



## Park City Kimball Arts Festival 2021 Supplemental Plan

[Summary of Changes in 2021](#)

[About Kimball Art Center](#)

[About the Park City Kimball Arts Festival](#)

[COVID-19 Considerations](#)

[Community Focus](#)

[Event Schedule](#)

[Festival Leadership Team](#)

[Park City Kimball Arts Festival Event Offices and Lounges](#)

[Parking/Transportation](#)

[Park City Kimball Arts Festival Site Plan](#)

[Park City Kimball Arts Festival Operations](#)

[Festival Food and Drink](#)

[Educational Programming Summary](#)

[Music Programming Summary](#)

[Park City Kimball Arts Festival Waste & Recycling Plan](#)

[Insurance Requirements for the 2021 Park City Kimball Arts Festival](#)

[APPENDIX A: Park City Kimball Arts Festival Operations Timeline 2021](#)

[APPENDIX B: Park City Kimball Arts Festival Public Parking Summary 2021](#)

[APPENDIX C: Park City Kimball Arts Festival Site Plan 2021](#)

[APPENDIX D: Park City Kimball Arts Festival Sustainability and Waste Plan 2021](#)

[APPENDIX E: Park City Kimball Arts Festival PCMC Services, Street Closures, and Parking 2021](#)

[APPENDIX F: Park City Kimball Arts Festival Signage Plan 2021](#)

[APPENDIX G: Park City Kimball Arts Festival Emergency Plan 2021](#)

## Summary of Changes in 2021

The Park City Kimball Arts Festival will need to make several adjustments in 2021 due to the COVID-19 pandemic. Increased guidelines at the city, county, state and national levels require additional precautions and multiple adjustments in order to ensure the safety of the public. Some of these changes include:

- Artist booth layout has been decreased by approximately 10%.
- The Art Starts Here gala will no longer be held on Thursday night prior to the start of arts fest.
- Kimball Art Center will be adding a Friday night program during Locals Night at the Spirit Garden on Heber Ave. Open to the public, KAC will sell enhanced experience packages for \$50 that include limited-edition KAC giveaways, drink tickets, and a weekend festival pass. All arts fest attendees will have access to the Spirit Garden and will be able to purchase limited-edition KAC items and drinks on-site. The Spirit Garden will close at 9pm with the rest of the festival.
- Kimball Art Center will be changing to daily ticket sales from weekend passes. This will allow us to cap daily sales if recommended by the CDC or Summit County Health Department.
- The Beer Garden at Miner's Park has been eliminated to decrease street congestion. It has been replaced with education activities, KAC exhibition programming, and artisan tasting booths.
- KAC will be supplementing existing water stations at Town Lift Plaza and Miner's Park with bottled water for sale at the Food Truck Roundup and the Spirit Garden. Bottled water is made available for persons who are concerned about sharing a water source due to Covid-19.
- Rocky Mountain Power has come on as a gate sponsor. They will purchase RECs (renewable energy credits) for all power used at the entrance gates.
- Additional changes:
  - Face painting has been removed from the Kids Area due to Covid-19 concerns.
  - Educational programming will no longer have a participation charge. This will be replaced with a suggested \$5 donation QR code.
  - Kimball Art Center is requesting lamp post signage placement on Kearns Blvd. during the festival.
  - Cole Sport will not be sponsoring the Bike Valet. Kimball Art Center is actively seeking another local, non-profit to sponsor the Bike Valet.
  - Music programming, provided by Mountain Town Music, will be intentionally booked to highlight music as performative art. Educational materials will be provided to explain genres.
  - Top Shelf Service has come on as a partner to manage all bar related set-up, sales, staff, and breakdown.
- Additional items listed under COVID-19 considerations section below.

## About Kimball Art Center

Kimball Art Center (KAC) inspires and connects our community through art. We strive to be a creative influence in Park City, bringing people together to experience exhibitions, participate in educational programs, and share in the artistic process. At KAC, we value creativity, curiosity, collaboration, and diversity. All of our programs operate on the belief that the arts sustain vibrant communities, challenge assumptions, celebrate multiple perspectives, and foster positive social change.

Over the past year, KAC has worked hard to reimagine, deepen, and expand its vision to reflect contemporary social dialogues and meet the needs of our community. Guided by a fresh outlook, we will continue to inspire and connect through art, while curating world-class exhibitions and expanding the accessibility of our offerings. Our goal is to steward dynamic and inclusive spaces throughout the organization that reflect the diversity of our community and the full range of social issues that impact our friends, neighbors, and visitors. We want everyone to feel represented by our programs and welcome in our galleries and classrooms.

Consistent with our mission to make the arts accessible to everyone, KAC's studios host over 300 art classes each year across a variety of media and skill levels—from beginners to experts, and from toddlers to seniors. Not only does Kimball Art Center reach thousands of students each year through our classes and programs, we also offer educator nights for art teachers and peer-to-peer critique nights. Moreover, partnerships with local organizations such as the National Ability Center, Swaner EcoCenter, Park City Library, Basin Recreation, Park City Senior Center, Park City Education Foundation, and Connect Summit County help us extend the reach and accessibility of our programs.

For children in Kindergarten through 12th grade, KAC is at the heart of art education in Park City public schools. Our Elementary Visual Arts (E.V.A.) Program, for example, has provided thousands of local elementary students regular access to a visual art program. This is critical because we know that arts education builds confidence and social skills, develops creative problem-solving abilities, improves test scores in core subjects, and fosters imagination, compassion, and emotional intelligence. For adults, KAC offers one-day and multi-week workshops in diverse media (painting, glass, clay, photography, and more), and open studio time, which helps to create a supportive artistic community within our studios. Additionally, we offer drop-in adult and youth classes in painting, figure drawing, and ceramics throughout the week, which are accessible to visiting families.

Kimball Art Center also supports the creative community through our exhibition program, which brings nationally recognized shows to our galleries throughout the year. Each exhibition is thoughtfully curated and carefully executed to cultivate curiosity and engender critical thinking in an inclusive environment. Exhibitions showcase multivocality: emerging and established local, national, and international artists who work in diverse media and explore diverse perspectives on contemporary ideas. Programs and interactive elements accompanying the exhibitions offer meaningful educational experiences for visitors, helping them find connections between their lives and the artwork on display.

The kind of programming KAC offers is indispensable in our community, yet not found elsewhere. Park City has a range of commercial galleries and ticketed art events, but Kimball Art Center strives to offer exhibitions and programs that are low cost or free to the public and designed to inspire and connect. Thought-provoking, accessible programs, like ours, spark new conversations and offer meaningful insight into the diversity of everyday experience in our world. Meanwhile, our partnerships with other local and regional nonprofit organizations strengthen Kimball Art Center's programs and extend their reach.

## About the Park City Kimball Arts Festival

While building a dynamic community of artists and art enthusiasts in our galleries and studios, Kimball Art Center also invites audiences to gather around community events that foster a communal sense of joy, social engagement, and local economic opportunity. Each year, the highly regarded Park City Kimball Arts Festival showcases the work of jury-selected artists from around the country, attracts thousands of visitors to Park City, and brings over \$25 million in economic impact to the community. Now in its 52nd year, this three-day open-air celebration of the arts is considered one of Park City's signature events.

In 1969, a group of local Park City artists came together to launch an open-air arts festival on historic Main Street. Their aim was to imbue Park City – already a bustling ski resort during the winter – with cultural offerings in the summer months. Inspired by the artists' creative energy, local philanthropist Bill Kimball decided to expand upon their efforts by creating Kimball Art Center, a permanent home for the visual arts in Park City.

Under guidance and management of Kimball Art Center and a longstanding partnership with Park City Municipal Corporation, the Park City Kimball Arts Festival – true to the spirit of its founders – has established itself as one of Utah's leading cultural events, attracting thousands visitors annually, and garnering national attention for the artists whose works are displayed.

Today, the Park City Kimball Arts Festival receives more than 1,000 artist applications to the festival annually. Applicants are reviewed by a blind jury and approximately 225 artists invited to participate. Due to Covid-19 precautions, we have decreased the number of invited artists to approximately 190 in 2021.

Funds raised from the event directly support:

- o Scholarships for low-income children to participate in art classes and camps
- o Art education and curriculum in public schools
- o After-school art programs in area elementary schools
- o Hands-on instructions for teenagers dedicated to the study and practice of the visual arts
- o Cross-curriculum lesson plans integrating art into core subjects
- o Access to free and thought-provoking exhibitions

## COVID-19 Considerations

Due to the concerns and restrictions related to COVID-19, Kimball Art Center intends to scale back the Festival and adjust the operational plan to meet the Summit County Health Department guidelines. We believe we can assist in the community's economic recovery and bring business to the merchants of Main Street and other areas while keeping attendees, artists, staff, volunteers, and others safe.

Kimball Art Center employees have been working with local city and county officials to ensure the 2021 Park City Kimball Arts Festival meets or exceeds all requirements and recommendations for a public event. Here are some of the steps we are committed to taking:

- Masks are recommended for staff, volunteers, and artists who are not yet vaccinated.
- We will strongly encourage attendees who are not yet vaccinated to wear masks and have them available.
- Limit invited artists to approximately 190, occupying 246 booths, to allow for more space and better social distancing. This is an approximate 10% decrease from 2019.
- Artists and volunteers will be encouraged to wear masks and gloves and to sanitize throughout each day. Contactless transactions will also be encouraged as much as possible.
- Hand sanitizer stations will be located throughout the Arts Festival with one station for at least each gate.
- Online ticketing will be prioritized in our marketing plan to allow for contact tracing if needed, less congestion at gates, and contactless entry.
- Signs will be placed throughout the Arts Festival regarding social distancing, masks, and safety precautions.
- Communication for attendees, artists, staff, and volunteers will be digital. This includes the map of the festival, list of artists, etc. Maps will also be printed in large format for in-person viewing at the festival.
- Staff and volunteers will be trained regarding masking, sanitization, social distancing and how to communicate requirements with attendees and artists.
- All artists will be listed on the Park City Kimball Arts Festival website, allowing artists to gain sales from persons who are unable to attend.

In order to meet the above-noted requirements, Kimball Art Center requests the following additional services this year from Park City Municipal Corporation:

1. Additional cleaning for Main Street bathrooms
2. Providing PPE supplies for artists, volunteers, staff and attendees

## Community Focus

To honor Park City Kimball Art Center's local, grassroots founders, Kimball Art Center focuses on producing a festival that gives back to our community both financially, culturally, and energetically. Funds raised from the Park City Kimball Arts Festival directly impact the Park City community through arts education and the arts festival brings in more than \$25 million dollars in tax revenue annually. In addition to the financial benefits, the Arts Festival offers a cultural experience for Park City's locals and its visitors.

This year, it's more important than ever to strengthen our sense of community through the arts. Covid-19 has impacted us all and Kimball Art Center believes it is vital to actively support our local businesses and artists and to celebrate our tenacious local community.

### *Spirit Garden: Locals Night Event*

New in 2021, the Kimball Art Center is excited to introduce a program aimed at celebrating locals. Whether you're new to town, an old-school Parkite, or just a local for the weekend, Kimball Art Center invites you to *pARTy Like a Local* with us on Friday night in the Spirit Garden on Heber Ave.

Open to all festival attendees, KAC will provide a space to enjoy special artist activations and to relax with local bands. KAC will also sell tickets for a party package for the event that includes limited-edition KAC giveaways, drink tickets, food items, and a weekend festival pass. Whether an enhanced experience ticket is purchased or not, all attendees will be able to purchase drinks and limited-edition KAC items on-site, as well as participate in an opportunity drawing provided by local businesses.

Attendees are able to purchase party packages for \$50 per person online at [www.parkcitykimballartsfestival.org](http://www.parkcitykimballartsfestival.org). The Spirit Garden will remain open to all festival attendees and will close at 9pm with the rest of the festival.

### *Prioritizing Wasatch Back Food Vendors*

Like art organizations, the restaurant industry has been hit especially hard by the Covid-19 pandemic. Many restaurants, bars, or food trucks were forced to make tough financial decisions due to limited or restricted work opportunities. To help our local restaurants bounce back, Kimball Art Center is prioritizing applications from food trucks and food vendors from the Wasatch Back (Summit and Wasatch counties).

To date, we have the following local food vendors participating:

- Freshies Lobster Co. (Food Truck)
- Shaka Shake Bowl (Food Truck)
- Wasatch Creamery (Food Vendor)
- The Cart (Food Vendor)

### *Artist Lunches*

Kimball Art Center has decided to ask artists to order from local, Old Town restaurants for their lunches on Saturday, August 7th and Sunday, August 8th. All proceeds go to participating restaurants and Kimball Art Center will compile and send out all lunch orders by Monday, August 2nd. Each restaurant will be responsible for delivering lunches to the artists. Participating restaurants are asked to submit their limited menus to [artsfest@kimballartcenter.org](mailto:artsfest@kimballartcenter.org) by July 7th.

### *Local Artists*

In an effort to export great art as well as import it, Kimball Art Center values the participation of our local artist community in the Park City Kimball Arts Festival. Each year, we reserve spaces on Main Street for artists from the Wasatch Back, regardless of jury scores. This year, we will have 16 participating artists so far whose primary residence is in Summit or Wasatch county.

**Event Schedule** ([See APPENDIX A: Park City Kimball Arts Festival Operations Schedule](#))

|                      | Date     | Day      | Start   | Finish  |
|----------------------|----------|----------|---------|---------|
| <b>Arts Festival</b> | August 6 | Friday   | 5:00 PM | 9:00 PM |
| <b>Arts Festival</b> | August 7 | Saturday | 9:00 AM | 8:00 PM |
| <b>Arts Festival</b> | August 8 | Sunday   | 9:00 AM | 6:00 PM |

*Admission*

Attendees can purchase tickets online prior to the festival and day-of at the gates. All sales will be processed through Etix software. Etix will assist in contact tracing should the need arise and will also allow attendees to receive updates via email. Additional donations will be taken at the gates via a QR code and cash donation buckets.

**Festival Leadership Team**

|                        | Title                             | Phone        | Email                                |
|------------------------|-----------------------------------|--------------|--------------------------------------|
| <b>Hillary Gilson</b>  | Artist Relations & Events Manager | 609-405-1254 | Hillary.Gilson@kimballartcenter.org  |
| <b>John Stevenson</b>  | Operations                        | 435-901-1882 | John.Stevenson@kimballartcenter.org  |
| <b>Meisha Ross</b>     | Marketing & PR                    | 435-659-9283 | Meisha@kimballartcenter.org          |
| <b>Jaimie Mitchell</b> | Development Associate             | 435-640-1042 | Jaimie.Mitchell@kimballartcenter.org |
| <b>Aldy Milliken</b>   | Executive Director                | 502-599-3213 | Aldy.Milliken@kimballartcenter.org   |



### Park City Kimball Arts Festival Event Offices and Lounges

Event Offices: Gateway – Suite 202

VIP Lounge: Kimball Terrace - 675 Main Street

Volunteer Lounge: Gateway – Suite 202

Artist Lounges: Gateway – Suite 201 and Rockwell Room - 268 Main

Staff Offices: Gateway – Suite 201

### Parking/Transportation [\(See APPENDIX B: Park City Kimball Arts Festival Public Parking Summary 2021\)](#)

Parking operations are divided into artist/Kimball Art Center staff parking and public parking. All artist/staff parking lots are manned by Festival staff/volunteers to ensure efficient parking and to monitor numbers. Paid public parking in China Bridge is managed by PCMC.

Free public parking lots are located at Deer Valley Resort, Park City Mountain, and Park City High School. These lots are serviced by Park City Transit’s free bus service.

