



Public Art Advisory Board Agenda
For more information go to www.parkcity.org

Date: Monday, July 11, 2022

Meeting Place: Marsac Executive Conference Room, 445 Marsac Avenue, Park City, UT 84060

Time: 5:00 p.m. to 7:00 p.m.

Electronic Participation:

<https://us02web.zoom.us/j/86401677361?pwd=a2MrdmZ5K2UzQm5OaFVHNzIQMnIUUT09>

Minutes: Stephanie Valdez, Administrative Analyst

Next Meeting: Monday, August 8. While not anticipated, additional meetings may be scheduled if needed.

Topic 1: Call Meeting to Order (5:00 p.m.)

Motion to Call Meeting to Order:

Meeting Called to Order at:

Announce board member attendance:

Topic 2: PAAB Oath (5:00 p.m.)

Person: Michelle Kellogg, City Recorder

Action: Complete PAAB Oath Requirement

*If board members, they will need to come the City Hall in person to complete this.

Topic 3: Staff/Council/Board Communications (5:05 p.m.)

Introduce New Board Members & Slate Nominations: Sam & Jenny

Arts Council Update: Jocelyn

Summit County Public Art Update: Jocelyn/Jenny

Topic 4: Approve Minutes from June Meeting (5:25 p.m.)

Changes:

Motion:

Topic 5: Public Comment: Any Items Not on the Agenda (5:30 p.m.)

Notes: Remind members of the public to sign in and state full name.

Topic 6: Budget & Project Updates (5:50 p.m.)

Person: Jenny Diersen, Staff Liaison

Purpose: Discuss PAAB Budget and Project Updates.

Allocated Time: 20 minutes

Product: Next steps from the Board.

Action Requested:

(1) Discuss budget & review project updates.

(2) Board Questions /Comments and Discussion

(3) Open for Public Comment

(4) Board final discussion and summary/direction.

Topic 7: Long Term Planning & Strategy Update (6:10 p.m.)

Person: David Nicholas & Sam Osselaer

Purpose: Update PAAB engagement strategies

Allocated Time: 20 minutes

Product: Next steps from the Board

Action Requested: Discuss outreach and engagement strategies

(1) Board Questions /Comments and Discussion

(2) Open for Public Comment

(3) Board final discussion and summary/direction.

Attachments: Please refer to PAAB Strategic Plan

Meeting estimated to adjourn at 6:30 p.m.

DRAFT MINUTES



Public Art Advisory Board DRAFT MINUTES

For more information on participating virtually and to listen live, please go to www.parkcity.org.

Date: Monday June 22, 2022

Meeting Place: Marsac Executive Conference Room, 445 Marsac Avenue, Park City, UT 84060

Time: 5:00 p.m. to 7:00 p.m.

Electronic Participation: <https://us02web.zoom.us/j/83919251404?pwd=WEQvQmlyZ1I4UG8wZHlrcWhKVEINUT09>

Minutes: Stephanie Valdez, Administrative Analyst

In attendance: Sam Osselaer (Chair), Pamela Bingham, Alex Butwinski, Lara Carlton, Hillary Gilson, Beth Armstrong

Absent: David Nicholas, Jennifer Gardner

Non-Voting Representatives/ Members of the Public: Jenny Diersen, staff liaison to Public Art Advisory Board, Tana Toly Council Liaison, John Robertson, City Engineer, Julia Collins, Transportation Planning Manager

Next Meeting Scheduled: July 11, 2022

Topic #1: Call meeting to Order (5:00 p.m.)

Motion to Call Meeting or order: Osselaer

Meeting called to order at: 5:04pm

Diersen introduced Julia Collins, Transportation Planning Manager that will be giving the PAAB presentation located in the PAAB packet.

Topic #2: Public Comment: Any Items Not on Agenda (5:09 p.m.)

Notes: Remind members of the public to sign in/ state full name.

Topic #3 Discuss Neighborhood Bus Shelter Project (5:10 p.m.)

Person: Jenny Diersen, Staff Liaison & Julia Collins, Transportation Planning Manager, John Robertson, City Engineer

Purpose: Discuss potential locations and next steps for Neighborhood Bus Shelter Art Projects.

