



## **Joint Transit Advisory Board (JTAB)**

### **December 15, 2020 Meeting Minutes**

The JTAB of Park City and Summit County, Utah, met in open meeting on December 15, 2020, at 9:00 AM.

#### **ROLL CALL**

Upon confirmation that quorum connected to the electronic meeting, the meeting was called to order by Mrs. Fjeldsted at 9:05 AM. All in attendance were recorded and announced by Cindy Stockley.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
<b>Kim Carson</b>	Council Member-Summit County	Present
<b>Chris Robinson</b>	Council Member-Summit County	Present
<b>Tim Henney</b>	Council Member-Park City	Present
<b>Steve Joyce</b>	Council Member-Park City	Present
<b>Tom Fisher</b>	Summit County Staff	Present
<b>Caroline Rodriguez</b>	Summit County Staff	Present
<b>Jamie Dansie</b>	Summit County Staff	Present
<b>Matt Dias</b>	Park City Staff	Present
<b>Sarah Pearce</b>	Park City Staff	Present
<b>Kim Fjeldsted</b>	Park City Staff	Present
<b>Vinny Nguyen</b>	Park City Staff	Present
<b>Benjamin Johnson</b>	Park City Staff	Present
<b>Scott Burningham</b>	Park City Staff	Present
<b>Robbie Smoot</b>	Park City Staff	Present
<b>Jerry Benson</b>	Park City Staff	Present
<b>Andy Stevenson</b>	Park City Staff	Present
<b>John Robertson</b>	Park City Staff	Present
<b>Cindy Stockley</b>	Park City Staff	Present

#### **I. ELECTRONIC MEETING DOCUMENTATION**

The meeting was a remote, electronic meeting due to the declared public health emergency.  
Read by Kim Fjeldsted

#### **II. PUBLIC COMMENTS:**

None

## DISCUSSION ITEMS

### A. Review/Acceptance and approval of the November 17, 2020 meeting minutes

**RESULTS: APPROVED**

**AYES: Council members Kim Carson, Tim Henney, Chris Robinson, Steve Joyce**

### B. Quinn's Park & Ride Traffic Impact Study (John Robertson)

In 2016 Park City and Summit County entered into Inter-local agreement to use the additional mass transit tax. County took Ecker Hill and City took on Quinn's Park & Ride. City did a lot of research to determine where to place the park & ride. Due to the proximity to Hwy 40, land cost and other advantages they decided on the location park & ride. To get it permitted, UDOT requested a traffic impact study be completed to address the concerns of the old HWY 40 and SR-248 turn lane queue. AECOM did additional analysis to see what would happen at full build out and use of park and ride. Determined queue would back up into intersection during morning peak.

As a result of the study the City and UDOT determined there are two options: 1. Install a signal at the old HWY 40/SR-248 and have it interconnect with the signals at the interchange to work in conjunction to help turn lane from backing up. 2. Move intersection further to the east 150 ft. Would give us more room and help with the queue during peak times in the turn lane pocket. Another option would be to combine both options. The City would like to move forward now and will make the choices on the options at a future date as full build out and use will not happen until a later date.

Cost to install signal approximately \$250,000-\$270,000

Cost to move intersection approximately \$500,000 to \$600,000

Tim Henney asked if UDOT would be able to participate in the cost of this effort. UDOT is interested in doing traffic studies at the interchange at a later date. There is potential that UDOT will contribute to the costs. Tom Fisher stated the County would be supportive of an overall interchange analysis there, key intersection to Park City, Summit County and Wasatch County.

Steve Joyce questioned if we knew the intersection would be moved, would we change the park and ride design. John explained that it would not change our design due to existing constraints in the area.

Chris Robinson asked how the signaling of the frontage road would work. John explained the signal would have to be interconnected with signals at the on and off ramp to work together to reduce the queue.

Kim Carson expressed concern with traffic that will continue to increase from the Silver Creek Village area and other future development. This is the only relief valve for this area. Want to this was accounted for in the traffic study. John will confirm this is looked at in the study.

**C. Operational Presentation (Kim Fjeldsted)**

**Transit Operations Center (TOC)**-Utilized for the first time last weekend, The TOC is now open from 6AM to 11PM (365) days a year. There is a primary number for the resorts to call into to have VMS signs changed.

**Transit service is now full winter service**- We are currently about 6 to 8 operator positions short, working to get them filled. We will be able to cover service with the 35% reduction in winter service this year. Added frequency to the Lime and White lines as of December 13<sup>th</sup> and will have 15 minute frequencies during peak hours (7am-7pm). Ridership is increasing a little with the employees for the resorts.

**American Public Transportation Association (APTA) Health & Safety Seal Program (Andy Stevenson)**

We have put the safety seal stickers and durable flyers on all of our buses. We have a recorded announcement recorded by Mayor Andy and will be played in English and Spanish advising riders of the measures the City is taking to keep them safe. City has posted ads on Facebook, Twitter and the Park Record advising wearing masks and distancing when possible while riding transit. We had 13,500 impressions, around 8,000 of those were from our paid ads. We have posted flyers at all bus stops and the transit center advising our riders what we are asking them to do to ride the bus.

Kim Carson requested we target the PC-SLC Connect riders to ensure they know the measures we are taking to keep safety at the forefront.

**D. Operation Update County (Jamie Dansie)**

**Ridership Report**-County increased the circulator riders (up) 57 riders last month. We have increased our frequency to 15 minutes all day on the circulator and hope that we see an increase in riders next month.

Steve Joyce asked if the County is receiving feedback regarding transition of traditional Brown line to the Trailside Loop. Jamie said the contractor has not been receiving feedback on this change. Steve requested we keep an eye on the latent riders who are no longer riding.

**E. Additional Mass Transit Tax Update (Caroline Rodriguez)**

Provided an overview on AMT on the joint holding account for joint services between Park City and Summit County (see page 8 of packet). The table outlines the revenues and debits to the AMT holding account through December 31, 2019. Revenues were higher than originally Because projected. Remaining balance of \$2.6 million in holding account for joint services for Park City and Summit County.

Steve Joyce asked how the PC-SLC Connect is paid for. Caroline explained this is paid for with a 3 way contract with Summit County, Park City and UTA, both Park City and Summit County receive a separate invoice monthly for this service. Payment for this service is not coming from the joint managed tax. Chris Robinson asked how much the service cost for each entity,

Caroline stated approximately \$25,000- \$32,000 total for each entity (approximately \$700,000 a year). Per Jamie Dansie, the cost per rider for the PC-SLC Connect was \$30 before COVID vs \$109 per rider now. Chris Robinson asked about the \$85,000 a year cap that was put in place. Caroline explained the cap was for UTA, not the other entities. Kim Carson requested a deeper dive on this topic at the next JTAB.

Steve Joyce requested simplicity in how we account for the cost of the shared services going forward.

Matt Dias asked how the Kimball Circulator came to be funded through the AMT. Caroline explained Park City and Summit County staff came together and decided which services would be paid for from the AMT.

**Next Agenda items:**

County will give a Regional Planning/Transition update.

City and County staff will create a plan on items that need to get completed before split in July.

**JTAB Sign Off:**

JTAB Member, Kim Carson, announced this was her last JTAB meeting. Kim was thanked for her service on the board.

**Meeting adjourned at 9:57 AM**

**Next meeting:**

Tuesday, January 19, 2021 at 9:00 AM

Respectfully Submitted:

*Cindy Stockley-Park City, Transit Department, JTAB Recorder*