*Kimball Art Center encourages all Festival attendees to take advantage of this convenient mode of transportation. Walking or biking to the event is also promoted and a **complementary bike valet is provided**. Kimball Art Center actively discourages attendees from driving a personal vehicle and attempting to park near the Festival.*

The Park City Kimball Arts Festival is a fully accessible event. All of our parking areas provide accessible parking. *In addition, we provide a complimentary Festival golf cart shuttle to those who need assistance during the Festival. Please feel free to contact us with any questions at (435-649-8882).*

#### Reserved Parking

|                                      | Use    | Available | Requested |
|--------------------------------------|--------|-----------|-----------|
| <b>Flagpole Lot – Oversized</b>      | Artist | 57        | 57        |
| <b>Galleria Lot – Oversized</b>      | Artist | 9         | 9         |
| <b>Historic Wall Lot – Oversized</b> | Artist | 60        | 60        |
| <b>Bob Wells Plaza Parking</b>       | Staff  | 9         | 9         |
| <b>Old China Bridge L1</b>           | Staff  | 15        | 15        |
| <b>Old China Bridge L2</b>           | Artist | 86        | 86        |

|                                      |        |    |    |
|--------------------------------------|--------|----|----|
| <b>Old China Bridge L3</b>           | Artist | 91 | 91 |
| <b>China Bridge Roof – Oversized</b> | Artist | 78 | 78 |

*Public Parking*

|  | Type                      | Park & Ride | Parking Cost              | Available                         |
|--|---------------------------|-------------|---------------------------|-----------------------------------|
| <b>DVR Lot 3</b>                         | Public - Pending approval | Yes         | Free                      | 200 *excluding 6/7 and 6/8 nights |
| <b>PCM-Silver King</b>                   | Public - Pending approval | Yes         | Free                      | 200                               |
| <b>PCM-Canyons</b>                       | Public - pending approval | Yes         | Free                      | NA                                |
| <b>China Bridge, Marsac</b>              | Public                    | No          | Set by PCMC               | as per PCMC                       |
| <b>Park City High</b>                    | Public                    | Yes         | Free, available Sat & Sun |                                   |
| <b>Sandridge Lots, North &amp; South</b> | Public                    | Yes         | Free                      |                                   |

*Transportation & Traffic*

Many of the streets in Old Town will be open to residents with access passes only. These streets will be monitored by police. Resident access passes will be provided by KAC and distributed by KAC and PCMC.

The Festival team is working closely with Park City Municipal event staff, Park City Transit, Park City Police and satellite parking providers in order to develop a comprehensive traffic, transportation and parking plan.

**Park City Kimball Arts Festival Site Plan** ([See APPENDIX C: Park City Kimball Arts Festival Site Plan 2021](#))

Artists will converge along Main Street beginning at 4:00am on Friday, August 6th in preparation for opening at 5:00pm. Breakdown of the Festival will begin at 6:01pm on Sunday, August 8th and will conclude by 5:00pm on Monday, August 9th.

### **Park City Kimball Arts Festival Operations** ([See APPENDIX A: Park City Kimball Arts Festival Operations Schedule 2021](#))

The Park City Kimball Arts Festival requires the collective efforts of all Kimball Art Center staff, temporary Festival employees, interns, PCMC event staff, and hundreds of volunteers. The Festival set and strike is very complex, requiring detailed plans to set-up the artist, vendor, and merchant booths, food trucks, stages, beer gardens, and support services in order to operate within the size and time restrictions of Main Street. Initial set-up for the Arts Festival begins on Monday, August 2nd in off-street locations. This initial set-up should have little to no impact on Main Street. Additional set-up begins on Wednesday, August 4th and strike begins Sunday at 6:01pm with Main Street open by 11:00 pm. The entire Festival is clear by 5pm Monday, August 9th.

### **Festival Food and Drink**

Kimball Art Center is partnering with food vendors to offer concessions and beverages. Food vendors will be allowed to sell non-alcoholic beverages to reduce cross contamination concerns from the health department. Attendees will also be encouraged to bring their own already filled water bottles; two refill stations will be available, one at the base of Town Lift and another at Miner's Park.

Alcohol will be available at two locations: the Food Truck Roundup, located in the Wasatch Brew Pub parking lot, and the Spirit Garden, located on Heber Ave. in between Main Street and Park Ave. Top Shelf Services is partnering with Kimball Art Center and will manage the set-up, strike, staffing, and drink service for both bar locations.

#### *Food Truck Roundup*

##### Bar Partners and Footprint:

- One 10'x20' Top Shelf bar set-up.
- One 8'x4' Top Shelf refrigeration trailer
- High West Distillery
- Roadhouse Brewery
- Old Town Cellars
- Alpine Distilling
- Lorenza Wine (PENDING)

##### Food Trucks and Vendors:

- Freshies Lobster Co
- Black's Sliders
- Shaka Shake Bowl
- Kafe Mamai
- Docar Roasted Corn (PENDING)
- Delicio
- Burton's Maple (PENDING)
- Skyline beef (PENDING)
- SOBE Eats

- Dali Crepes

Non-alcoholic Beverages:

- One 10'x8' trailer provided by Coca-cola will sell a limited product line of Coca-cola products. Trailer will be staffed by KAC volunteers and staff.
  - Aha seltzer (PENDING)
  - Smart Water (PENDING)
  - Soda 1 (PENDING)
  - Soda 2 (PENDING)
- Food trucks will be able to sell non-alcoholic beverages that do not compete with sponsor products (Coca-cola).

*Miner's Park*

Food and Drink Vendors:

- The Cart (PENDING)
- Shaved Ice (PENDING)

Non-alcoholic Beverages:

- Hydration Station for refilling water bottles. Water bottles will be available for a suggested donation via QR code.

*Spirit Garden on Heber*

Bar Partners and Footprint:

- One 10'x20' Top Shelf bar set-up.
- One 8'x4' Top Shelf refrigeration trailer
- High West Distillery
- Roadhouse Brewery
- Old Town Cellars
- Alpine Distilling
- Lorenza Wine

Food Vendors:

\*Located outside the Spirit Garden footprint on Heber Ave in between Swede Alley and Park Ave.

- Wasatch Creamery (PENDING)
- C&C Candies (PENDING)

Non-alcoholic Beverages:

- One 10'x8' trailer provided by Coca-cola will sell a limited product line of Coca-cola products. Trailer will be staffed by KAC volunteers and staff.
  - Aha seltzer (PENDING)
  - Smart Water (PENDING)
  - Soda 1 (PENDING)
  - Soda 2 (PENDING)
- Food trucks will be able to sell non-alcoholic beverages that do not compete with sponsor products (Coca-cola).

**Educational Programming Summary**

Kimball Art Center will be providing exhibition based programming for persons of all ages throughout the festival. Programming will be based on KAC's current exhibitions, a collection of textile-based shows that reveal the imprint of time and experience. These exhibitions will feature

the work of Marie Watt, Adrian Esparza, Elodie Blanchard, and Jorge Rojas, KAC's inaugural artist in residence.

The *Kid's Area* will be located at Town Lift Plaza and will host all-aged youth activities. *Studio on Main* locations will be the Kimball Art Center info booth (intersection of Heber Ave. and Main Street), Schreurs Plaza, and Miner's Park and will host additional exhibition programming gear towards teens and adults.

To promote access, KAC has removed the cost to participate in all educational programming. There will be a suggested donation of \$5 per activity via a QR code or cash donation bucket.

### *Kids Area*

- Town Lift Plaza
  - Community Clay Sculpture
    - Description of Program (PENDING)  
Explore forming clay into an idea and add it to our collaborative sculpture.  
\*Experimentation is encouraged, pieces created will not be fired.
  - Wearable Art
    - Description of Program (PENDING)  
Draw, embroider or stencil a message onto a bandana or flag while learning about Kimball Art Center's current exhibition *The Stories Woven Within*
  - Community Partner Tent
    - Description of Program (PENDING)  
Our Partner Organisations enable Kimball Art Center to further our mission.
- Scavenger Hunt
  - Description of Program (PENDING)  
The annual Scavenger Hunt engages children of all ages, encouraging them to actively connect with art. Children attending the festival are offered a Scavenger Hunt clue card at PCKAF entrance gates. Together, with their parents or guardians, children will search for answers throughout Main Street and the Festival, engaging with the art and artists, while keeping them involved in the Festival experience. Upon completion, the Scavenger Hunt clue card will be returned to the PCKAF kids activity area in exchange for a prize.

### *Studio on Main*

- KAC Info Booth
  - People of Corn
    - Description of Program (PENDING)  
***Jorge Rojas: People of Corn / Gente de Maíz***

Kimball Art Center's inaugural artist-in-residence, Jorge Rojas, is a renowned artist, curator, and educator. For more than 10 years, much of Rojas's sculptural and performance work has celebrated the spiritual significance of corn in cultures throughout the Americas. During a two-month residency, Rojas will add to this body of work, using it as a platform for public engagement and creative collaboration.

*People of Corn / Gente de Maiz* emerges out of the artist's longstanding desire to transform museums into more inclusive spaces. Here, he invites all of us to step out of our usual roles as observers and become integral participants or co-creators in this project. Creating an artwork that is less about himself as the artist and more about a shared experience, Rojas hopes to establish a space for meaningful and lasting cross-cultural exchange.

- Schreurs Plaza

- Loom Project

- Program Description (PENDING)

**Marie Watt: *My Stories Change When I Know Your Stories***

**Adrian Esparza: *Windows***

**Elodie Blanchard: *The Forest***

A textile, much like land or skin, reveals the imprint of time and experience. While its presence in our lives is often overlooked, it quietly absorbs our actions, develops scars, and connects us to rich histories and cultural identities. Think of a cherished piece of clothing, or a worn family quilt passed down for generations. The power of these items comes from their use, and they become the living relics of stories that are endlessly woven into their fibers.

Marie Watt, Adrian Esparza, and Elodie Blanchard embrace the indelible nature of the textile. Celebrating the everyday through their reclamation of used clothing and blankets, they deconstruct and dramatically transform these materials, allowing past stories to blend with new ones. Their work centers textiles as potent signifiers of the relationships we build and the histories we share.

- Miner's Park

- Community Sewing Circle

- Program Description (PENDING)

**Marie Watt: *My Stories Change When I Know Your Stories***

Reclaimed blankets, holding the stories and memories of others, have long been at the center of Marie Watt's work. She honors the space that these textiles occupy in our lives, swaddling us in birth, death, and countless

moments in between. She invites the accumulation of these stories in her newest body of work, *Companion Species*.

A citizen of the Seneca Nation, Watt often highlights Indigenous history and teachings in her work. Iroquois protofeminism and the larger interconnectedness among all beings combine with other point of influence, such as the longing and hope from Marvin Gaye's 1971 song, "What's Going On." With the addition of text on her sewn tapestries, Watt's larger pieces are now often produced in sewing circles, inviting the participation of the public. As people sit and work with something as familiar as cloth, with hands and eyes focused on the meditative act of stitching, storytelling starts to unfold. Watt values the moments where we can learn each other's stories, allowing our shared histories and relatedness to come to the fore.

- Clay Wheel Throwing
  - Program Description (PENDING)  
Wheel Try It  
\$5 Suggested Donation  
Watch demonstrations by Kimball Art Center teachers and try your hand at the wheel. \*Experimentation is encouraged, pieces created will not be fired.

## Music Programming Summary

Mountain Town Music (MTM) has partnered with Kimball Art Center to program the Park City Kimball Arts Festival two music stages in the Spirit Garden and Food Truck Roundup. KAC and MTM have decided to schedule musical acts that showcase music as a performative art form and highlight different genres of music. Educational materials will be provided to inform patrons of the origins and cultural significance of each genre.

## Park City Kimball Arts Festival Waste & Recycling Plan ([See APPENDIX D: Waste & Recycling Plan](#))

Momentum Recycling has agreed to provide recycling bins to supplement the existing recycling bins on Main. Recycling for the Arts Festival will focus largely on plastic, cardboard, metals, glass, Styrofoam, and wood. Landfill waste will be collected by a Kimball Art Center Festival staff member or by the PCMC contractor (Questa) as part of their enhanced daily service.

- Landfill Waste:
  - Kimball Art Center will use the city owned trash receptacles as well as supplemental temporary waste bins.
- Temporary Compost Stations: Set up at Food Truck Roundup food vendor site. Food vendors will be educated with compost requirements and they will be strongly advised to compost through Momentum Recycling

- Temporary Waste Stations: Kimball Art Center will place temporary waste stations at bathroom and food vendor locations.
- Temporary Recycling Stations: Kimball Art Center will place temporary recycling stations at bathroom and food vendor locations. One will also be created for artists to recycle or reuse any packaging materials.
- Temporary dumpsters: Additional dumpsters requested - (2) 30yd temporary dumpsters at Historic Wall Lot and Swede Alley Bump Out, and (1) 8yd dumpsters at Park and Heber.

Waste and recycling operations will take place during all event hours. Contracted vendors will be responsible for monitoring volumes and waste stream classifications.

Recycling, waste and compost reports will be created after the festival by Momentum Recycling and Kimball Art Center.

## Insurance Requirements for the 2021 Park City Kimball Arts Festival

### Liability Insurance Amount:

- o General Liability of \$2,000,000 per occurrence/ \$4,000,000 aggregate.
- o Auto Liability of \$2,000,000 combined single limit for bodily injury and property damage per accident.
- o Proof of Workers Compensation with regard to statutory limits of \$500,000 per accident. (Please note the City does not have to be listed as additional insured on this policy specifically.)
- o Kimball Art Center shall require any **hired security** to provide a policy of general liability and auto liability insurance and name both Kimball Art Center and Park City Municipal Corporation as additional insureds on the policy limits set forth above.
- o Kimball Art Center shall provide proof that it requires any **hired security** to provide a proof of Workers Compensation insurance in the amount that is required above. (Please note the City does not have to be listed as additional insured on this policy specifically.)

### Description of Operations/Special Items Box must include:

Park City Municipal Corporation is hereby named an additional insuree with respect to liability arising out of or in connection with KAC's activities under the Service Agreement and further indemnify the City from liability occurring at the event, except for any claim arising out of the sole negligence or intentional torts of the City or its employees. It is suggested that the insurer have AM Best Financial Strength rating of at least A:VII.

### Certificate Holder:

Park City Municipal Corporation PO Box 1480 Park City, UT 84060 Please email certificates to the Park City Special Events Coordinator as follows: Jenny Diersen [jenny.diersen@parkcity.org](mailto:jenny.diersen@parkcity.org) Any change of these requirements must be approved prior to approval of permit by both the Special Events Coordinator and the City Attorney's Office. Event permits are void until Certificate of Insurance has been provided and accepted as outlined in the conditions of approval on the Special Event.

APPENDIX A: Park City Kimball Arts Festival Operations Schedule 2021

| Day       | Date   | Action                       | Start | End   | Location                 | Site Description          | Owner | Notes   |
|-----------|--------|------------------------------|-------|-------|--------------------------|---------------------------|-------|---|
| Monday    | 8/2/21 | Street Booth Marking         | 6:00  | 17:00 | Main St,<br>side streets |                           | PCKAF | Marking locations for booths on streets       |
| Monday    | 8/2/21 | Set up KAC offices           | 8:00  | 17:00 | Gateway                  | Truck parking on Swede    | PCKAF |   |
| Monday    | 8/2/21 | Street Sweeping OK           | 8:00  | 17:00 | Main St                  |                           | PCMC  | Ok if needed                                  |
|           |        |                              |       |       |                          |                           |       |   |
| Tuesday   | 8/3/21 | Street Booth Marking         | 6:00  | 17:00 | Main St,<br>side streets |                           | PCKAF |   |
| Tuesday   | 8/3/21 | Ops Prep and Set             | 8:00  | 17:00 | Off street               |                           | PCKAF | Off street prep and set                       |
| Tuesday   | 8/3/21 | Street Sweeping OK           | 8:00  | 17:00 | Main St                  |                           | PCMC  | Ok if needed                                  |
|           |        |                              |       |       |                          |                           |       |   |
| Wednesday | 8/4/21 | Bob Wells Plaza CLOSED       | 6:00  | 24 hr | BWP                      | BWP parking               | PCMC  | Closed through Sunday, 23:00                  |
| Wednesday | 8/4/21 | Set Bob Wells Plaza          | 6:00  | 17:00 | BWP                      | BWP parking               | PCKAF | Set Ops Compound                              |
|           |        |                              |       |       |                          |                           |       |   |
| Wednesday | 8/4/21 | Street Booth Marking         | 6:00  | 17:00 | Main St,<br>side streets |                           | PCKAF |   |
| Wednesday | 8/4/21 | Ops Prep and Set             | 7:00  | 17:00 | All areas                |                           | PCKAF | Off street prep and set                       |
| Wednesday | 8/4/21 | Brew Pub Lot Closed          | 7:00  | 24 hr | Brew Pub Lot             | North or South as needed? | PCMC  | Stage, tents, FF&E set                        |
| Wednesday | 8/4/21 | Tent, FF&E Set/Stage         | 8:00  | 17:00 | Off street               |                           | PCKAF | Off street prep and set                       |
|           |        |                              |       |       |                          |                           |       |   |
| Thursday  | 8/5/21 | Street Booth Marking         | 6:00  | 17:00 | Main St,<br>side streets |                           | PCKAF |   |
| Thursday  | 8/5/21 | Brew Pub Lot Closed          | 7:00  | 24 hr | Brew Pub Lot             | All                       | PCMC  | Stage, tents, FF&E set                        |
| Thursday  | 8/5/21 | Ops Prep and Set             | 7:00  | 17:00 | All areas                |                           | PCKAF | Off street prep and set                       |
| Thursday  | 8/5/21 | Tent, FF&E Set/Stage         | 7:00  | 17:00 | Off street               |                           | PCKAF | Off street, BWP, 5th, 7th, etc                |
|           |        |                              |       |       |                          |                           |       |   |
| Thursday  | 8/5/21 | Tent, FF&E Set/Stage         | 7:00  | 17:00 | Town Lift Plaza          |                           | PCKAF | Kid's Area set                                |
| Thursday  | 8/5/21 | Stage Ops Trucks             | 7:00  | 17:00 | All areas                |                           | PCKAF | Ops trucks parked in Fest locations           |
| Thursday  | 8/5/21 | Tent, FF&E Set/Stage         | 7:00  | 17:00 | All areas                |                           | PCKAF | FF&E staging on Heber and side streets        |
| Thursday  | 8/5/21 | Tent, FF&E Set/Stage         | 7:00  | 17:00 | Main St                  | Reserved parking spaces   | PCKAF | Tent, FF&E staging in reserved parking spaces |
| Thursday  | 8/5/21 | Remote Parking Lot Set/Stage | 7:00  | 17:00 | All areas                |                           | PCKAF | DVR, PCHS, PCM                                |

