



**Joint Transit Advisory Board (JTAB)  
November 17, 2020 Meeting Minutes**

The JTAB of Park City and Summit County, Utah, met in open meeting on November 17, 2020, at 9:00 AM.

**ROLL CALL**

Upon confirmation that quorum connected to the electronic meeting, the meeting was called to order by Mrs. Fjeldsted at 9:06 AM. All in attendance were recorded and announced by Cindy Stockley.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Kim Carson	Council Member-Summit County	Present
Chris Robinson	Council Member-Summit County	Present
Tim Henney	Council Member-Park City	Present
Steve Joyce	Council Member-Park City	Present
Tom Fisher	Summit County Staff	Present
Caroline Rodriguez	Summit County Staff	Present
Jamie Dansie	Summit County Staff	Present
Matt Dias	Park City Staff	Present
Sarah Pearce	Park City Staff	Present
Kim Fjeldsted	Park City Staff	Present
Vinny Nguyen	Park City Staff	Present
Scott Burningham	Park City Staff	Present
Robbie Smoot	Park City Staff	Present
Jerry Benson	Park City Staff	Present
Andy Stevenson	Park City Staff	Present
Julia Collins	Park City Staff	Present
Cindy Stockley	Park City Staff	Present

**I. ELECTRONIC MEETING DOCUMENTATION**

The meeting was a remote, electronic meeting due to the declared public health emergency.  
Read by Kim Fjeldsted

**II. PUBLIC COMMENTS:**

(Bev Harrison) Had to two comments:

1. Rode transit over weekend and appreciated the electronic display and voice announcement of stops.
2. It was good to see some bike racks installed at trailheads.

## DISCUSSION ITEMS

### A. Review/Acceptance and approval of the October 20, 2020 meeting minutes

**RESULTS: APPROVED**

**AYES: Council members Kim Carson, Tim Henney, Chris Robinson, Steve Joyce**

### B. BUILD Grant Update (Caroline Rodriguez)

On September 8, 2020, Summit County released a Request for Qualifications (RFQ) for Transportation Consultant Services for an Environmental Assessment for Dedicated Bus Rapid Transit; an analysis to fulfill our obligation under the National Environmental Policy Act (NEPA). The County received three qualified consultant responses and a team made up of staff from Summit County, Park City, and Utah Department of Transportation (UDOT), under the supervision of a third-party federal procurement expert, interviewed two firms. With input from the entire project team, the County is currently in cost and scope negotiations with the top scoring consulting firm.

UDOT/Summit County's Kimball Junction Area Plan began in early 2020 is running concurrently with the NEPA process. The intent of the Area Plan is to evaluate short- and long-term solutions to address vehicle, transit, and personal (bike/walk) mobility in the Kimball Junction area, including the I-80 interchange and adjacent intersections. As outlined in a project understanding memo, any solutions moved forward within the multi-level screening process must support the operation and reliability of the SR-224 both-side running Bus Rapid Transit (BRT).

### C. Operational Presentation (Kim Fjeldsted)

#### Transit Operations Center (TOC)

- Will be up and running for winter service at the Park City Police Station
- There will be one point of contact for below instances:
  - Resorts/Special Events
  - Video Messaging Signs (VMS)
  - Communications (Facebook, Twitter, Website)
  - City Resources (Streets, Police, Vehicle Maintenance)
  - Medical Emergencies
  - Info flows into central location
  - Info flows put from central location
  - Eyes in the System
  - Cameras
  - Operators
  - Field Supervisors
  - Partner With Resorts on Traffic Management
- TOC will lay Groundwork for Future BRT Management
- TOC hours of operation will be 365 days a year from 6:00 AM to 11:00 PM

**D. County Ridership Report (Caroline Rodriguez)**

**Trailside Loop**

- Ridership remains steady
- Ridership down 37% percent in October from last year
- Winter service starts December 1
- Signage updated to include customer service number
- On-time performance was 93%.
- No customer service complaints

**Kimball Junction Circular**

- Ridership remains steady
- Ridership down 83% from last year
- Winter service starts December 1

**CV Connect**

- Service will be operational on November 20, 2020 to April 2, 2021
- Transit services available between 7:00 AM to 10:00 PM daily

(Steve Joyce) Asked for graphs to be able to show monthly trends.

**Next Agenda items:**

(Kim Carson) Would like to discuss the traffic study.

**Meeting adjourned at 9:54 AM**

**Next meeting:**

Tuesday, December 21, 2020 at 9:00 AM

Respectfully Submitted:

*Cindy Stockley-Park City, Transit Department, JTAB Recorder*