Allocated Time: 30 minutes

Action Requested: Receive and update from various staff members and board summary of preferred next steps for this project.

Action Requested:

(1) Present Proposal to the board.

(2) Julia Collins introduced Matt Neely the City's new Transportation Director. Transportation Planning works and supports Transit, stating there has been a lot of movement with bus stops, there's a lot of work to be done in the current bus stops within the City. In 2019 an accessibility and inventory study were conducted; the purpose of this study was to determine where to place investments and what improvements should be done, current amenities, what designs are needed. In 2021, John Robertson, City Engineer and his team also conducted a study, both studies were looked at and a top 10 major bus stop improvements was made, this help assist with prioritizing future investments on existing amenities, based on ridership, ADA access, how many routes service ADA access, etc. These studies positioned well for grants, Julia states there's a budget of over 3.5 million dollars to be used over the next three years available for construction to improve bus stops. This project will be in partnership with the Engineer department, Transportation Planning and Transit department. Julia states they plan to present this project to Council September 15, 2022. The top 10 list created in 2021, of the ten stops, there has been funding for 5 through grant funding from either Federal Transit Administration and UDOT which includes, new shelters, benches, ADA access. Julia states for the other five items, partnering through UDOT what the proper next steps for those stops would be. Julia was going over bus stop locations that will be improved, that were not in the packet provided.

Questions: Jenny Diersen asked what the relationship between the locations in the packet to the ones Julia is explained. Julia states that the top 10 improvements are the focus, a minor improvements list will be implemented such as residential stops. Focusing on the major top 10.

A safety concern, such as bus stops that don't have bus shelters. Julia states that they are getting funds for those locations that don't have safe area. John Robertson states that they are in the process of designing those bus stops.

There was a question asked about the redesign of bus shelters and if the design will be standardized or will have community art. Jenny mentioned that there are a few projects that involve the redesign of the bus shelters later in the year. Jenny also mentioned that there will be panels that can potentially be used for art.

The design of a bus shelter was brought up and John Robertson was going over how the panels can be used for potential art. Julia stated that at times with material and weather can potentially ruin the art and making sure the PAAB understand the maintenance for these bus stops. Matt Neely followed up with wants to make sure that the maintenance can be maintained all year. If repairs are needed, Matt asked if it comes from the PAAB or elsewhere? Jenny Diersen stated that the artwork is maintained, if their issues are arisen to let Jenny know. If its graffiti for instance, the artist will come up to fix. Transit will maintain the bus shelter, and the art will be maintained by the PAAB.

Jenny Diersen is going over the bus stops on the list

-Comstock and Little Bessie- Julia stated high ridership on this stop, difficult for bus shelter to be placed due to proximity to homes.

More information will be presented in September, Julia states that's when she'd like to circle back with the PAAB

-Mellow Mtn. no bench or garbage can, sidewalk present, high ridership

-Holiday Ranch and Little Kate—proximity to property owners

Jenny asked Julia if any outreach as been conducted with neighborhoods? Julia stated not at this time.

PAAB collaborating on how art can be implemented at the bus stops that have no art. Jenny stated that its best to come back in September and collaborate even more at that time when more information and plans are released.

There have been goals presented, the goal right now is gain ridership and for the community to be involved with the artwork, to collaborate with the community and get their input on what they would like to see.

Jenny states that the PAAB aligns their mission with the Council goals, social equity, transportation, sustainability, and housing.

Jenny states that with the art than can be placed on shelters or bus stops, a RFQ; to have a qualified artist for the piece of art that will be going on the parameters given. Matt Neely mentioned having a list generated of the bus shelters/stops of where they are being build and give a better idea for the PAAB. Matt mentioned it won't be until September but that is something can be done. Jenny stated that is a great next step and asked if the list would be provided leading up to the Council meeting in September. Julia replied with coming to the PAAB after the Council meeting and elaborate on funding. Matt Neely asked if PAAB and Transportation Planning and Transit meet before Council meeting what would be the benefit. Jenny Diersen said it would be challenging since the Council packet would be published and would have to collaborate in July and August if there was a design that the PAAB can see to get an idea. Matt replied that there is a design that it can be shared with the PAAB. Jenny stated that having that design would be helpful with the different scales (small, medium, large) of the bus shelter designs.