|          |        |   |       |       |              |                      |       |  |
|----------|--------|---|-------|-------|--------------|----------------------|-------|--|
| Friday   | 8/6/21 | Main Street CLOSED                                  | 3:00  | 24hr  | Main St      | All                  | PCMC  | Closed through Sunday, 23:00   |
| Friday   | 8/6/21 | Heber and side streets CLOSED                       | 3:00  | 24hr  | Heber        | All side streets     | PCMC  | Closed through Sunday, 23:00   |
| Friday   | 8/6/21 | Main St Delivery Window - Friday only               | 3:00  | 6:00  | Main St      | All side streets     | PCKAF | All traffic NORTH BOUND ONLY   |
| Friday   | 8/6/21 | Festival Operations                                 | 3:00  | 22:00 | All Areas    |                      |       | Extended 1 hr due to event on Heber  |
| Friday   | 8/6/21 | ARTIST EARLY MOVE IN                                | 3:00  | 7:00  | Main St      |                      | PCKAF | Per schedule. NORTH BOUND TRAFFIC ONLY   |
| Friday   | 8/6/21 | ARTIST PARKING                                      | 3:00  | 24hr  | Swede        | CB, FP, GA, HW, BP   | PCKAF | Artist Parking in Permit Areas Only  |
| Friday   | 8/6/21 | Trash/Recycling Pick Up Service - NO ACCESS TO MAIN | 5:00  | 8:00  | Swede        |                      | PCMC  | No Trash/Recycling service on Main. Access on Swede only. Can't block traffic  |
| Friday   | 8/6/21 | ARTIST STAGING DVR                                  | 6:00  | 17:00 | DVR          | Lot 3                | PCKAF | Artist staging for Move In phase 2   |
| Friday   | 8/6/21 | ARTIST MOVE IN - phase 2                            | 7:00  | 17:00 | Main St      |                      | PCKAF | Per schedule. NORTH BOUND TRAFFIC ONLY   |
| Friday   | 8/6/21 | Old Town Permit Access                              | 7:00  | 21:00 | Old Town     |                      | PCMC  |  |
| Friday   | 8/6/21 | Swede Alley Permit Access                           | 7:00  | 21:00 | Swede        |                      | PCMC  | Reminder for Police coverage of Left turn lane off DVD to Swede                |
| Friday   | 8/6/21 | Public Parking Operations: DVR                      | N/A   | N/A   | DVR          | Lot 3                | PCKAF | No PCKAF parking Fri night due to concert                                      |
| Friday   | 8/6/21 | Public Parking Operations: PCHS                     | 16:00 | 21:00 | PCHS         | Faculty Lot?         | PCKAF | Pending confirmation by PCT and PCSD   |
| Friday   | 8/6/21 | Public Parking Operations: PCM                      | 16:00 | 21:00 | PCM          | Silver King          | PCKAF |  |
| Friday   | 8/6/21 | Public Parking Operations: China Bridge             | TBD   | TBD   | China Bridge | MARSAC ENTRANCE ONLY | PCMC  | Paid Parking. No public access on Swede Alley - Marsac entrance only           |
| Friday   | 8/6/21 | No Main St Planter Watering                         |       |       | Main St      |                      | PCMC  | No access for planter watering on Friday. Early access Sat and Sun, if needed. |
| Friday   | 8/6/21 | PARK CITY KIMBALL ARTS FESTIVAL                     | 17:00 | 21:00 | Main St      |                      | PCKAF | PCKAF hours  |
| Friday   | 8/6/21 | PCKAF Heber Beer Garden Event                       | 17:00 | 22:00 | Heber        | Beer Garden          | PCKAF | Event extends 1 hour after Festival close at 21:00 to 22:00                    |
| Saturday | 8/7/21 | Main Street CLOSED                                  | 3:00  | 24hr  | Main St      | All                  | PCMC  | Closed through Sunday, 23:00   |

|          |        |   |       |       |                 |                            |       |   |
|----------|--------|---|-------|-------|-----------------|----------------------------|-------|---|
| Saturday | 8/7/21 | Heber and side streets<br>CLOSED                          | 3:00  | 24hr  | Heber           | All side streets           | PCMC  | Closed through Sunday, 23:00  |
| Saturday | 8/7/21 | Swede Alley Delivery<br>Window - NO MAIN ST<br>ACCESS     | 5:00  | 9:00  | Swede           |                            | PCKAF | No deliveries on Main, Heber or<br>side streets                                     |
| Saturday | 8/7/21 | Trash/Recycling Pick Up<br>Service - NO ACCESS<br>TO MAIN | 5:00  | 8:00  | Swede           |                            | PCMC  | No Trash/Recycling service on<br>Main. Access on Swede only.<br>Can't block traffic |
| Saturday | 8/7/21 | Main Street Planter<br>Watering                           | 5:00  | 7:00  | Main St         |                            | PCMC  | Early AM plant watering as<br>needed  |
| Saturday | 8/7/21 | Festival Operations                                       | 6:00  | 20:00 | All Areas       |                            | PCKAF |   |
| Saturday | 8/7/21 | Artist Move In/Resupply                                   | 6:00  | 8:00  | Main St         |                            | PCKAF | NO UNAUTHORIZED<br>VEHICLES ALLOWED ON<br>MAIN                                      |
| Saturday | 8/7/21 | Old Town Permit Access                                    | 8:00  | 20:00 | Old Town        |                            | PCMC  |   |
| Saturday | 8/7/21 | Swede Alley Permit<br>Access                              | 8:00  | 20:00 | Swede           |                            | PCMC  |   |
| Saturday | 8/7/21 | ARTIST PARKING  | 24 hr | 24hr  | Swede           | CB, FP, GA, HW,<br>BP      | PCKAF | Artist Parking in Permit Areas<br>Only  |
| Saturday | 8/7/21 | Public Parking<br>Operations: DVR                         | 9:00  | 17:00 | DVR             | Lot 3                      | PCKAF | Art Fest parking ends at 17:00<br>due to concert                                    |
| Saturday | 8/7/21 | Public Parking<br>Operations: PCHS                        | 9:00  | 20:00 | PCHS            | Faculty Lot?               | PCKAF | Pending confirmation by PCT<br>and PCSD   |
| Saturday | 8/7/21 | Public Parking<br>Operations: PCM                         | 9:00  | 20:00 | PCM             | Silver King                | PCKAF |   |
| Saturday | 8/7/21 | Public Parking<br>Operations: China Bridge                | 9:00  | TBD   | China<br>Bridge | MARSAC<br>ENTRANCE<br>ONLY | PCMC  | Paid Parking. No public access<br>on Swede Alley - Marsac<br>entrance only          |
| Saturday | 8/7/21 | PARK CITY KIMBALL<br>ARTS FESTIVAL                        | 10:00 | 20:00 | Main St         |                            | PCKAF | PCKAF hours   |
| Sunday   | 8/8/21 | Main Street CLOSED  | 3:00  | 24hr  | Main St         | All                        | PCMC  | Closed through Sunday, 23:00  |
| Sunday   | 8/8/21 | Heber and side streets<br>CLOSED                          | 3:00  | 24hr  | Heber           | All side streets           | PCMC  | Closed through Sunday, 23:00  |
| Sunday   | 8/8/21 | Swede Alley Delivery<br>Window - NO MAIN ST<br>ACCESS     | 5:00  | 9:00  | Swede           |                            | PCKAF | No deliveries on Main, Heber or<br>side streets                                     |
| Sunday   | 8/8/21 | Trash/Recycling Pick Up<br>Service - NO ACCESS<br>TO MAIN | 5:00  | 8:00  | Swede           |                            | PCMC  | No Trash/Recycling service on<br>Main. Access on Swede only.<br>Can't block traffic |
| Sunday   | 8/8/21 | Main Street Planter<br>Watering                           | 5:00  | 7:00  | Main St         |                            | PCMC  | Early AM plant watering as<br>needed  |
| Sunday   | 8/8/21 | Festival Operations                                       | 6:00  | 18:00 | All Areas       |                            | PCKAF |   |

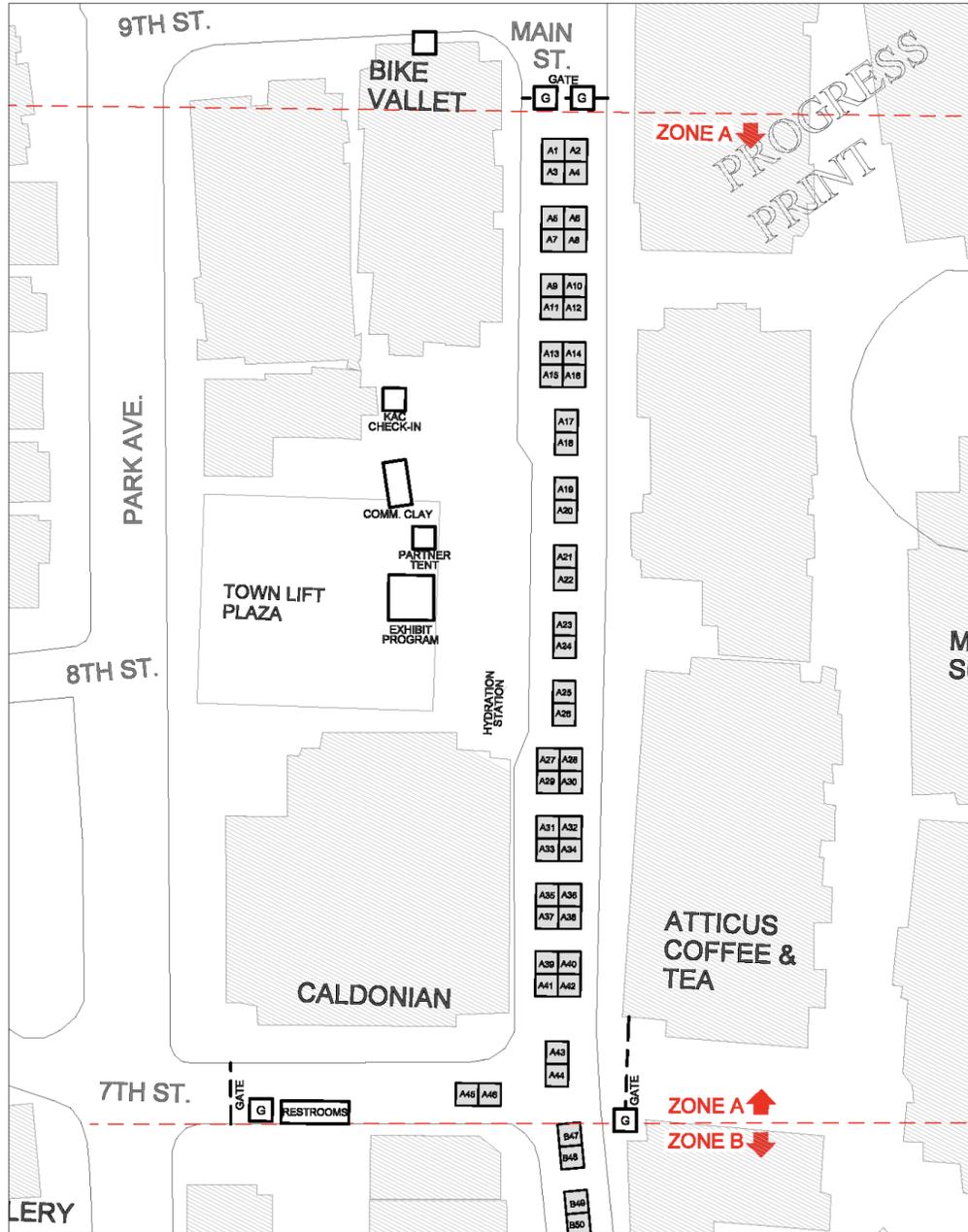
|        |        |   |       |       |              |                      |       |   |
|--------|--------|---|-------|-------|--------------|----------------------|-------|---|
| Sunday | 8/8/21 | Artist Move In/Resupply                 | 6:00  | 8:00  | Main St      |                      | PCKAF | NO UNAUTHORIZED VEHICLES ALLOWED ON MAIN                              |
| Sunday | 8/8/21 | Old Town Permit Access                  | 8:00  | 18:00 | Old Town     |                      | PCMC  |   |
| Sunday | 8/8/21 | Swede Alley Permit Access               | 8:00  | 21:00 | Swede        |                      | PCMC  | NO PUBLIC ACCESS TO SWEDE UNTIL 21:00                                 |
| Sunday | 8/8/21 | ARTIST PARKING                          | 24 hr | 23:59 | Swede        | CB, FP, GA, HW, BP   | PCKAF | Artist Parking in Permit Areas Only Until 12 am                       |
| Sunday | 8/8/21 | Public Parking Operations: DVR          | 9:00  | 18:00 | DVR          | Lot 3                | PCKAF | Art Fest parking ends at 17:00 due to concert                         |
| Sunday | 8/8/21 | Public Parking Operations: PCHS         | 9:00  | 18:00 | PCHS         | Faculty Lot?         | PCKAF | Pending confirmation by PCT and PCSD                                  |
| Sunday | 8/8/21 | Public Parking Operations: PCM          | 9:00  | 18:00 | PCM          | Silver King          | PCKAF |   |
| Sunday | 8/8/21 | Public Parking Operations: China Bridge | 9:00  | TBD   | China Bridge | MARSAC ENTRANCE ONLY | PCMC  | Paid Parking. No public access on Swede Alley - Marsac entrance only  |
| Sunday | 8/8/21 | PARK CITY KIMBALL ARTS FESTIVAL         | 10:00 | 18:00 | Main St      |                      | PCKAF | PCKAF hours   |
| Sunday | 8/8/21 | ARTIST MOVE OUT                         | 18:00 | 23:00 | Main St      |                      | PCKAF | Per schedule. NORTH BOUND TRAFFIC ONLY                                |
| Sunday | 8/8/21 | Festival Operations: STRIKE             | 18:00 | 23:00 | All Areas    |                      | PCKAF | Per Strike schedule   |
| Sunday | 8/8/21 | Festival Strike: Diamond Rentals        | 18:00 | 23:00 | All Areas    |                      | PCKAF | Per Diamond Strike schedule   |
| Sunday | 8/8/21 | Swede Alley OPEN                        | 21:00 |       | Swede        |                      | PCMC  | Propose to keep Swede closed to public until 23:00 for safety reasons |
| Sunday | 8/8/21 | Main Street OPEN                        | 23:00 |       | Main St      | All                  | PCMC  |   |
| Sunday | 8/8/21 | Heber and side streets OPEN             | 23:00 |       | Heber        | All side streets     | PCMC  |   |
| Monday | 8/9/21 | Standard Delivery Window Open           |       |       | Main St      | All Areas            |       | Resume regular schedule   |
| Monday | 8/9/21 | Festival Operations: STRIKE             | 8:00  | 17:00 | All Areas    |                      | PCKAF | Per Strike schedule   |
| Monday | 8/9/21 | Festival Strike: Diamond Rentals        | 8:00  | 17:00 | Brew Pub     | All Areas            | PCKAF | Per Diamond Strike schedule   |
| Monday | 8/9/21 | Festival Operations: STRIKE             | 8:00  | 17:00 | Town Lift    |                      | PCKAF | Per Strike schedule   |

|        |        |   |      |       |                           |                   |       |   |
|--------|--------|---|------|-------|---------------------------|-------------------|-------|---|
| Monday | 8/9/21 | Festival Operations:<br>STRIKE          | 8:00 | 17:00 | All Areas                 |                   | PCKAF | Per Strike schedule                                 |
| Monday | 8/9/21 | Festival Operations:<br>STRIKE          | 8:00 | 17:00 | BWP                       |                   | PCKAF | Bob Wells Plaza Ops Compound                        |
| Monday | 8/9/21 | Festival Strike: Diamond<br>Rentals     | 8:00 | 17:00 | Remote<br>Parking<br>Lots | DVR, PCHS,<br>PCM | PCKAF | Pick up equipment in DVR,<br>PCHS, PCM parking lots |
| Monday | 8/9/21 | Festival Operations:<br>STRIKE COMPLETE |      | 17:00 | All Areas                 |                   | PCKAF | The End   |

