



Dear Jennifer Schmitt,

April 3, 2020

Thank you for submitting your Special Event Date Proposal Form, which was received on March 30, 2020, for the Park City Baseball Invitational to be held on June 17 – 19, 2020. Staff has made a preliminary determination that the event is a Special Event based on the event being a sporting event held for profit/charitable purposes on City property and will have up to 500 people gathering at one time over the course of three days, and therefore is determined as a Level 2 event per section [4A-1-1,7B](#) of the Park City Municipal code.

Park City Baseball's date change request has been administratively approved for 2020. This notice is not a permit approval for your event; it is preliminary authorization to submit a [Special Event Permit Application](#). Any and all marketing of your event prior to approval is at your own risk. According to [Park City Municipal Code section 4A-2-2](#) you must reapply each year for Special Event Permit approval. The date change request is permitted only for 2020. There are event conflicts with your dates proposed for future years; therefore it is likely that we will have difficulty approving June dates in future years.

Per our conversations, you have been informed that City staff is concerned about potential conflicts with other events in the future and property use as the calendar shifts.

Special Event Permit Conditions of Approval requirements according to [Park City Municipal Code section 4A-2-4](#) are likely to include:

- Restricting or capping the number of participating teams.
- Requiring increased mitigation of impacts for transportation.
- Proof of direct economic and/or cultural benefit to the City.
- Meeting and paying for increased sustainability standards.
- Being responsible for the cost of City Services.

Thank you again for your submission. Our hope is to provide an efficient and transparent process for reviewing your event and working towards approval of the permit. We are here as a resource to you, so please feel free to reach out to us as you have questions regarding your event. We look forward to working with you in 2020.

Thank you,

Chris Phinney  
Special Events & Facilities Coordinator  
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