Julia included that they currently know one of the 5 major shelters, they layout is already designed. Julia mentioned those layouts and designs can be provided to the PAAB if that's something they want to do.

(3) Open for Public Comment- No comment at this time.

(4) Board summarizes next steps for the project: Jenny Diersen summarized to have designs and areas from Matt Neely and John Robertson to give to the PAAB and begin working on collaborating ideas. Julia agreed and will provide five to six stops of site layouts.

Attachments: Please refer to attachments.

Topic #4: Staff/ Council/ Board Communications (5:40 p.m.)

PAAB Board Recruitments and Acknowledgements of Alex Butwinski and Beth Armstrong – 2 minutes, Jenny Alex was absent. Jenny Diersen updated the PAAB about recruitment, having 5 candidates. the process for PAAB recruitment has been different this time around, usually goes through Council, but Council has a busy agenda. Jenny states there has been requesting after interviews to expand the board candidates and focus on those who have children within the school district. Jenny has a follow up meeting with Mayor Nann. These candidates will be presented in the next Council meeting.

Historic Preservation Award Board Liasion--March--1 minute, Jenny

Jenny Diersen updated the PAAB on the HPAB and it was Sam Osselaer's house that was the focus. Artist was acceptance the art was accepted. The artwork will be show cased on the second floor at Marsac Building. Jenny let the PAAB this is something that is done annually.

LGBTQ+Taskforce Discussions—2 minutes

Jenny Diersen explained that several weeks ago at one of the Council meetings the LGBTQ+ Taskforce updated the Council on all the things they are doing within the community for the month of June. Jenny stated that one of the LGBTQ+ requests was to paint the Maverick building. When the LGBTQ+ presented the request to paint the Maverick building/gas station, Tana Toly, Council Liaison and Council members were taken by surprise, these types of requests usually go through a process before presented to the Council. Jenny Diersen stated that some of the additional requests were not in the packet presented. Jenny let the Taskforce that it will not meet the criteria or policies, giving the Taskforce options on what the next steps will be. The Taskforce determined they were not ready at this time but had asked if the PAAB will consider collaborating on a project in the future. Jenny Diersen had invited them to join a PAAB meeting, the Taskforce were not ready at this time, but might be ready in the future with a proposal, Jenny stated that the Taskforce wanted the PAAB consider doing some pride themes in the future. Tana Toly stated the Maverick building was to be torn down, she also added that the building is a large project to take on and if we want to invest funds on it; does the art want to be permanent artwork or temporary. Tana added that if the building was to be painted if it's temporary artwork, it will encourage others wanting to paint is as well. Jenny Diersen stated that Council would have a policy to rotate art on the Maverick gas station if that's something that would want to be implemented.

The PAAB collaborated with ideas, possibly have the art rotated every 6 months. With collaboration between Council and the PAAB with discussion and potential plan in the future. Jenny Diersen stated that there is a process and criteria for projects like this.

Arts Council Update—5 minutes; Park City Summit County Arts Council

Latino Arts Festival coming up; Six full days with many activities through out the week. Summit Art show case in July, is a fine art show, artist selling art for 2 days: mini/micro arts fest.

Summit County Public Art Advisory Board Update—5 minutes, Park City Summit County Arts Council

Completion of Hoytsville Mural on the Summit County, Publics Works building. Great, positive response with the mural. The artist chosen did research and got to know the area and community.

Light Art Piano programming, the county owns 8 art pianos that are managed and tuned every year. Performances mid-June with 30 min performances. Next projects are awaiting funds for other projects, possible capital funds in the process. Big projects in the future.

Topic #5: Long Term Planning & Strategy (6:00 p.m.)

Person: Sam Osselear, Board Chair

Purpose: Discuss possible PAAB engagement strategies

Allocated Time: 20 minutes

Product: Next steps from the Board

Action Requested: Discuss outreach and engagement strategies

(1) Board Questions /Comments and Discussion

Sam Osselear stated possibly have a booth at Park Silly once or twice for outreach.