APPENDIX B: Park City Kimball Arts Festival Public Parking Summary 2021

| Day      | Date   | Action  | Start | End   | Location     | Site Description | Owner | Notes                                      |
|----------|--------|---|-------|-------|--------------|------------------|-------|--|
| Thursday | 8/5/21 | Set up remote parking lot; tents, tables, signage | 7:00  | 17:00 | DVR          | Lot 3            | PCKAF | Moved from Lot 6 due to event              |
| Thursday | 8/5/21 | Set up remote parking lot; tents, tables, signage | 7:00  | 17:00 | PCHS         | Faculty Lot?     | PCKAF | Set up tent or umbrella near city bus stop |
| Thursday | 8/5/21 | Set up remote parking lot; tents, tables, signage | 7:00  | 17:00 | PCM          | Silver King      | PCKAF | Set up tent or umbrella near city bus stop |
| Friday   | 8/6/21 | Artist staging for set up                         | 4:00  | 16:00 | DVR          | Lot 3            | PCKAF |  |
| Friday   | 8/6/21 | DVR concert parking                               | 16:00 | 22:00 | DVR          | Lot 3            | DVR   | Concert parking                            |
| Friday   | 8/6/21 | Arts Festival free parking                        | 16:00 | 21:00 | PCHS         |                  | PCKAF | Arts Festival runs from 17:00 to 21:00     |
| Friday   | 8/6/21 | Arts Festival free parking                        | 16:00 | 21:00 | PCM          |                  | PCKAF |  |
| Friday   | 8/6/21 | Arts Festival paid parking                        | 8:00  | 0:00  | China Bridge | Marsac Entrance  | PCMC  | Paid Parking; rate TBD by PCMC             |
| Saturday | 8/7/21 | Arts Festival free parking                        | 9:00  | 15:00 | DVR          | Lot 3            | PCKAF | No festival parking after 15:00            |
| Saturday | 8/7/21 | DVR concert parking                               | 15:00 | 22:00 | DVR          | Lot 3            | DVR   | Concert parking                            |
| Saturday | 8/7/21 | Arts Festival free parking                        | 9:00  | 20:00 | PCHS         |                  | PCKAF | Arts Festival runs from 10:00 to 20:00     |
| Saturday | 8/7/21 | Arts Festival free parking                        | 9:00  | 20:00 | PCM          | Silver King      | PCKAF |  |
| Saturday | 8/7/21 | Arts Festival paid parking                        | 8:00  | 0:00  | China Bridge | Marsac Entrance  | PCMC  | Paid Parking; rate TBD by PCMC             |
| Sunday   | 8/8/21 | Arts Festival free parking                        | 9:00  | 18:00 | DVR          | Lot 3            | PCKAF | Arts Festival runs from 10:00 to 18:00     |
| Sunday   | 8/8/21 | Arts Festival free parking                        | 9:00  | 18:00 | PCHS         |                  | PCKAF |  |
| Sunday   | 8/8/21 | Arts Festival free parking                        | 9:00  | 18:00 | PCM          | Silver King      | PCKAF |  |
| Sunday   | 8/8/21 | Arts Festival paid parking                        | 8:00  | 0:00  | China Bridge | Marsac Entrance  | PCMC  | Paid Parking; rate TBD by PCMC             |

APPENDIX C: Park City Kimball Arts Festival Site Plan 2021

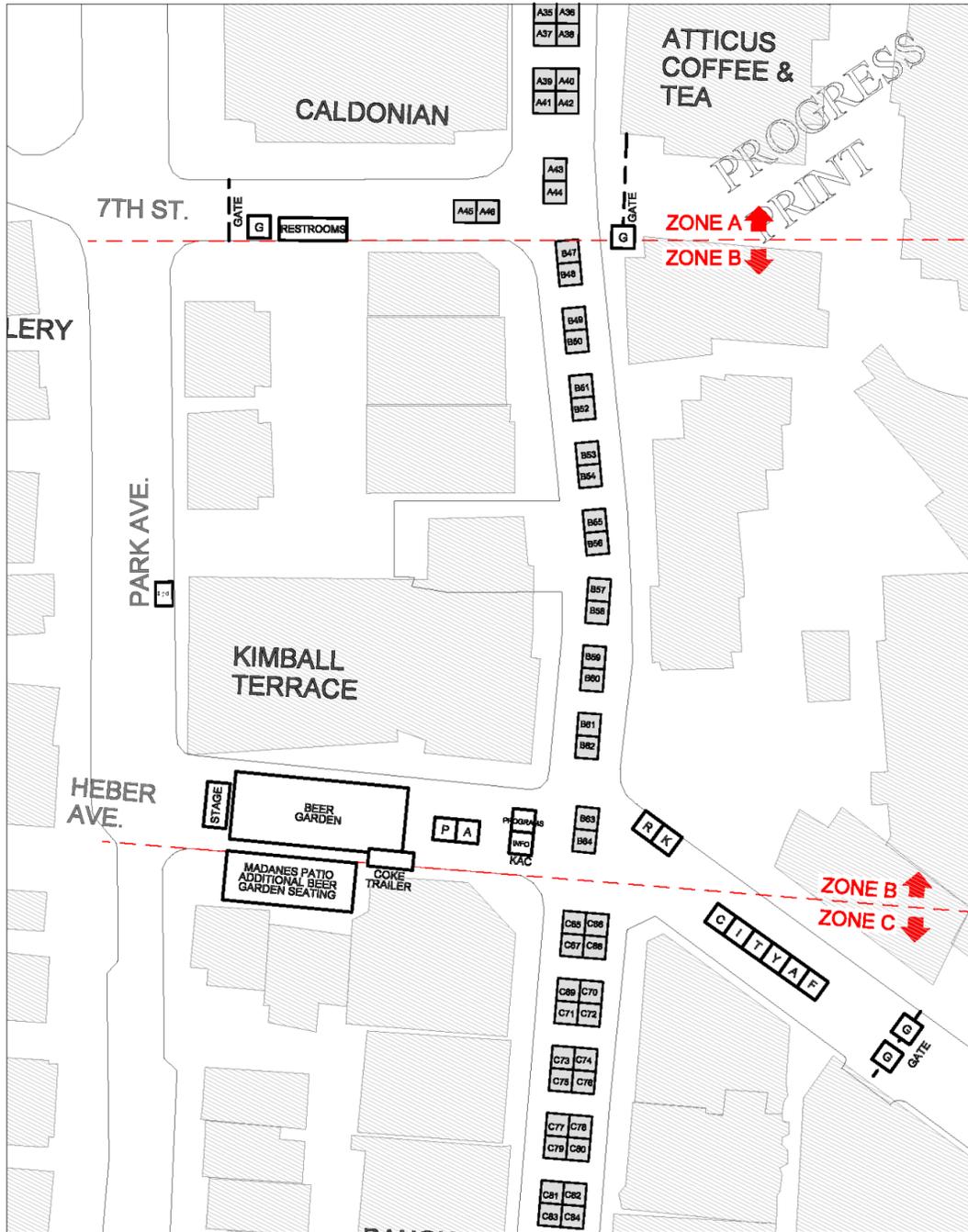


MAIN STREET - ZONE A  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1" = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

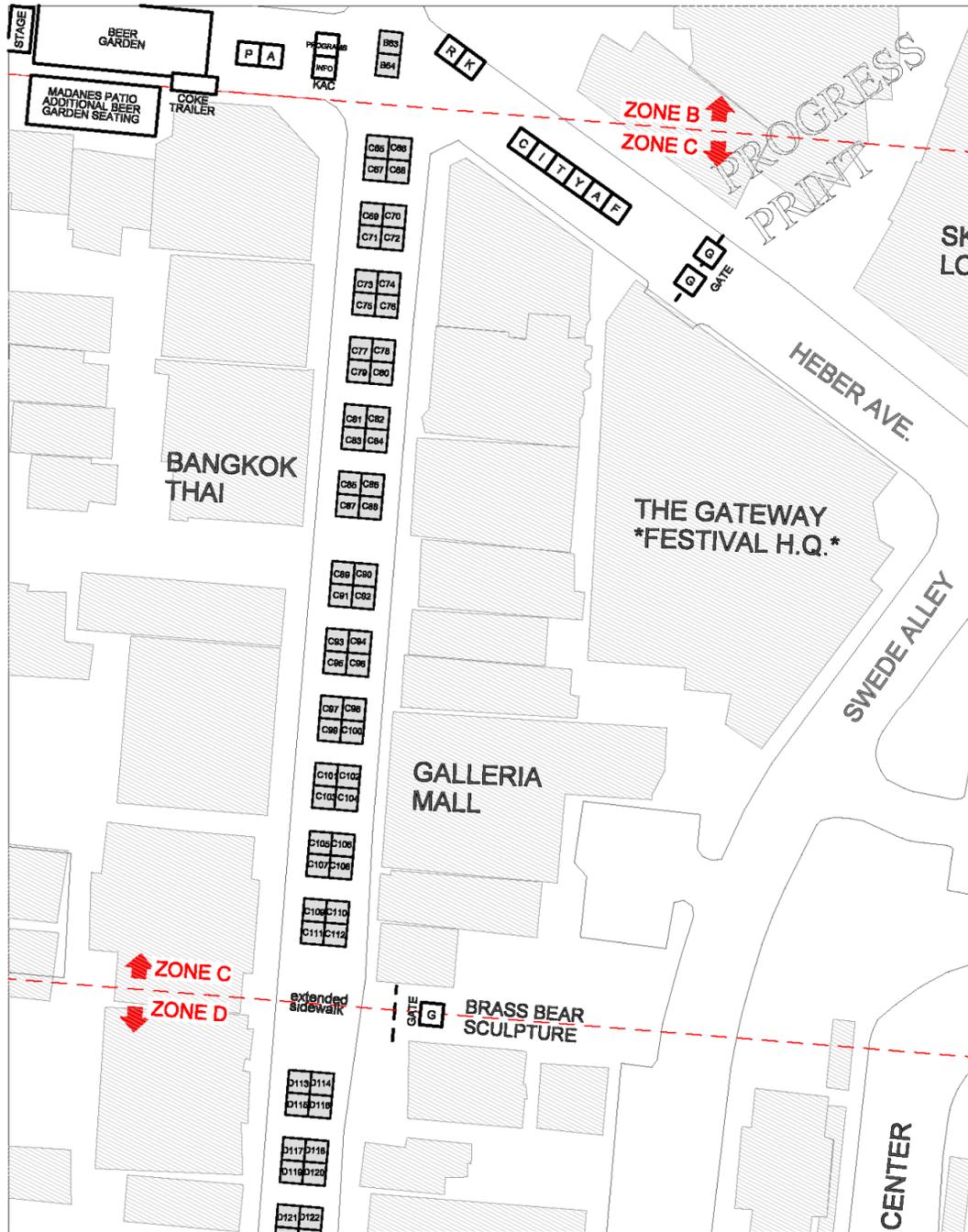


MAIN STREET - ZONE B  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1" = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

