ridership Report (Jamie Dansie)**

Ridership on the Trailside route is down 38% with no reduction in service.

We had 52 deviations on the Trailside route in September.

Currently have 95 registered users on the app.

County working with Scott Burningham at Park City to update our schedule to line up better with the Park City White route for the winter service.

**(Steve Joyce)**-Requested transit staff to research UTA ridership and report back. Add trend line to PC Transit ridership chart.

**Next Agenda items:**

**(Sarah Pearce)**-Will work with Kim to create a schedule for next years' JTAB meetings and present to JTAB members.

**(Steve Joyce)** Would like to request ridership report from the County's new services be reported on JTAB monthly meetings.

**(Caroline Rodriguez)** Will have report on County's new service to JTAB monthly.

**Meeting adjourned at 10:14 am**

**Next meeting:**

Tuesday, November 17, 2020 at 9:00 am

Respectfully Submitted:

*Cindy Stockley-Park City, Transit Department, JTAB Recorder*