



**Property Owner Authorization to Bill other Party**

(Must be signed if billings are to be sent to someone other than the owner)

I certify that I am the owner of the property referred to in this document. I authorize Park City Municipal Corporation to mail all future water bills, delinquent notifications, property notices, and any other correspondence to the name and address I have supplied under "New Billing Party Information" below.

I realize that as the property owner I remain responsible for water fees. I also realize that if water fees become delinquent, the water will be disconnected. In addition to water fees due, a reconnect fee will be assessed to my account and will have to be paid in full before re-connection.

Property Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Note: It is the owner's responsibility to inform PCMC us each time there is a billing change. This includes change of tenants or Management Company. It is the owners' responsibility to check the payment status of the account.

**New Billing Party Information:**

Billing Name: \_\_\_\_\_

Tenant: \_\_\_\_ Property Management: \_\_\_\_ Other: \_\_\_\_ (Please Check One)

Effective Date of Occupancy: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

PLEASE NOTE: All tenants will be asked to put down a \$175.00 deposit. The new billing party must also fill out the Park City Water Department Water Service Agreement. You may click the link here [Water Service Agreement](#) . The deposit will be refunded once the tenant vacates the property as long as there is not an outstanding balance.