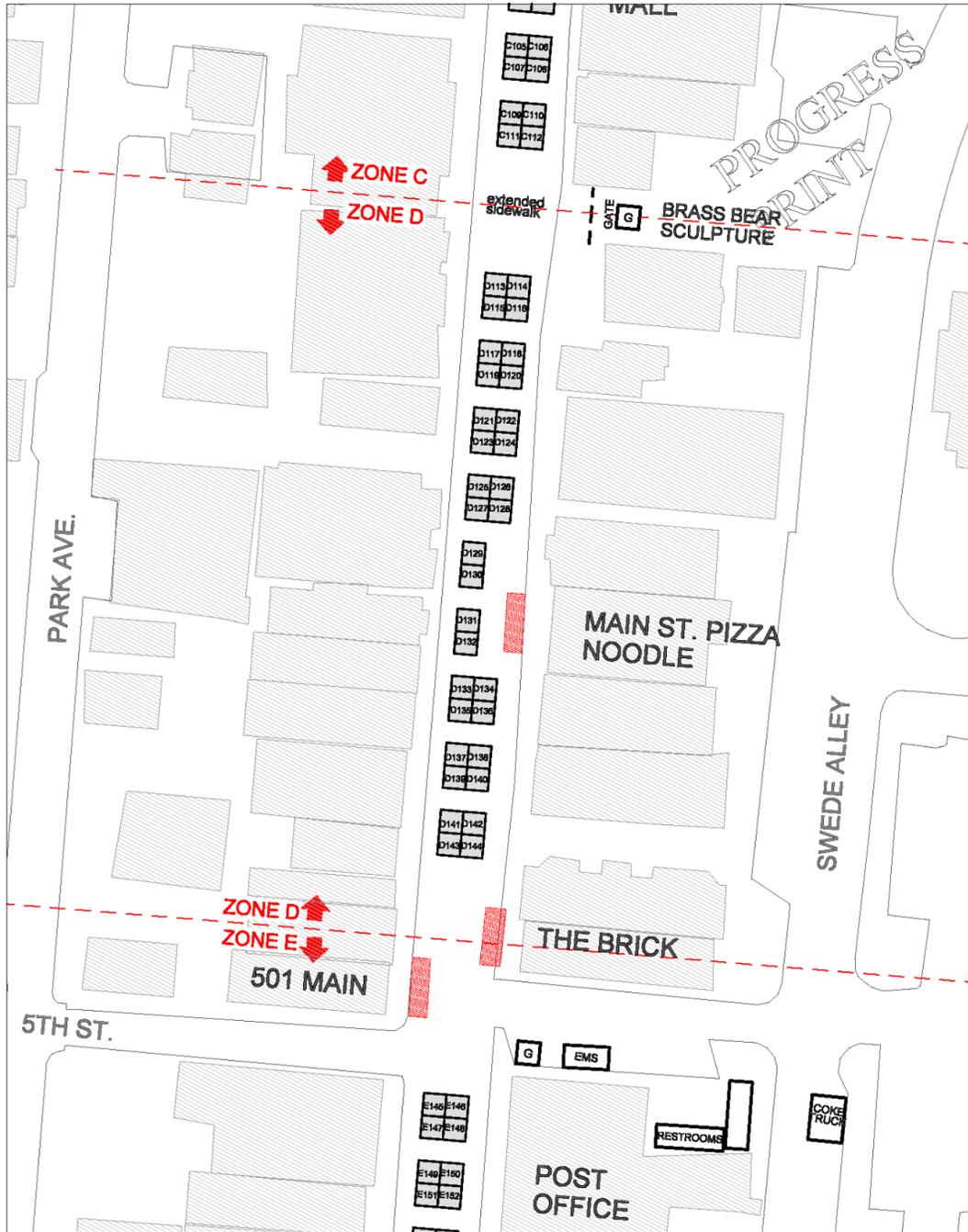


MAIN STREET - ZONE C  
2021 PARK CITY KIMBALL ARTS FESTIVAL

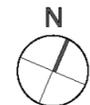


SCALE: 1" = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

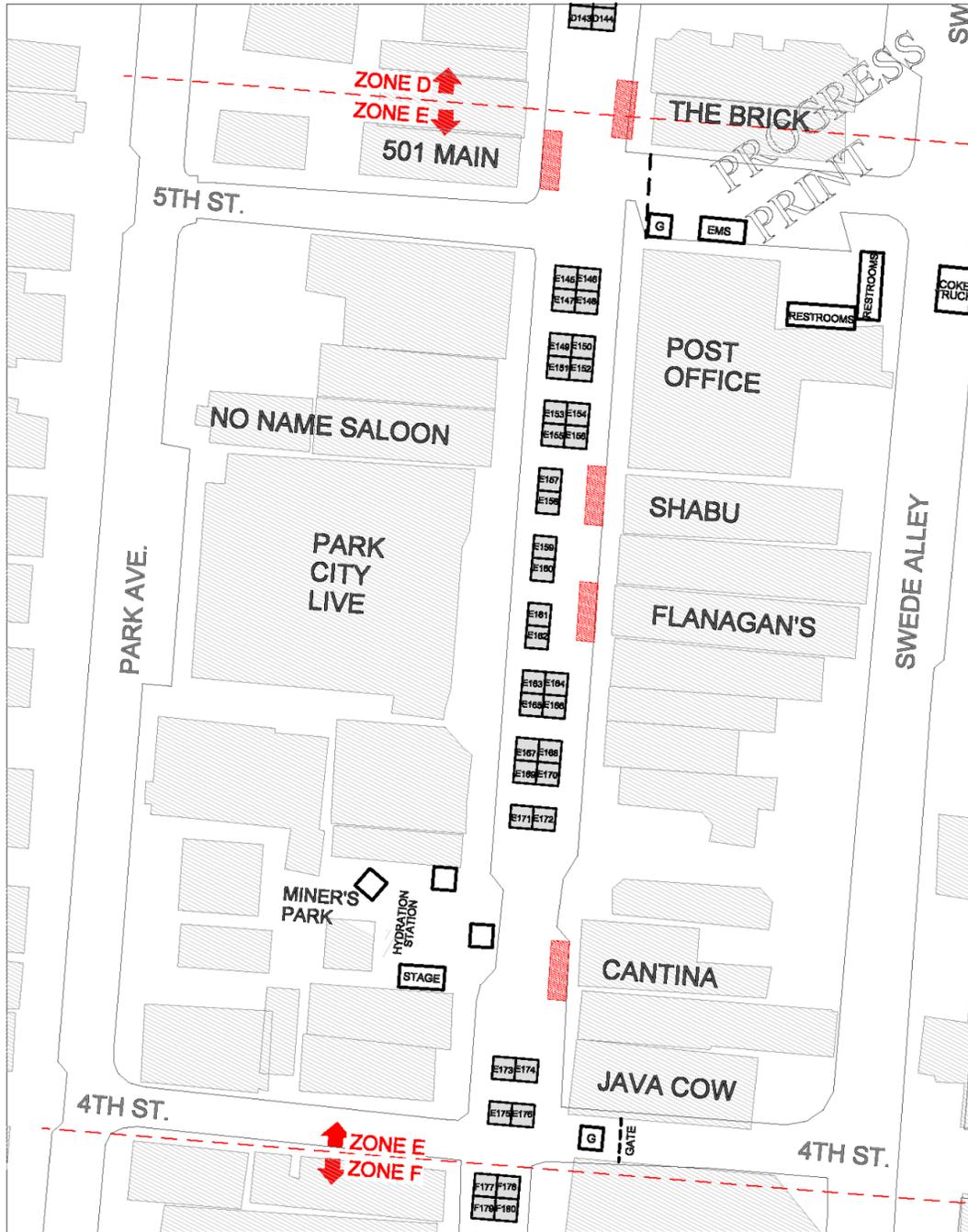


MAIN STREET - ZONE D  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1' = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate



MAIN STREET - ZONE E  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1" = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

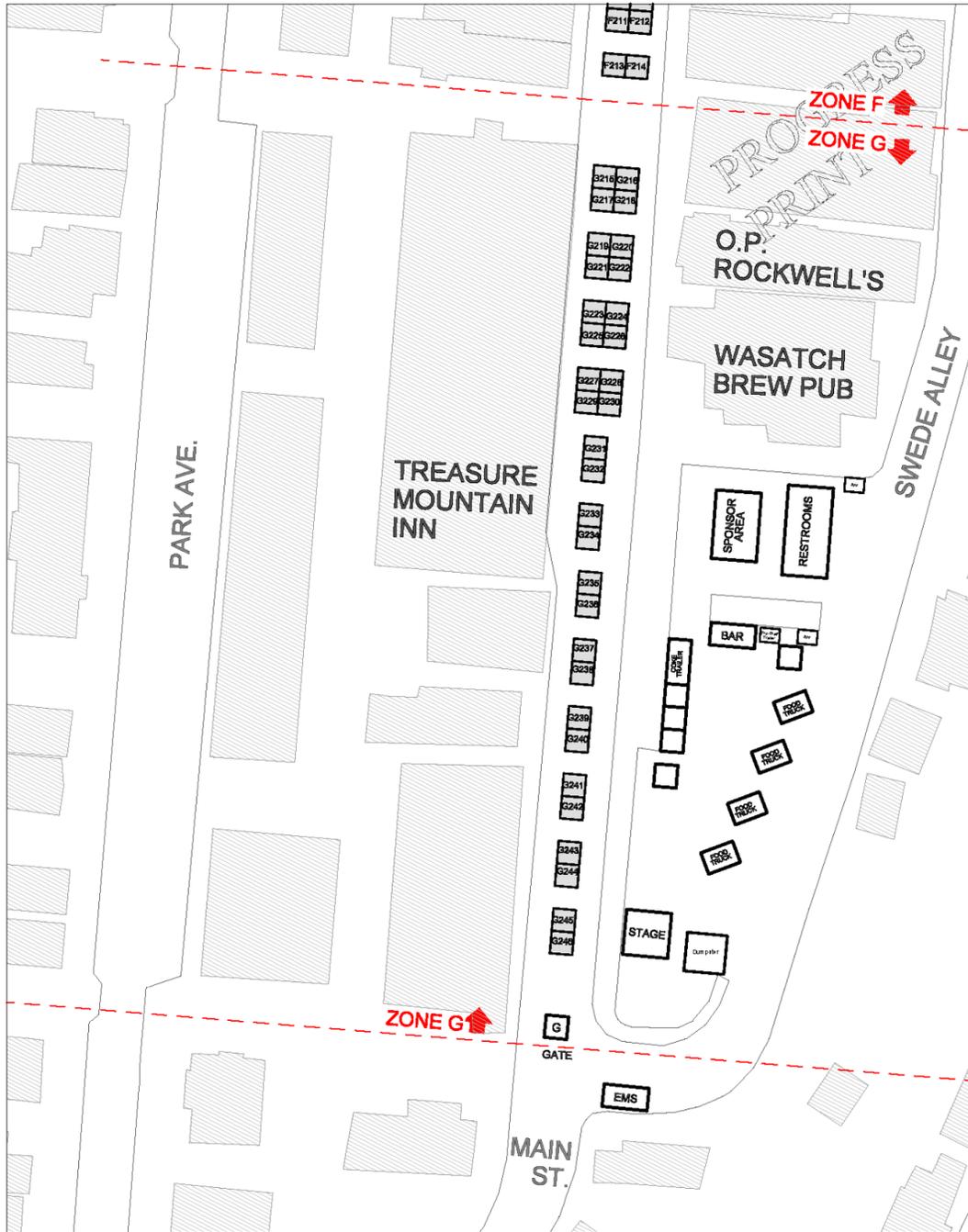


MAIN STREET - ZONE F  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1' = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate



MAIN STREET - ZONE G  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1' = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

## APPENDIX D: Park City Kimball Arts Festival Sustainability and Waste Plan 2021

### *Overview*

The Park City Kimball Arts Festival is committed to providing sustainable event solutions. In addition to our standard practice of waste recycling and landfill diversion, in 2019 PCKAF adopted a number of sustainable practices to reduce our overall carbon footprint including:

- Additional bins for the recycling of single-use plastic water bottles
- Created “Hydration Stations” and encouraged use of refillable bottles
- Request all food vendors to use compostable materials
- Increased recycling stations
- Used Goal Zero generators and solar panels throughout Festival (PENDING)
- Provided free bike valet
- Encouraged use of public transportation
- Partnered with Rocky Mountain Power’s Blue Sky renewable energy program to purchase renewable energy credits (RECs) for all power used at gates

### *Recycling/Waste*

The PCKAF has partnered with Momentum Recycling to collect and divert numerous waste streams. Park City Municipal will assist with waste management for this year.

### *Targeted Sustainability Programs*

- Eliminate the use of disposable plastic bags
- Provide composting services
- Further promote public transportation and bike usage
- Eliminate idling during set-up and break down
- Encourage artists and vendors to use sustainable and compostable packaging
- Introduce glass recycling at bars
- Reduce use of paper for maps and programs. Most materials will be digital.
- Require the use of recyclable, reusable, or otherwise sustainable materials from all vendors
- Continue to offer and promote a free bike valet
- Continue use of “Artist Packaging Donation & Reuse Center” at the Operations Compound (used packaging and containers can be donated for reuse by others)

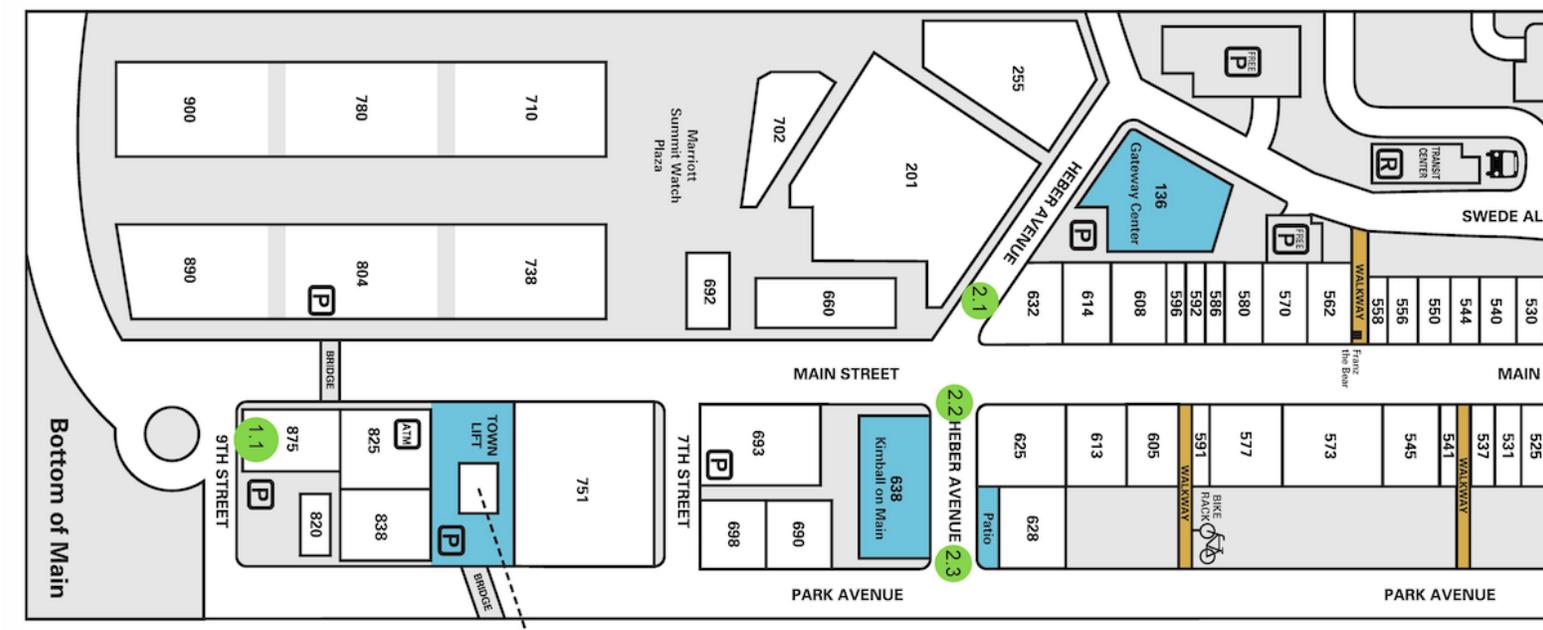
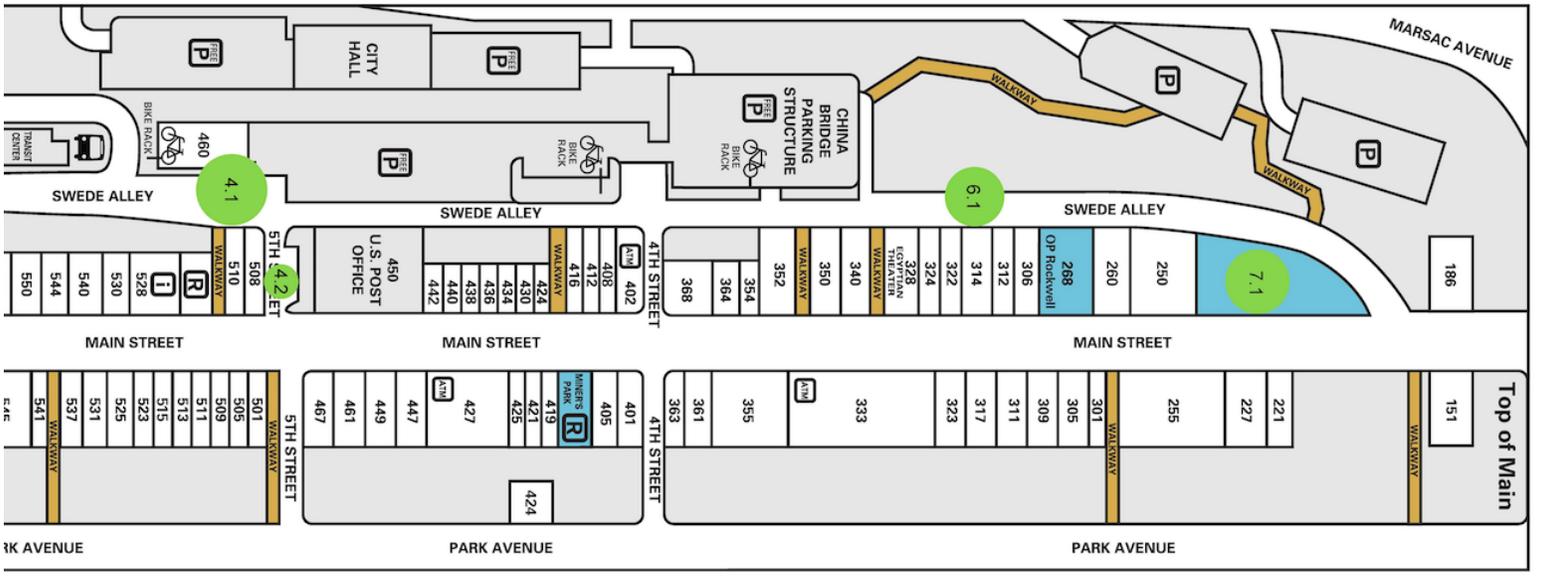
### *Sustainability Operations*

Working with PCMC and our recycling and waste partners, PCKAF will focus on providing numerous physical and programmatic opportunities to reduce, recycle, and reuse throughout the event. Examples include:

- Efforts to collect and divert waste streams during key operational phases such as load-in and load-out
- Targeted and concentrated recycling container placement near food vendor, concessions and bar areas
- Composting services in in Food Truck Roundup area
- Artist and vendor outreach and notification of PCKAF sustainability efforts
- Sustainability services for artists and vendors, including an artist packaging donation, collection, and reuse area
- Public sustainability messaging and signage
- Transportation and parking staff support, reduce idling, reduce vehicle traffic

*Sustainability and Waste Summary Table and Map*

| Area/Zone                                 | Key | Provider                        | Notes   |
|---|-----|---------------------------------|---|
| Bike Valet (pending sponsor confirmation) | 1.1 | PCKAF and sponsor               | Traditionally sponsored by Cole Sport. Seeking a new partner. |
| Recycling and Waste Station               | 2.1 | PCKAF, PCMC, Momentum Recycling | Food vendor and high traffic area                             |
| Recycling and Waste Station               | 2.2 | PCKAF, PCMC, Momentum Recycling | Food vendor and high traffic area                             |
| Temporary Dumpster                        | 2.3 | PCMC                            |   |
| Artist Recycle & Reuse Station            | 4.1 | PCKAF and Momentum Recycling    | Located at Ops Compound                                       |
| Recycling and Waste Station               | 4.2 | PCKAF, PCMC, Momentum Recycling | Food vendor and high traffic area                             |
| Temporary Dumpster                        | 6.1 | PCMC                            |   |
| Recycling, Compost and Waste Station      | 7.1 | PCKAF, PCMC, Momentum Recycling | Food vendor and high traffic area                             |