Jenny Diersen suggested if Car Free Sunday happens, to partner up with HPCA to have a walk-through artwork, 30 min tours.

(2) Open for Public Comment- no comment

(3) Board final discussion and summary/direction.

Sam Osselear will give David a recap of the collaboration and discussion.

Attachments: Please refer to PAAB Strategic Plan.

Topic #6: PAAB Budget & Project Updates (6:20 p.m.)

Person: Jenny Diersen, Staff Liaison

Purpose: Discuss PAAB Budget and Project Updates.

Jenny asked the PAAB to bring back neighborhood art back and talk about intersection art?

Allocated Time: 20 minutes

Product: Next steps from the Board.

It was agreed to focus on the utility boxes and bus shelters and intersection art can be brought back in 2023.

Action Requested

(1) Discuss upcoming budget process & review project updates.

Jenny Diersen referred to packet, roughly spending 4k on vandalism on mural on Poison Creek. There is still vandalism on some of other locations. Jenny gave an update on administrative help, 40k funding. Council will finalize in the June 23rd meeting, once executed budget will reflect. Jenny updated the PAAB increased budget for utility boxes. Other items including the bus shelters, also neighborhood art and intersection art. The intersection art needs to be started before summer is over. JR had identified 5 more intersections

(2) Board Questions /Comments and Discussion

Jenny asked the PAAB to bring back neighborhood art back and talk about intersection art?

(3) Open for Public Comment- no comment.

Attachments: Please refer to attachments.

Call meeting to close: *Estimated adjournment at 7:07p.m.

Important Dates:

Next PAAB Meeting – Monday, July 11, 2022

*Additional Special Meetings may be scheduled as needed.

PROJECT & BUDGET UPDATES

PAAB Budget Update July 2022

Budget Item	Amount	Notes
General Funds (CIP, Unrestricted):	\$183,690.00	3 year allocation (2015, 2016, 2017 Cp0089-031450) Combined with previous 2014 CIP Balance (Cp0089-031450), FY 2020 \$100,000 Allocation, FY 2022 \$40,000 Allocation
Lower Park RDA, Restricted	\$77,748.50	3 year allocation (FY16, 17, 18) Cp0089-03345, includes remaining Library 1% as those funds are restricted to Lower Park RDA
Total PAAB 'General Funds' Budget Balance	\$261,438.50	
1% Funding		
Deer Valley Drive II Beautification 1%	\$7,725.00	remaining in project budget.
Main Street Improvement Estimated Total 1%	\$90,000.00	Confirmed with Budget Department
Total 1% Funding	\$97,725.00	
Grant Funding		
No current grants	\$0.00	
Total Grant Funding	\$0.00	
Operational Funding	\$2,664.29	Removed marsac tree maintenance, Lucy art maintenance, DV tunnel repair, piano maintenance and mural maintenance on poison creek
Total Operational Funding	\$2,664.29	Removed restriction of deadline to spend funding. Original amount removed from CIP above
Total Public Art Budget Balance	\$361,827.79	Total Budget
Expenditures	Cost	Notes
Library Project (July 2015) 1%	\$60,251.50	July 2015 (total 1% amount was \$68,000.00)
Quinn's Public Art (September 2015) CIP	\$85,622.00	September 2015
Maintenance DV Dr. Tunnel Repair (March 2016)	\$409.71	March 2016
PC MARC Project (October 2018)	\$6,468.00	\$6,468 has been released. This was a 1% allocation from PCMARC solar renovations.
China Bridge Mural Project (October 2018)	\$40,000.00	\$40,000 has been released - removed from General Funds above.
Maintenance Lucy Moosey (July 2018)	\$200.00	July 2018 - removed from Operational Funding. Estimated additional costs that will be removed to place Lucy are estimated at \$1,000.
Window Display - Olympic Legacy	\$17,000.00	Project Completed, funding removed from grant projects
Concrete Pad for Lucy Installation	\$2,000.00	Removed from Capital Funds
Maintenance Marsac Art Poles/Trees (July 2018)	\$426.00	June 2018 - removed from Operational Funding
Utility Box Project	\$22,665.63	\$3,600 has been released to artists and \$19,065.63 to the printing services contractor - removed from General Funds
Creekside Water Plant Public Art	\$26,500.00	\$19,000 from Public Art Capital Budget, \$6,500 from Water Dept
McPolin Tunnel Mural	\$10,000.00	\$10,000 has been released to artist and Removed from CIP funds above
Transit Center Tunnel	\$10,000.00	From Capital Budget
Utility Box Artwork Framing	\$3,000.00	Paid to frame works from Utility Box Artwork to display in City Hall
Maintenance Poison Creek Murals	\$2,800.00	removed from Operational funding above.
Chuck Landvatter, Mural Maintenance	\$500.00	removed vandalism from poison creek mural
Inventory	\$10,000.00	Project began, Minda to update funding released. Removed from General Fund.
Art District Fencing Artwork	\$2,400.00	from Capital Budget
Inventory Retainer	\$5,000.00	Paid \$850 based on current work so far.
Martinez Sculpture Site Prep	\$5,000.00	from Lower Park RDA funds.
Lucy the Moose Repairs	\$500.00	from Capital Budget
Utility Box Artwork and Printing	\$43,000.00	estimated - capital budget
Mural Repair	\$4,250.00	Ben & Chucks Murals. Graffiti sealer on Chuck's mural
Project Manager for Public Art	\$40,000.00	Estimated - hire project manager
Total Expenditures	\$397,992.84	

