



**Joint Transit Advisory Board (JTAB)
February 10, 2021 Meeting Minutes**

The JTAB of Park City and Summit County, Utah, met in open meeting on February 9, 2021 at 9:00 AM.

ROLL CALL

Upon confirmation that quorum connected to the electronic meeting, the meeting was called to order by Mrs. Fjeldsted at 9:03 AM. All in attendance were recorded and announced by Cindy Stockley.

Attendee Name	Title	Status
Roger Armstrong	Council Member-Summit County	Present
Chris Robinson	Council Member-Summit County	Present
Tim Henney	Council Member-Park City	Present
Steve Joyce	Council Member-Park City	Present
Tom Fisher	Summit County Staff	Present
Caroline Rodriguez	Summit County Staff	Present
Jamie Dansie	Summit County Staff	Present
Matt Dias	Park City Staff	Present
Sarah Pearce	Park City Staff	Present
Kim Fjeldsted	Park City Staff	Present
Scott Burningham	Park City Staff	Present
Robbie Smoot	Park City Staff	Present
Andy Stevenson	Park City Staff	Present
Cindy Stockley	Park City Staff	Present

I. ELECTRONIC MEETING DOCUMENTATION

The meeting was a remote, electronic meeting due to the declared public health emergency.
Read by Kim Fjeldsted

II. PUBLIC COMMENTS:

No public comments

DISCUSSION ITEMS

A. Review/Acceptance and approval of the December 15, 2020 meeting minutes

RESULTS: APPROVED

AYES: Board members Steve Joyce, Tim Henney, Chris Robinson, Roger Armstrong,

B. Regional Planning/Transition Update (Caroline Rodriguez)

County has started the environmental NEPA analysis process on the Bus Rapid Transit (BRT) to move buses in both directions on SR-224. County has drafted agency letters. The letters come directly from the FTA and will be sending them out to all agencies that would be impacted by the bus rapid traffic lanes on SR-224. County's project is on schedule and anticipate the process to take one year.

Kimball area plan survey is being conducted for level two screening on alternatives by UDOT, county and Park City. Currently, county has received over 600 responses and the survey closes Feb 12th. County anticipates having a draft area plan ready to present for review and comment in March.

Steve Joyce and Tim Henney both reviewed alternatives report and submitted their responses on the survey. Steve Joyce has concerns with conservation easement, option 4, and adding another light. Steve Joyce focused on option 3, the only one that makes a substantive difference. Roger Armstrong stated most likely this project is a 5-10 year plan.

County is on schedule with the regional transit district. County had a series of 7 tasks to complete by April 1st to be ready for launch in July. County completed goals and objectives, market and route analysis, and currently working on alternatives analysis and will provide a detailed service plan. The alternative analysis and service plan going through 4 levels of review. First line, review with Park City Transit, regional transit staff, and JTAB members. The 2nd level of review is the regional transit board of trustees, making tweaks based on feedback then draft plan will go to advisory committee. Finally we will go to public for comment towards the end of February on draft service plan.

B. Park City Operational Update (Kim Fjeldsted)

New federal mask mandate for public transit

- While Summit County has mandated masks all along, now there is a federal mandate too. PC Transit will be updating signage and pushing on social media to help get the word out that masks are required while riding the bus.

New funding for public transit from the FTA

- Coronavirus Relief and Response Supplemental Act of 2021 (CRSSA) will be distributed after UDOT reviews how and when funding will be allotted.

COVID-19 Vaccinations for Operators

- Transit wants to say thank you to Summit County for their concern for the health and safety of our transit drivers and prioritizing all drivers who wished to receive the Covid-19 vaccinations.

American Public Transportation Association (APTA) Health and Safety Seal

- Transit is continuing to push the APTA Health and Safety Seal notifications out to public. Transit ran an ad in the Park Record over the weekend and through our social media platforms.

Roger Armstrong asked for a copy of the operations update from city, Kim Fjeldsted will send over material.

C. PC-SLC Connect Update (Jamie Dansie)

Continuation from December JTAB meeting. UTA operates 901 and 902 routes that connect the Wasatch front to the Wasatch back. Park City and Summit County are equally responsible to pay any operational deficits, defined as all of the costs to operate the service less fare and pass revenue, not to exceed a defined cap. If the Operational Deficit cap is reached, UTA covers additional expenses. Operating costs in the calculation include labor, mileage, supervision, marketing support, administrative support, vehicle replacement, and liability premium. Between 2011 and 2017, the Operational Deficit cap was \$470,000/annually between the City and the County (50/50 split). In 2017, all parties executed the First Addendum to the Service Agreement, raising the City/County Operation Deficit cap to \$708,000 a year, allowing the parties to add additional runs on the 901/902. Tim Henney suggested having discussions with Vail and Deer Valley to see if they would provide additional funding to offset the cost of this service.

Roger Armstrong noted that the cost of this route has steadily increased year over year, even after we shortened it from terminating within Park City to the Kimball Junction Transit Center. Caroline Rodriguez noted that UTA informed us before we made the change that there would be no cost savings.

Steve Joyce noted we added routes and frequency, yet we are not increasing riders proportionally. If we can go back to small number of select routes could we get more bang for the buck.

Board members are all in agreeance that staff needs to complete a deeper review to determine if there can be any costs savings, by offering different routes or using other vehicles to complete the routes.

Kim Fjeldsted noted this service is valuable and advised that the City and UTA have an inter-local agreement to purchase electric buses for UTA to operate on the Connect. It will not be easy to back out of this partnership. Caroline Rodriguez agreed this is a valuable service and the cost per boarding is pretty competitive for the service it is.

Chris Robinson believes it is good to look at this service periodically. Tom Fisher agreed and questioned what our tolerance is for letting the system grow back, post pandemic.

Caroline suggested coming back next JTAB with more analysis. Caroline noted we need to revise the contract with UTA with the upcoming changes.

Steve Joyce advised that we need to decide how regional service is paid for. How are the quarter tax increments divided up? This all ties together. The JTAB members, with Matt or Sarah and Tom, sit down and start going through how we carve up tens of millions of dollars between transportation and capital. Chris Robinson agreed this is a good idea.

D. AMT Overview (Caroline Rodriguez)

Overview pushed to next JTAB meeting March 16, 2021.

E. County Ridership Update (Jamie Dansie)

County ridership is trending up, down obviously from year to year but heading in the right direction. We are working on training the operators to offer better service per receiving feedback from customers.

Circulator Routes

Trending back up.

Trailside Loop

County increased to 15-minute service in December.

Next Agenda items:

- County will give a Regional Planning/Transition update
- PC-SLC Connect
- AMT and Other Tax Revenue Overview

Meeting adjourned at 10:25 AM

Next meeting:

Tuesday, March 16, 2021 at 9:00 AM

Respectfully Submitted:

Cindy Stockley-Park City, Transit Department, JTAB Recorder