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APPENDIX E: Park City Kimball Arts Festival Parking, Closures, and Street Ops 2021

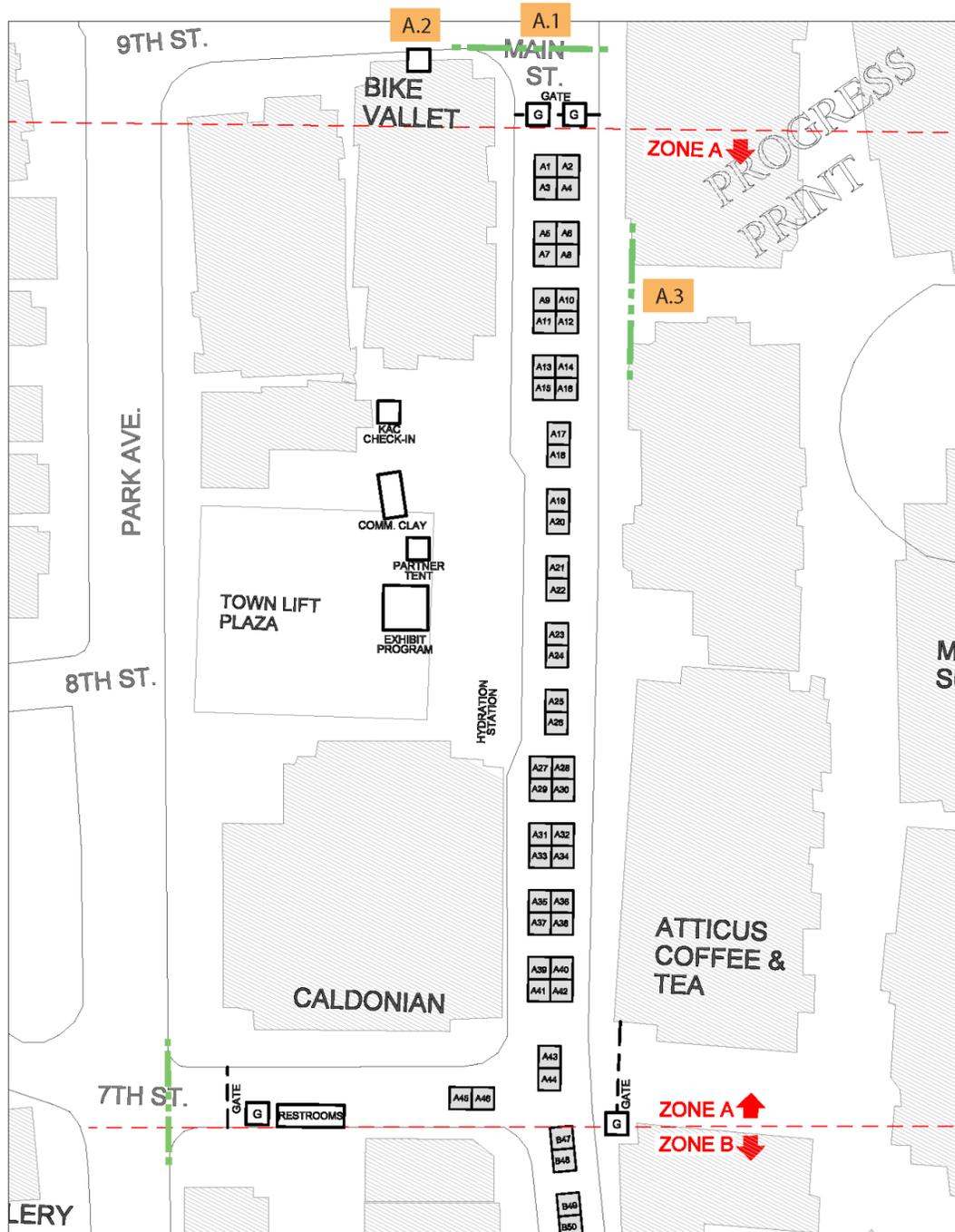
| Zone | Item  | Owner | Key | Location         | Site Description           | Day      | Date   | Start | End Day | End Date | End Hour | Notes  |
|------|---|-------|-----|------------------|----------------------------|----------|--------|-------|---------|----------|----------|--|
| A    | Transit stop - Lower Main                       | PCMC  | A.1 | Lower Main St    | 9th St                     | Friday   | 8/6/21 | 17:00 | Sunday  | 8/8/21   | 19:00    | PC Transit service                               |
| A    | Bike Valet                                      | PCKAF | A.2 | 9th St           | Lower Main                 | Friday   | 8/6/21 | 17:00 | Sunday  | 8/8/21   | 19:00    | Free Bike Valet service                          |
| A    | Marriott Summit Watch parking entrance - CLOSED | PCMC  | A.3 | Main St          | Garage entrance on Main    | Friday   | 8/6/21 | 3:00  | Sunday  | 8/8/21   | 23:00    | No access to Main st from garage                 |
| B    | Media/Musician/Service Parking A                | PCMC  | B.1 | Park Ave         | East Curb, N of Heber      | Friday   | 8/6/21 | 7:00  | Sunday  | 8/8/21   | 19:00    | Short term parking for media, musicians, service |
| B    | Media/Musician/Service Parking B                | PCMC  | B.2 | Park Ave         | West Curb, N of Heber      | Friday   | 8/6/21 | 7:00  | Sunday  | 8/8/21   | 19:00    |  |
| B    | Heber Stage - Musician loading zone             | PCKAF | B.3 | Park Ave         | Intersection of Heber      | Friday   | 8/6/21 | 3:00  | Sunday  | 8/8/21   | 23:00    | Musician loading zone for Heber Stage            |
| B    | NO PARKING - Heber                              | PCMC  | B.4 | Heber Ave        | N curb to Main             | Thursday | 8/5/21 | 8:00  | Sunday  | 8/8/21   | 23:00    | Stage FF&E                                       |
| B    | Portable Restrooms                              | PCKAF | B.5 | 7th St           | South curb                 | Thursday | 8/5/21 | 7:00  | Monday  | 8/9/21   | 17:00    | Stage on S side of street                        |
| B    | Dumpster - 8yd                                  | PCMC  | B.6 | Park Ave         | East Curb, N of Heber      | Thursday | 8/5/21 | 7:00  | Monday  | 8/9/21   | 17:00    | PCMC provides temporary dumpster                 |
| C    | NO PARKING - Heber                              | PCMC  | C.1 | Heber Ave        | N curb cut                 | Friday   | 8/6/21 | 3:00  | Sunday  | 8/9/21   | 23:00    |  |
| C    | NO PARKING - Heber                              | PCMC  | C.2 | Heber Ave        | South Curb to Swede        | Friday   | 8/6/21 | 3:00  | Sunday  | 8/9/21   | 23:00    |  |
| C    | NO PARKING - Heber                              | PCMC  | C.3 | Heber Ave        | North Curb to Swede        | Friday   | 8/6/21 | 3:00  | Sunday  | 8/9/21   | 23:00    |  |
| C    | ARTIST PARKING - Galleria                       | PCKAF | C.4 | Galleria Lot     | All Spaces                 | Friday   | 8/6/21 | 3:00  | Sunday  | 8/8/21   | 23:00    | Oversized Vehicles by permit                     |
| C    | Transit stop - Swede Alley                      | PCMC  | C.5 | Heber at Swede   |                            | Friday   | 8/6/21 | 3:00  | Sunday  | 8/8/21   | 23:00    | PC Transit service TBD                           |
| C    | ARTIST PARKING - Flag Pole Lot                  | PCKAF | C.6 | Swede at Gateway | Flag Pole Lot              | Friday   | 8/6/21 | 3:00  | Sunday  | 8/8/21   | 23:00    | Oversized Vehicles by permit                     |
| D    | Transit stop - Swede Alley                      | PCMC  | D.1 | Swede            | Across from Transit Center | Friday   | 8/6/21 | 3:00  | Sunday  | 8/8/21   | 23:00    | PC Transit service TBD                           |



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|   |                                    |       |     |                 |                                     |           |        |      |        |        |       |  |
|---|------------------------------------|-------|-----|-----------------|-------------------------------------|-----------|--------|------|--------|--------|-------|--|
| D | ADA PARKING                        | PCMC  | D.2 | Swede           | Behind PC Museum                    | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 | Accessible Parking                       |
| D | ARTIST PARKING - Historic Wall Lot | PCKAF | D.3 | Swede           | Historic Wall Lot                   | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 | Oversized Vehicles by permit             |
| D | NO PARKING - 5th St Post Office    | PCMC  | D.4 | 5th St East     | Between Main and Swede              | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 |  |
| D | NO PARKING - 5th St West           | PCMC  | D.5 | 5th St West     | Between Main and Park               | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 |  |
| D | NO PARKING - Swede                 | PCMC  | D.6 | Swede           | West Side                           | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 |  |
| D | Dumpster - 30 yd                   | PCMC  | D.7 | Bob Wells Plaza | East Wall                           | Thursday  | 8/5/21 | 7:00 | Monday | 8/9/21 | 17:00 | PCMC provides temporary dumpster         |
| D | EMS Incident Command Post          | PCFD  | D.8 | 5th East        | South Curb                          | Thursday  | 8/5/21 | 8:00 | Sunday | 8/8/21 | 20:00 | Set up Thurs am                          |
| E | Portable Restrooms                 | PCKAF | E.1 | 5th East        | Corner of Swede, behind Post Office | Thursday  | 8/5/21 | 7:00 | Monday | 8/9/21 | 17:00 | Set up next to planter behind PO         |
| E | NO PARKING - Swede East            | PCMC  | E.2 | Swede           | East Curb, Bob Wells                | Thursday  | 8/5/21 | 7:00 | Sunday | 8/8/21 | 23:00 | Deliveries on Thursday                   |
| E | NO PARKING - Bob Wells Plaza       | PCMC  | E.3 | Bob Wells Plaza | All Parking                         | Wednesday | 8/4/21 | 6:00 | Monday | 8/9/21 | 17:00 | Deliveries on Wednesday, Ops Compound    |
| E | ARTIST PARKING - China Bridge      | PCKAF | E.4 | China Bridge PS | L1, L2, L3, S Roof                  | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 | Artist, staff, musician, by permit only  |
| E | NO PARKING - 4th St East           | PCMC  | E.5 | 4th St East     | Between Swede and Main              | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 |  |
| E | Miner's Park Loading               | PCKAF | E.6 | 4h St West      | 4th between Park and Main           | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 | Staff, vendors loading into Miner's Park |
| E | NO PARKING - 4th St West           | PCMC  | E.7 | 4th St West     | 4th between Park and Main           | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 |  |
| F | ARTIST PARKING - China Bridge      | PCKAF | F.1 | China Bridge PS | L1, L2, L3, S Roof                  | Friday    | 8/6/21 | 3:00 | Sunday | 8/8/21 | 23:00 | Artist, staff, musician, by permit only  |
| F | Recycling truck or dumpster        | PCKAF | F.2 | Swede           | Curb Cut behind Firewood            | Thursday  | 8/5/21 | 7:00 | Monday | 8/9/21 | 17:00 | Momentum Recycling                       |

|   |                           |       |     |               |                           |           |        |       |        |        |       |   |
|---|---------------------------|-------|-----|---------------|---------------------------|-----------|--------|-------|--------|--------|-------|---|
| F | Dumpster - 30 yd          | PCMC  | F.3 | Swede         | Curb Cut behind Firewood  | Thursday  | 8/5/21 | 7:00  | Monday | 8/9/21 | 17:00 | PCMC provides temporary dumpster                  |
| G | NO PARKING - Brew Pub Lot | PCMC  | G.1 | Brew Pub Lot  | North                     | Wednesday | 8/4/21 | 7:00  | Monday | 8/9/21 | 17:00 | Deliveries, staging                               |
| G | NO PARKING - Brew Pub Lot | PCMC  | G.2 | Brew Pub Lot  | South                     | Wednesday | 8/4/21 | 7:00  | Monday | 8/9/21 | 17:00 | Deliveries, staging                               |
| G | Portable Restrooms        | PCKAF | G.3 | Brew Pub Lot  | North                     | Thursday  | 8/5/21 | 7:00  | Monday | 8/9/21 | 17:00 |   |
| G | EMS vehicle               | PCFD  | G.4 | Swede at Main | On curb near intersection | Friday    | 8/5/21 | 17:00 | Sunday | 8/8/21 | 18:00 | Fri 17:00-21:00, Sat 10:00-20:00, Sun 10:00-18:00 |
| H | Main St - Ops Staging     | PCKAF | H.1 | Main St       | Reserved Parking Spaces   | Thursday  | 8/5/21 | 7:00  | Sunday | 8/8/21 | 23:00 | Parking spaces reserved for tent, equip staging   |

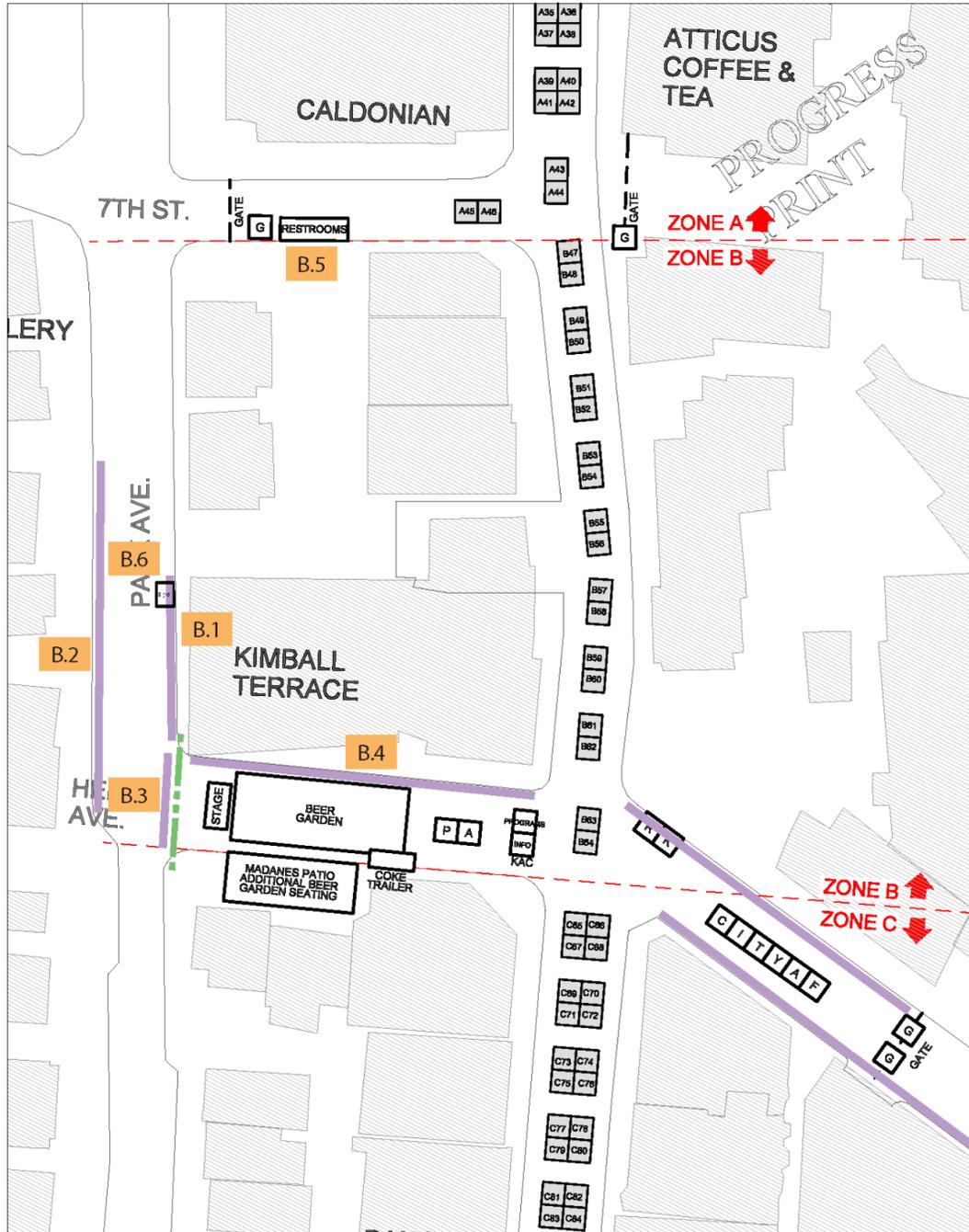


MAIN STREET - ZONE A  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1' = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

