

Special Use of Public Parking (SUPP) during Sundance Film Festival

When will I need this permit?

You will need a Special Use of Public Parking permit if you intend to load-in/out of a Main Street venue, provide crowd control, or occupy public parking spaces/right of way.

Quick Start Guide:

- Applications will be accepted starting November 29, 2021.
- Site Map is required. Example: Google street view with parking spaces **clearly marked**. (Aerial view will not be accepted).
- 72 hours (3 business days) is required to complete an application.
- No requests will be granted for Martin Luther King Jr. holiday weekend (January 14 to January 17, 2022).

FAQ

Q. Is parking allowed on Main Street during Sundance?

A. No. Main Street is a drop-and-load zone from Tuesday 1/18/22 through Sunday 1/30/22. Load-in/ out(s) of venues, require a SUPP permit.

Q. What is a Special Use Load In/Out permit required for?

A. The Special Use of Load In/Out permit is required for activity during with Sundance Film Festival event time period that involves the use of public parking spaces. This permit is required for the following activities:

- Venue Load-in/Load-out requests
- Moving Trucks/ Vans/ Trailers
- Satellite Trucks
- Lifts/ Booms
- Crowd Control/ Mitigation
- PODS/ Storage/ Etc.

Q. What are the types of Permits?

A.

Red Permit: for large-scale loading operations (only permitted between 4am-10am on designated days). First opportunity for **load-in** in January 18th. First opportunity for **load-out** with a RED loading permit will be Tuesday (Day 6) after the start of the Festival. NO LOAD-OUT permitted during the first Saturday, Sunday, or Monday of the Festival.

Green Permit: For the active loading of smaller loading operations such as catering, food/beverage or linen service, musical equipment (Allowed during day & evening with specific parameters on location and timing) Generally limited to 15 minute maximum and vehicle may not exceed 15 feet in length.

Q. I rented out my Main Street business for Sundance, I need to move my stuff out; do I need a SUPP permit?

A. Yes. A Special Use of Public Parking permit is required for any activity on Main Street that involves the use of public parking spaces and loading in/out of venues.

Q. How much does a SUPP permit cost?

A. Cost is \$50.00 per space (22 feet) per day, plus a \$20.00 application fee.

Q. Where is the SUPP permit required?

A. The Special Use Load In/Out permit is required for extended parking in public parking spaces, which include Main Street, Swede Alley, Park Avenue, Heber Avenue and the following lots:

- Flag Pole Lot
- Brew Pub Lot
- Bob Wells/ Historic Wall Lot
- North Marsac Lot

B. How do I apply for this permit?

A. You can email your application starting November 29, 2021 to pcparking@parkcity.org. To apply in person at 1053 Iron Horse Drive, Park City, UT 84060. (Note: Please allow 72-hours to process your application.) or, call 435-615-5301.

Q. How do I pay for this permit?

A. The following forms of payment are accepted: Cash, check or Visa, MasterCard, American Express and Discover cards.

Q. Where do I pick-up my permit?

A. Permits can be picked up at the Public Works Building, located at 1053 Iron Horse Drive, Park City, UT 84060. Hours of operation are M – F, 8:00 AM – 5:00 PM MST. For directions please call 435-615-5301.

Q. Can I use a red curb/no parking zone

A. No. Red Curbs and no parking zones are in place for public safety reasons.

Q. What if I'm just making a delivery?

A. Main Street is designated Drop-and-Load during Sundance (driver must remain with vehicle). Deliveries will require a Special Use Load In/Out permit (see above).

Q. Why can't I load-in or load-out during Martin Luther King Jr. Holiday weekend?

A. In accordance with Park City Municipal's licensing code, loading activity will be restricted to maintain vibrancy on the street over the holiday weekend.

Q. Does the City barricade/ hold parking spaces when we purchase this permit?

A. No. Applicants with an approved permit are solely responsible for barricading and managing spaces they have reserved. We recommend barricading your spaces as close to 6:00am on the day(s) of your permit to ensure availability.

Q. What can I use to barricade the spaces I have reserved?

A. Type 2 barricades or Orange traffic cones (18 inches tall) are acceptable. Caution tape between barricades is highly recommended.

Q. Where can I rent barricades?

A. There are several traffic supply companies based in Salt Lake City. Enter 'traffic supply' in your browser to find suppliers. Park City does not provide barricades or other materials.

Q. Any special requirements for moving trucks/ box trucks?

A. Yes. For security reasons, we require box trucks and delivery vehicles to be attended at all times. This permit allows active loading and unloading ONLY. **Parking is not allowed.** Contents must be visible. Flashers are required. When delivery is complete, and the truck is closed up, it must vacate the Main Street area.

Q. I have a lift/ boom, which will be on the sidewalk; do I still need a SUPP permit?

A. Yes. Also, applicants who require the use of the sidewalk or street, within the public right-of-way, must receive authorization and a release of liability from the City. A separate 'Sidewalk Closure' permit is required and can be obtained through the Engineering Department (435 -615- 5056). If you need to stow your boom or lift, you will need a SUPP permit.