PAAB Project Updates 7/11/22

2022 PAAB Meeting Dates:

August 8, September 12, October 10, November 14, December 12

Please continue to refer to the [PAAB's Mission, Vision and Goals](#).

Please also continue to refer to the [2022 Strategic Plan](#).

Maintenance and Repairs (this is a running list so when we do inventory we can address)

- Surroundings Water Damage Inquiry – keep an eye on it
- Transit Shelters on Park Ave – coordination needed.
- Deinstallation of MARC has been completed.
- Inventory completed and working on signage. Staff intends to renew Inventory Contract.

Signage:

Working on sign installation plan for all artwork this summer.

Projects 2022:

Utility Box Project and Transit Project will be first projects to focus on, then intersection art and neighborhood program. We have identified 40 Utility Boxes for Phase 2. Coordinating with Rocky Mountain Power and began RFP. As soon as we can, we will release the RFP. New Total Project budget is \$43,000 (Artwork is \$450/artist. Installation of artwork estimated \$25,000).

Daly West Headframe Donation: Board voted to accept the donation. Jenny is working to get to Council to approve the donation. Next steps include continue discussion on location and next steps.

Priority Projects:

#1 Neighborhood Bus Shelters: Update in June

#2 Intersection Art: Update TBD

#3 Neighborhood Art Program: Update TBD

(Took Maverick off for now, but we can always revisit once we hear next steps with Art District timing).

**A RESOLUTION
GOVERNING
THE USE OF
ELECTRONIC
MEETINGS**

RESOLUTION NO. 2021-1

A RESOLUTION GOVERNING THE USE OF ELECTRONIC MEETINGS BY THE PARK CITY PUBLIC ART ADVISORY BOARD

WHEREAS, Park City values transparency and conducting the public's business in public meetings where actions are taken and deliberations are conducted openly;

WHEREAS, while the preference is for Park City public bodies to convene in person, it is understood that there may be circumstances where electronic meetings are necessary;

WHEREAS, the Open and Public Meetings Act was amended during the 2021 General Session to grant additional flexibility in how public bodies conduct electronic meetings;

WHEREAS, the COVID-19 virus continues to raise health or safety concerns for in-person public meetings and electronic meetings help facilitate social distancing;

BE IT ORDAINED BY PARK CITY PUBLIC ART ADVISORY BOARD OF PARK CITY, UTAH, THAT:

The Park City Public Art Advisory Board may hold electronic meetings in accordance with the Park City Public Art Policies and section 52-4-207 of the Utah Code, as amended.

PASSED AND ADOPTED this 13th day of December, 2021.