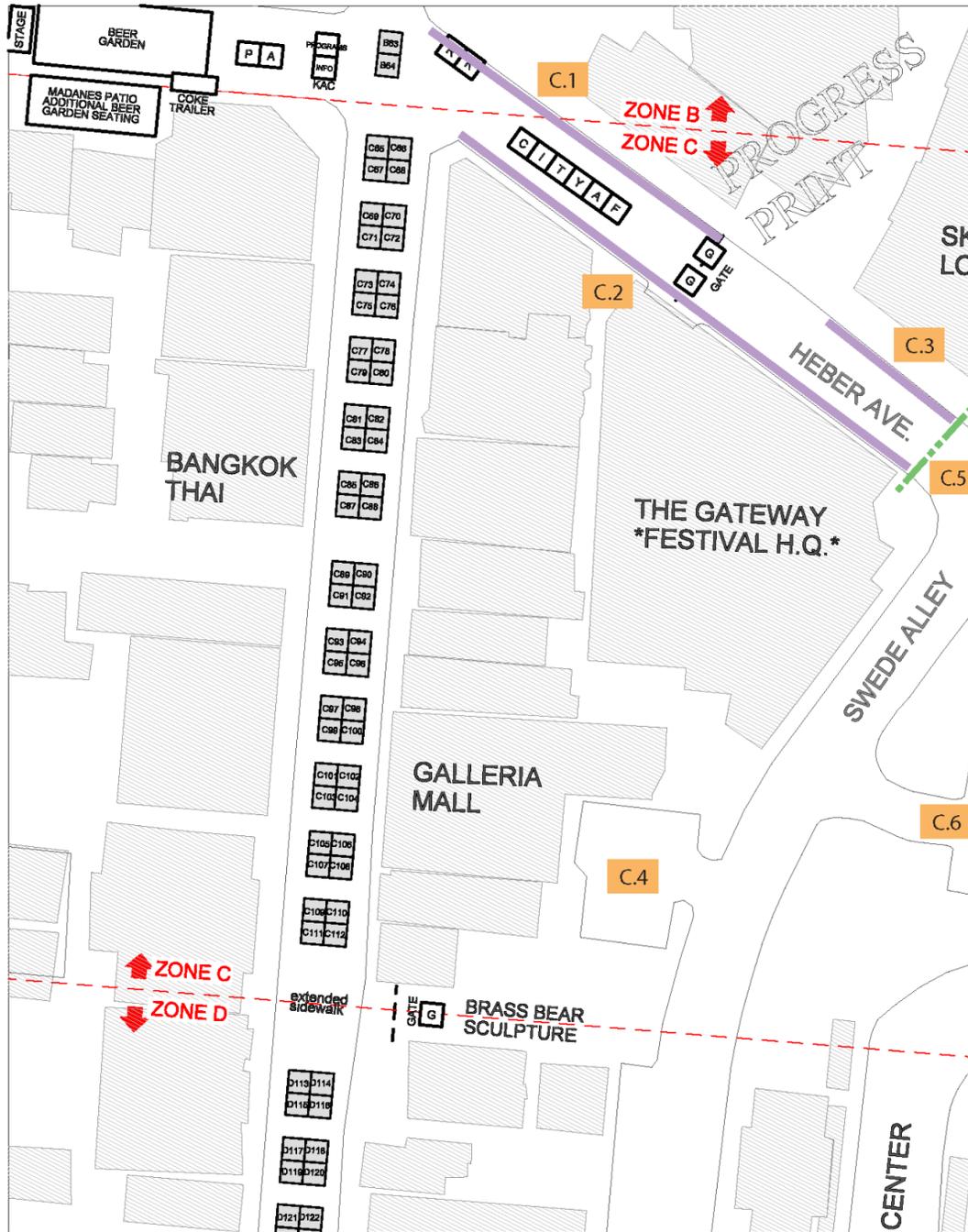


MAIN STREET - ZONE B  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1" = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

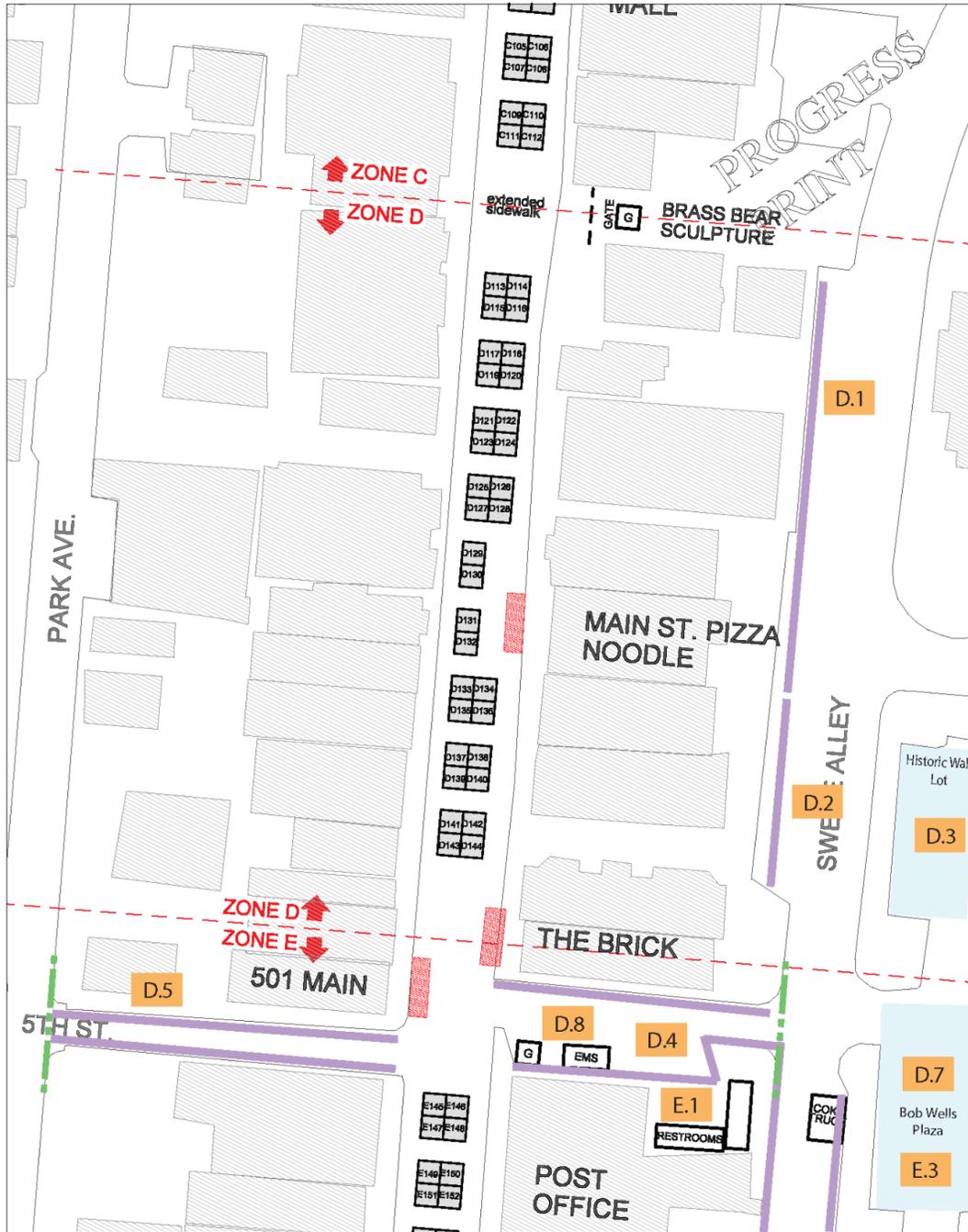


MAIN STREET - ZONE C  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1' = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

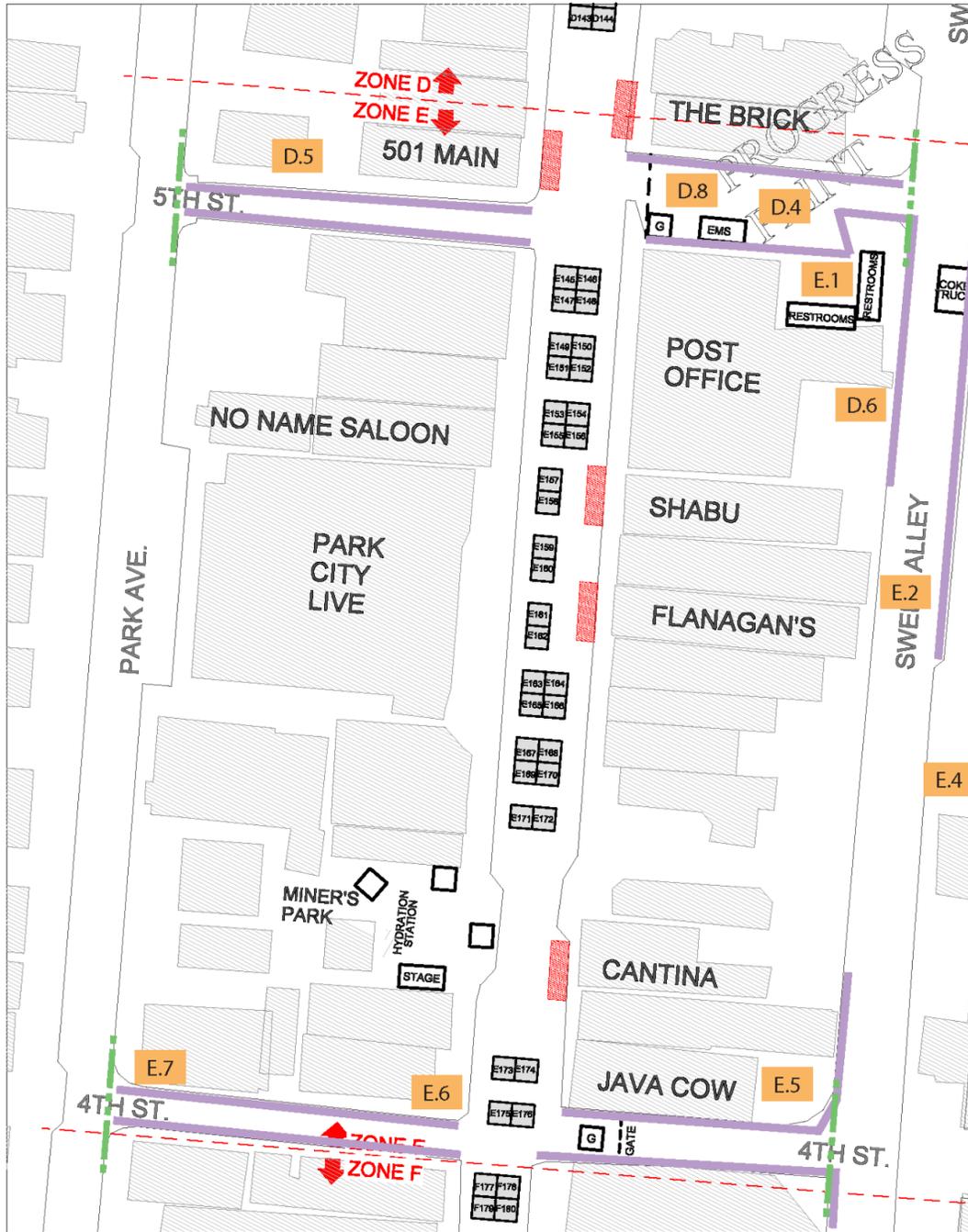


MAIN STREET - ZONE D  
2021 PARK CITY KIMBALL ARTS FESTIVAL

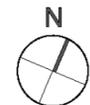


SCALE: 1' = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

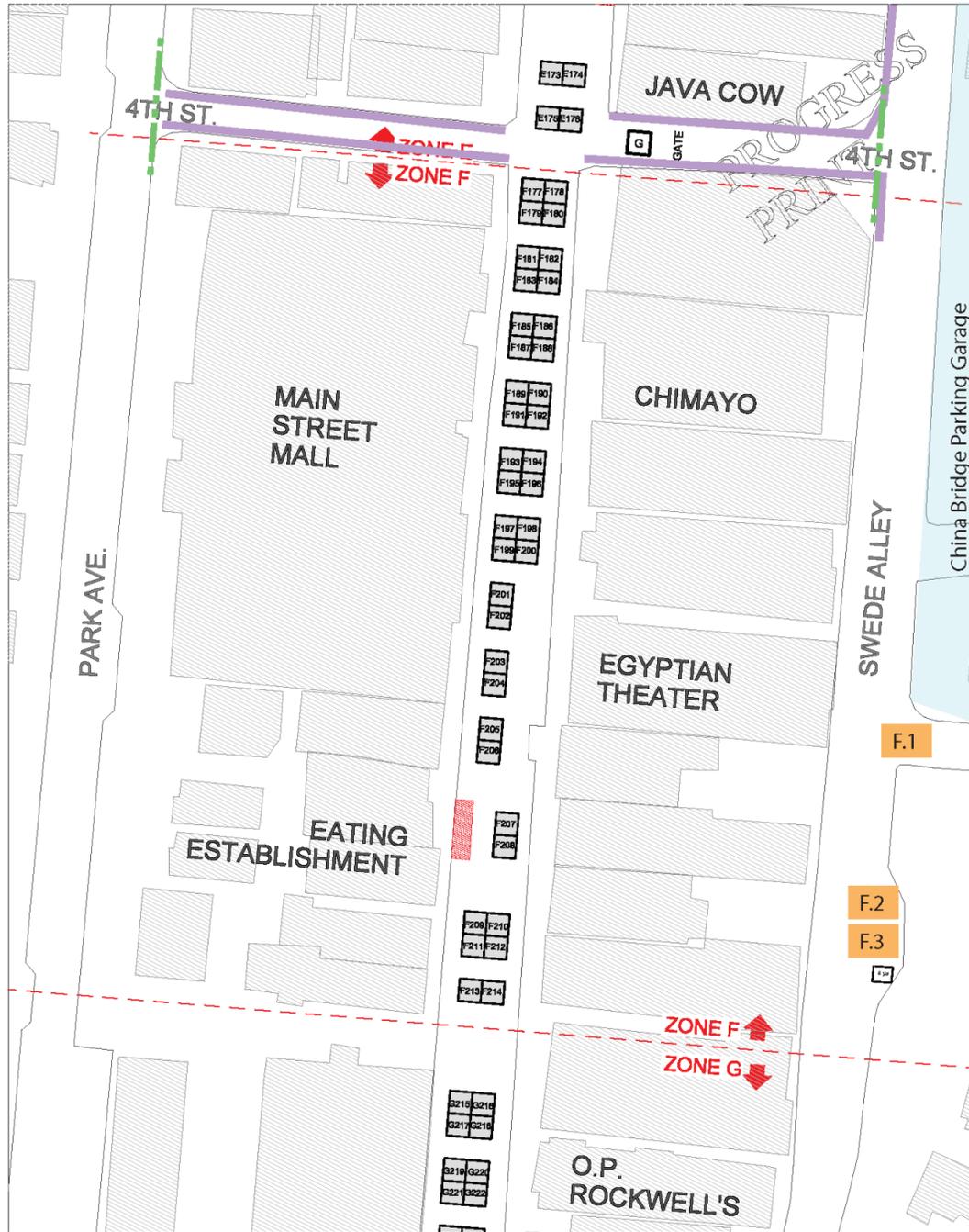


MAIN STREET - ZONE E  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1' = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate

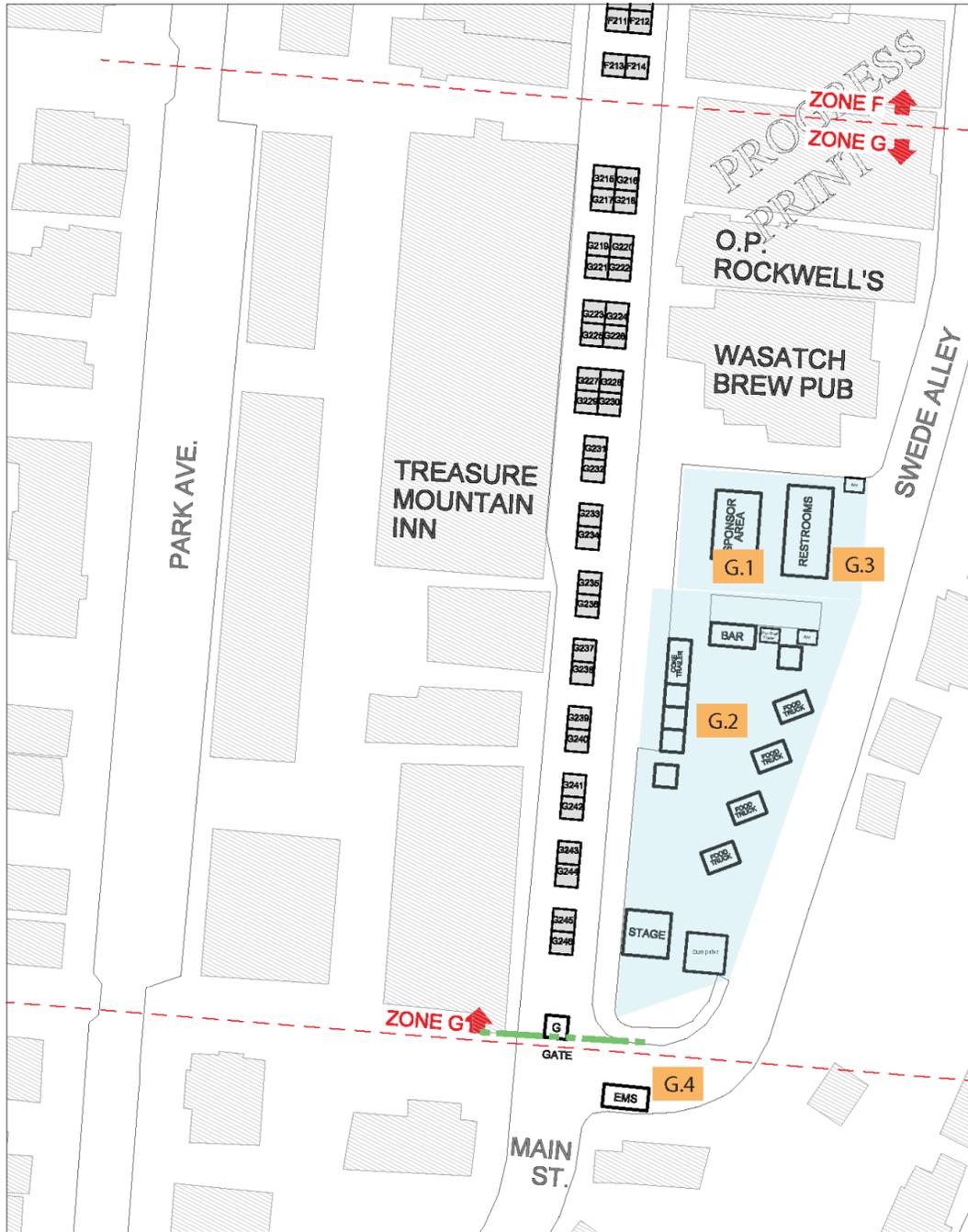


MAIN STREET - ZONE F  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1' = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate



MAIN STREET - ZONE G  
2021 PARK CITY KIMBALL ARTS FESTIVAL



SCALE: 1" = 60'-0"

Note: festival map is drawn presuming base site plan provided by Park City Planning Department is accurate



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APPENDIX F: Park City Kimball Arts Festival Signage Plan 2021

**(PENDING)**

## APPENDIX G: Park City Kimball Arts Festival Emergency Plan 2021

### Emergency Phone Numbers:

|                                 |                |
|---------------------------------|----------------|
| Summit County Dispatch          | 435-615-3600   |
| Park City Police                | 435-615-5500   |
| Park City Fire Department       | 435-649-0653   |
| Park City Emergency Management  | 435-640-2222   |
| Park City Hospital              | 435-658-7000   |
| Dominion Energy                 | 1-800-323-5517 |
| Summit County Sheriff           | 435-615-3600   |
| Summit County Health Department | 435-333-1500   |
| Summit County Animal Control    | 435-615-3985   |
| Utah Highway Patrol             | 435-647-7718   |
| Rocky Mountain Power            | 1-888-221-7070 |

### Kimball Art Center Contacts:

|   |              |
|---|--------------|
| Hillary Gilson, Artist and Special Events Manager | 609-405-1254 |
| John Stevenson, Operations Manager                | 435-901-1882 |

### Fire & Medical Emergencies

Police, Fire and Ambulance will respond based on the initial call. Police personnel are trained in first aid and can provide stabilization until the ambulance arrives.

#### In Case of a Medical Emergency:

1. Call 911 (Stay on the telephone if possible until the dispatcher has all needed information). Give the nature of emergency,
2. Location (Your specific site location),
3. Your name and phone number where you can be called back,
4. Do not move victim unless absolutely necessary,
5. And stay on the telephone until the Dispatcher has all needed information and allows you to hang up.

#### In case of fire:

1. Call 911 (Stay on the telephone if possible until the dispatcher has all needed information).
2. Give the nature of emergency and the location. Stay on the phone long enough to answer any questions the dispatcher might have. This will ensure that proper equipment and personnel respond. Police will provide rescue, traffic, communications and crowd control.
3. Alert people in the immediate vicinity to evacuate to the safest designated areas. [SEE ATTACHED MAP(S)]
4. Use a fire extinguisher if the fire is small and you have been trained in how to operate the device.
5. Never breathe the smoke from fire. Stay low and crawl if necessary to avoid it. Smoke from some plastics and other common materials are toxic. Stay upwind so combustion products will blow away you.
6. DO NOT REENTER THE AREA. If a life may be in jeopardy, notify the professionals and let them enter with proper equipment. A significant number of fire fatalities result when people who have successfully evacuated a fire area return to retrieve a valued item or to search for someone missing.

**Weather Related Emergency**

The on-site event organizer will be responsible for determining if weather conditions become a hazard to personnel/patrons at the activity. Choose the safest alternative.

**Before Any Event:**

Before any event, the on-site event organizer shall research types of weather that may occur during the particular time of year the event is scheduled. Once potential hazardous weather or conditions are identified, mitigation, preparedness and training efforts will be included in the event planning.

**Lightning:**

In the event of weather conditions with the potential of lightning activity, careful monitoring of the weather dynamics is required. Such factors as the developing cloud patterns in the area, the lightning, and thunder activity should be considered. In conditions where there is observable thunder and lightning, outdoor activities shall be suspended until thunder can no longer be heard.

There is no safe place outside when thunderstorms are in the area. Evacuate to substantial buildings, enclosed parking structures and hard-topped vehicles are safe options. A safe building is one that is fully enclosed with a roof, walls and floors, and has plumbing or wiring (excludes temporary, portable, or metal buildings).

**Lightning Safety Rules:**

- Keep an eye on the sky,
- If you see or hear a thunderstorm coming, immediately suspend outside activity and go to a safe building or vehicle,
- Postpone activities promptly; do not wait for rain.
- If you cannot get to a shelter, stay away from trees,
- If you are out in a field, get to the lowest point,
- Move away from a group of people,
- Avoid metal,
- Avoid contact with electrical equipment or cords,
- Avoid contact with plumbing,
- Stay away from windows and doors, and stay off porches,
- Do not lie on concrete floors and do not lean against concrete walls.

**COVID-19 Outbreak Response Plan**

If Festival staff receive notification of attendee testing positive for COVID-19, staff will immediately notify Summit County Health Department at 435-333-1500 and follow directions received. In addition to precautions listed above, the following precautions should be taken if attendee is suspected of having COVID-19:

- If attendee is exhibiting the symptoms listed below, they will be isolated and onsite EMT will be contacted:
  - Fever above 100.4
  - Cough
  - Shortness of breath
  - Fatigue
  - Recent change in sense of smell or taste

- Staff will follow Summit County Health Department's recommendation regarding utilization of contact trace information and disseminating information to attendees

**Active Shooter:** (<https://www.ready.gov/active-shooter>)During

RUN and escape if possible.

- Getting away from the shooter or shooters is the top priority.
- Leave your belongings behind and get away.
- Help others escape, if possible, but evacuate regardless of whether others agree to follow.
- Warn and prevent individuals from entering an area where the active shooter may be.
- Call 9-1-1 when you are safe and describe the shooter, location and weapons.

HIDE if escape is not possible.

- Get out of the shooter's view and stay very quiet.
- Silence all electronic devices and make sure they won't vibrate.
- Lock and block doors, close blinds and turn off lights.
- Don't hide in groups. Spread out along walls or hide separately to make it more difficult for the shooter.
- Try to communicate with police silently. Use text message or social media to tag your location or put a sign in a window.
- Stay in place until law enforcement gives you the all clear.
- Your hiding place should be out of the shooter's view and provide protection if shots are fired in your direction.

FIGHT as an absolute last resort.

- Commit to your actions and act as aggressively as possible against the shooter.
- Recruit others to ambush the shooter with makeshift weapons like chairs, fire extinguishers, scissors, books, etc.
- Be prepared to cause severe or lethal injury to the shooter.
- Throw items and improvise weapons to distract and disarm the shooter.

After

- Keep hands visible and empty.
- Know that law enforcement's first task is to end the incident and they may have to pass injured along the way.
- Officers may be armed with rifles, shotguns or handguns and may use pepper spray or tear gas to control the situation.
- Officers will shout commands and may push individuals to the ground for their safety.
- Follow law enforcement instructions and evacuate in the direction they come from unless otherwise instructed.
- Take care of yourself first, and then you may be able to help the wounded before first responders arrive.

- If the injured are in immediate danger, help get them to safety.
- While you wait for first responders to arrive, provide first aid. Apply direct pressure to wounded areas and use tourniquets if you have been trained to do so.
- Turn wounded people onto their sides if they are unconscious and keep them warm.
- Consider seeking professional help for you and your family to cope with the long-term effects of the trauma.

**Wind:**

Power outages may occur with as little as twenty-five mile per hour winds and can up-root trees with shallow roots. If an event has tents, be cautious of the stability of the structure. All tents must have a City permit, have 50# of weight per leg and be inspected by the PCMC Building Dept. Wind can pose a hazard to participants or spectators, and if the on-site event organizer determines that winds pose a life safety issue, then activities shall be suspended.

**Hail:**

Most hail storms develop in the presence of cumulonimbus clouds and other severe weather phenomena. Hailstones can cause serious damage, notably to automobiles, aircraft, skylights, glass-roofed structures, and people. Hailstorms rarely last more than 15 minutes. Some safety tips for hailstorms that an on-site event organizer should know or may want to pass on to participants are as follows:

- If you are outside, get inside.
- If you cannot find shelter, at least find something to protect your head.
- Stay away from windows.

**Excessive Heat:**

Heat is the number one weather-related killer in the United States, resulting in hundreds of fatalities each year. On average, excessive heat claims more lives each year than floods, lightning, tornadoes, and hurricanes combined. In planning for outdoor activities during a heat wave, consider certain precautions, e.g., can the event be scheduled in the morning or evening hours when it is cooler? The on-site event organizer will offer or encourage participants to:

- Drink or have plenty of water available. Avoid alcoholic and high sugar drinks.
- Encourage participants to wear lightweight, light-colored, and loose-fitting clothing.
- Wear a wide-brimmed hat, sunglasses, and sunscreen.
- Provide cooling places with misting stations.

**Microburst Rainfall:**

Microburst rainfalls occur within a plume of air with high amounts of moisture directed around a cold-core low or tropical cyclone. Flash flooding can frequently occur in slow-moving thunderstorms in urban environments where less plants and bodies of water are present to absorb and contain the extra water. Should excessive rainfall occur during an event, the on-site event organizer will:

- Listen to the radio or television for information.
- Be aware that flash flooding can occur. If the event site is in a low-lying area with the potential to flood, move immediately to higher ground.
- Be aware of streams, drainage channels, and other areas known to flood suddenly.
- Let participants know not to walk through moving water. Six inches of moving water can make you fall.

- Let participants know not to drive in flooded areas. If floodwaters rise around a car, abandon it. Move to higher ground.

**Earthquake:**

An earthquake can be dangerous, however it is unknown when an earthquake will happen or how strong it may be. Should a powerful earthquake happen (that is a 7.0 magnitude in the valley), it may result in a 5.6-5.8 magnitude here in Park City and surrounding areas. Precautions should be in place should an earthquake occur and event personnel should be aware of the danger and the procedures for safety and evacuation.

- Initially Drop Cover and Hold On
- Stay calm and await instructions from emergency personnel or a designated official.
- Keep away from overhead fixtures, windows, filing cabinets, and electrical power.
- Assist people with disabilities in finding a safe place.
- Evacuate as instructed by a designated official. Be aware of falling objects as you exit a structure or hazards on the ground or in the area.

**Terrorism:**

An aspect of terrorism that affects many people who work in sensitive or governmental buildings is the bomb threat. Usually the person who receives the threat is someone who works for a corporation targeted by individuals or factions who have some type of violent complaint. A terrorist attack with conventional weapons such as firearms, explosives or incendiary devices in the United States remains possible, though unlikely.

**BEFORE:** Learn about the nature of terrorism. Terrorists often choose targets that offer little danger to themselves and areas with relatively easy public access. Foreign terrorists look for visible targets where they can avoid detection before or after an attack such as international airports, large cities, major international events, resorts, and high-profile landmarks. Learn about the different types of terrorist weapons including explosives, kidnappings, hijackings, arson, and shootings. Prepare to deal with a terrorist incident by adapting many of the same techniques used to prepare for other crises. Be alert and aware of the surrounding area. The very nature of terrorism suggests that there may be little or no warning. Take precautions when traveling. Be aware of conspicuous or unusual behavior. Do not accept packages from strangers. Do not leave luggage unattended. Learn where emergency exits are located. Think ahead about how to evacuate a building, subway or congested public area in a hurry. Learn where staircases are located. Notice your immediate surroundings. Be aware of heavy or breakable objects that could move, fall or break in an explosion. The use of explosives by terrorists can result in collapsed buildings and fires. People who live or work in a multi-level building can do the following: Review emergency evacuation procedures. Know where fire exits are located. Keep fire extinguishers in working order. Know where they are located, and how to use them. Learn first aid. Contact the local chapter of the American Red Cross for additional information.

**BOMB THREATS:** If you receive a bomb threat: Get as much information from the caller as possible. Notify the police and the building management immediately. Keep the caller on the line and record everything that is said. After you've been notified of a bomb threat do not touch any suspicious packages. Evacuate the area around the suspicious package and notify the police immediately. In evacuating a building, avoid standing in front of windows or other potentially hazardous areas. Do not restrict sidewalk or streets to be used by emergency officials.

**DURING:** In a building explosion, get out of the building as quickly and calmly as possible. If items are falling off of bookshelves or from the ceiling, get under a sturdy table or desk. If there is a fire, stay low to the floor and exit the building as quickly as possible. Cover nose and mouth with a wet cloth. When approaching a closed door, use the palm of your hand and forearm to feel the lower, middle and upper parts of the door. If it is not hot, brace yourself against the door and open it slowly. If it is hot to the touch, do not open the door--seek an alternate escape route. Heavy smoke and poisonous gases collect first along the ceiling. Stay below the smoke at all times.

**AFTER:** If you are trapped in debris. Use a flashlight. Stay in your area so that you don't kick up dust. Cover your mouth with a handkerchief or clothing. Tap on a pipe or wall so that rescuers can hear where you are. Use a whistle if one is available. Shout only as a last resort--shouting can cause a person to inhale dangerous amounts of dust.

### **Fires and Floods:**

Floods are the most common and widespread of all natural hazards. Some floods develop over a period of days, but flash floods can result in raging waters in just a few minutes. Flash floods carry a deadly cargo of rocks, mud, other debris and in some instances dangerous bacteria. Floods can occur without any visible rainfall. Mudslides are another danger created by flooding.

- During heavy rains, artist booths will be covered by artists and supported by staff if able
- Festival may close early based on weather conditions

### **Reference Information:**

[Summit County Family Emergency Preparedness Guide](#)

[Park City Outdoor Special Events Emergency Plan](#)

[CDC COVID-19 Business Response Guidance](#)